PUTTING STUDENTS FIRST



September STAC Talk

- Review 2021-22 10-Month STACs
- Calculating In-District Placements
- DCPUB Screen

Special Education Aid Assistance Service

Mary Mosher, Alyssa Scarcella, Tyler Gates, Agnes Bukala, Angela Beber, Robert Rabideau



2 2021-22 School Year STACs



Review 2021-22 10-Month STACs

- Goal is to have all 2021-22 STACs submitted for Governor's database by mid-October
 - Public (BOCES, in-district)
 - Other public districts
 - Are costs above threshold?
 - How are they billing? NRT or Actual Costs?
 - Private (21-22 verification is open)
 - Homeless
 - 4201 placements (final 21-22 verification open)

2021-22-Annual-Tuition-Summary.xls (live.com)

Select 2021-22 Annual Tuition Summary Worksheet

 Enter the district BEDS code to populate the threshold and aid ratio

Public Excess Cost Aid (PUB) Output Report for Calculations

Tuition	75,000
-Threshold	39,522
Excess	35,478
x Aid Ratio	0.751
	26,643.97
X FTE	1.0
PUB HC Aid	d 26,643.97

	PUBLIC EXCESS HIGH COST AID AND SUPPLEMENTAL PUBLIC EXCESS COST AID AND 2020-21 PUBLIC EXCESS			
	COST AID SETASIDE (PUB)			
		Glossary		
	PART I: CALCULATION OF HIGH COST PUBLIC EXCESS COST AID			
1	2018-19 APPROVED OPERATING EXPENSE (AOE)	(2019-20 AOE ENT 53)	77,542,645	
2	2018-19 TOTAL AIDABLE PUPIL UNITS (TAPU) FOR EXPENSE	(2019-20 ATT ENT 134)	5,886	
3	2018-19 AOE PER TAPU	(ENT 1 / ENT 2)	13,174	
4	PUBLIC EXCESS COST AID RATIO	(GREATER OF [1.000 LESS (.510 *	0.751	Aid Ratio
		CWR) OR .250)		
5	DEDUCTION = 3 * AOE/TAPU	(ENT 3 * 3)	39,522	Threshold
6	ELIGIBILITY LEVEL	(LESSER OF \$10,000 OR (4 * ENT 3))	10,000	
7	AIDABLE HIGH COST	(STAC)	1,945,626	
8	HIGH COST APPORTIONMENT	(ENT 7 * ENT 4)	1,461,166	
	PART II: CALCULATION OF SUPPLEMENTAL PUBLIC EXCESS COST AID			

- Identify potential high-cost students using IEP specific information
 - Students with 1:1 and 2:1 aides
 - Students with full-time nurses (LPNs or RNs)
 - Students with full-time interpreters
 - Self-contained classrooms
 - Low enrollment
 - Related services that are high in cost
 - Example: Vision or hearing services

Include:

All direct services to the student listed on IEP:

- Salaries and benefits of special education teachers and any aides/assistants in classrooms
- Salaries and benefits (or contracted costs) of 1:1 aides /
 TAs / nurses / interpreters
- Itinerant services (in-house or contracted)
- Related services (in-house or contracted)
- Special equipment (purchased in the same year)
- Consultations (must *directly* involve the student)

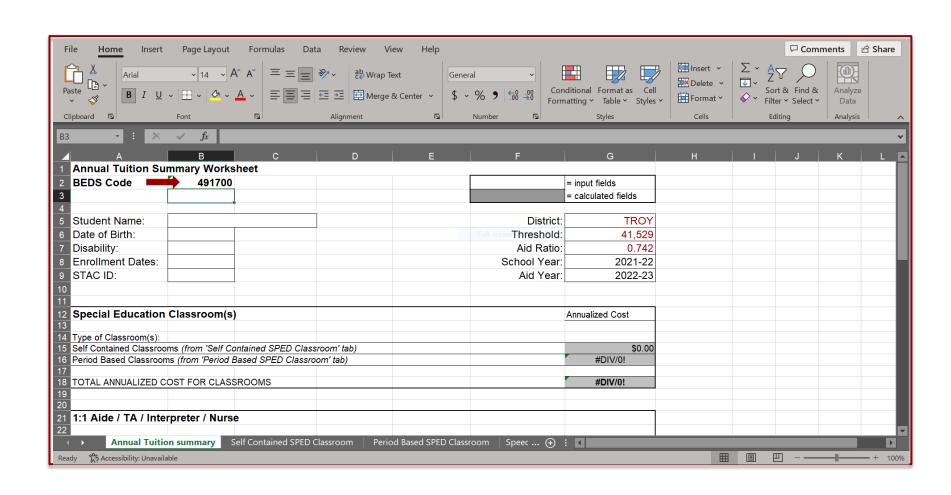
Do Not Include:

- Costs for indirect services
 - Indirect Consultations / Evaluations
- Salaries and benefits of general education teachers
- Salaries and benefits of district staff paid out of grant funds
- Contracted services or special equipment paid out of grant funds
- Transportation costs

*This link explains in-depth what can/cannot be included

https://www.oms.nysed.gov//stac/schoolage/payments/annualized_cost_calculation.html

In-District Worksheet



4	Α	В	C	D	E	F
Cos	st Detail for S	pecial Education Clas	srooms			
2	_					
Used	for determining of	cost of the following:			= input fie	elds
Spec	ial Classes or Se	elf-Contained Classrooms			= calcula	ted fields
Ex. 1	12:1:1, 8:1:2; 6:1:	1 etc.				
6						
7						
IEP (Classroom Ratio:	8:1:2				
Teac	her:	Miss Teacher				
0 Assi	stant #1:	Mr. Assistant				
	stant #2:	Mrs. Assistant				
2						
3						
	sroom teacher sa	lary +	\$85,000.00			
5	benef	îts +	\$35,000.00			
	hing Assistant(s)	salary +	\$41,000.00			
7	bene	fits =	\$34,000.00			
	salary & benefits	3	\$195,000.00			
9						
0 Divid	ed by:					
	al classroom enro	ollment =	7			
2						
3 Spec	ial Education Cla	ssroom Cost per Pupil	\$27,857.14			

A	В	С	D	E	F	G	Н	l l	J	K	L
Cost Detail for	Special Educati	on Classroo	ms								
	•										
Used for determining	cost of the followin	g:									
Consultant Teacher	Services, Resource	Room,									
Integrated Co-Teach	ing, Special Class F	eriods, etc.									
Total Child Cost = ((Total Salaries + Total	al Benefits) X (To	otal Placement Time	/ Total Teacher Time)) / Group Size						
Tetal Diseases A Tie	Ci D(V 0:	Laurette V Corela								
Total Placement Tin											
Total Teacher Time	- reacher Work Da	y A TOU INSTRUCT	юпат раув								
Special Educat	ion Claseroom										
Special Educati	OII Classicolli										
			Total Salaries +	Total Benefits =	Total Salaries &	Teacher Work Day					1
		Classroom							Sessions Length	Select	Total Child
Placement Type	Teacher(s) Names		& Classrom Aides		Teacher & Aides		Group Size	Sessions Per Cycle		Frequency Cycle	Cost
r lacellient Type	reacher(s) Names	Aide(s) Names	& Classioni Aides	& Classion Aides	reactiet & Aides	Length in Minutes	Oloup Olze	Dessions i el Oych	iii iviiiiutes	Trequency Cycle	Cost
Consultant Teacher	Teacher 1	N/A	\$83,000.00	\$26,000.00	\$109,000.00	390	4	1	30	Daily	\$2,09
Resource Room	Teacher 1	N/A	\$83,000.00	\$26,000.00	\$109,000.00	390	5	5	30	Weekly (5 times) ▼	\$1,67
							_			6 Day Cycle ▼	7
ICT - Math	Teacher 2	N/A	\$75,000.00	\$15,000.00	\$90,000.00	390	7	1	40	6 Day Cycle ▼	\$21
12:1:1 - ELA	Teacher 3	TA 1	\$65,000.00	\$24,000.00	\$89.000.00	390	10	1	60	Daily	\$1,36
12. 1. 1 - LLM	reactier 3	10.1	Ψ03,000.00	Ψ24,000.00	Ψ03,000.00	330	10	<u> </u>	- 00	_	J \$1,30
	D COST FOR SPEC	=======	N 01 4 00 D 0 0 1 4								\$5,36

				_					
_ ▲	В	С	D	Е	F	G	Н		J
Session Cost Breakdown									
2									
3 Used for determining cost of the following:					= input fiel	ds			
4 Related Services Session Costs					= calculate	ed fields			
5									
6 Type of Service: Speech									
7									Total
8 Provider Name(s)	Salary	Soc. Sec.	Unemploy.	Work Comp	Disability	Health/Dental	ERS/TRS	Other	Benefits
9 Speech Therapist	\$82,000			•					\$32,000.00
10									\$0.00
11 Totals	\$82,000								\$32,000.00
12									
13									
14 Salaries of all providers +	\$82,000.00								
15 Benefits of all providers =	\$32,000.00								
16 Total compensation for all providers	\$114,000.00								
17									
18 Divided by:	-)							
19 Number of providers =	1)							
20 Average cost of salary & benefits	\$114,000.00								
21									
22 Divided by:	180								
Number of days in year =	\$633.33								
24 Average cost per day 25	\$633.33								
26 Multiplied by:									
27 Length of session (in minutes) <i>divided by:</i>	30								
28 Teacher Work Day Length (in minutes)	390								
29 Percentage of day for session	0.0769								
30	0.0103								
31									
32 Average cost per session	\$48.72								

_ ⊿ A	В	С	D	E	F	G	Н	1	J
Session Cost Breakdown									
2									
3 Used for determining cost of the following:					= input fiel	ds			
4 Related Services Session Costs					= calculate				
5									
6 Type of Service: Counseling									
7									Total
8 Provider Name(s)	Salary	Soc. Sec.	Unemploy.	Work Comp	Disability	Health/Dental	ERS/TRS	Other	Benefits
9 Counselor 1	\$75,000								\$35,000.00
10 Counselor 2	\$68,000								\$27,000.00
11									\$0.00
12 Totals	\$143,000								\$62,000.00
13									
14									
15 Salaries of all providers +	\$143,000.00								
16 Benefits of all providers =	\$62,000.00								
Total compensation for all providers	\$205,000.00								
18 Divided by:									
20 Number of providers =	2	_)							
21 Average cost of salary & benefits	\$102,500.00	/							
22	Ψ102,300.00								
23 Divided by:									
24 Number of days in year =	180								
25 Average cost per day	\$569.44								
26									
27 Multiplied by:									
28 Length of session (in minutes) divided by:	30								
29 Teacher Work Day Length (in minutes)	390								
Percentage of day for session	0.0769								
31									
32	#40.00								
Average cost per session	\$43.80								

⊿ A	В	С	D	E	F	G
4				_		, i
5 Student Name:	John Smith				District:	TROY
6 Date of Birth:	8/30/2020				Threshold:	40,383
7 Disability:	MD				Aid Ratio:	0.748
8 Enrollment Dates:	Full Year				School Year:	2020-21
9 STAC ID:	Z12345				Aid Year:	2021-22
10	2.23.0				7110 10011	202122
11						
12 Special Education	Classroom	s)				Annualized Cost
13						
14 Type of Classroom(s):						
15 Self Contained Classr	ooms (from 'Se	f Contained SPED (Classroom' tab)			\$27,857.14
16 TOTAL ANNUALIZED	OCCUPANT FOR CLASS	200000110				407.057.44
17 TOTAL ANNUALIZED	COST FOR CLA	SSROOMS				\$27,857.14
18 19						
	rorotor / Nu					
20 1:1 Aide / TA / Inte 21	rpreter / Nu	5 e				
22 Provider Name & Type	of 1:1		Annual Salary	Annual Renefits	# of Students Served	Student Annual Cost
23 Mrs. Aide - 1:1 Aide			\$18,500.00		1	\$28,500.00
24			¥	*		+,
25 TOTAL ANNUALIZED	COST FOR 1:1 F	ROVIDER				\$28,500.00
26						
27						
28 Related Services	(from 'Relate	ed Services Sess	ion Cost Break	(down' tabs)		
29			Students	0		
30 Service Type & 31 Length of Session	Provider	Cost per session /		Session Cost Per Child	X Actual Sessions =	Annualized Cost
32 Length of Session	Flovidei	Cost per session /	rei Session -	r er Cilliu	A Adda Sessions -	Alliualized Cost
33 PT - 30 min.	Contracted	\$50.00	3	\$16.67	40	\$666.67
34						
35 Speech - 30 min.	District	\$48.72	1	\$48.72	80	\$3,897.60
36	B: 1: 1	040.70		040.04	40	00/2.22
37 Speech - 30 min. 38	District	\$48.72	3	\$16.24	40	\$649.60
39 Counseling - 30 min.	District	\$43.80	1	\$43.80	60	\$2,628.00
40	District	Ψ+3.00	'	Ψ+3.00	30	Ψ2,020:00
41 TOTAL ANNUALIZED	COST FOR IN-D	STRICT RELATED	SERVICES			\$7,841.87
42						
43						
44						
45 GRAND TOTAL ANNUA	ALIZED COST					\$64,199.01
46						

FTE Calculator

 Useful to calculate partial year FTEs for students, teachers, aides or placement

https://stateaid.nysed.gov/ftecalc/calcfte.htm

FTE Calculator

The table shows the State Aid Claim Year with the corresponding FTE Calculator you need to use for reporting. Click on the corresponding FTE Calculator year in the list to display the calculator.

FTE Calculators

State Aid Claim Year	FTE Calculator Year
2023-24	2022-23 Combined FTE Calculator
2022-23	2021-22 Combined FTE Calculator
2021-22	2020-21 Combined FTE Calculator
2020-21	2019-20 Combined FTE Calculator
2019-20	2018-19 Combined FTE Calculator
2018-19	2017-18 Combined FTE Calculator

FTE Calculator

"Program Weeks", "Student Weeks", and "FTE" boxes in Table I are read-only. They will be filled when you select "Beginning" and "Ending" dates using the select boxes below the the table. The "LEA Code" and "Student Number" boxes are filled when you click on the "Retrieve Saved Records" button above

FTE Table I

LEA Code	Student Number	Program Weeks	Student Weeks	FTE

Beginning Date of

Program or Service

Select a Date... >

Beginning Date of Student Enrollment in Program or Service

Select a Date... ∨

Ending Date of

Program or Service

Select a Date... ∨

Ending Date of Student
Enrollment in Program or Service

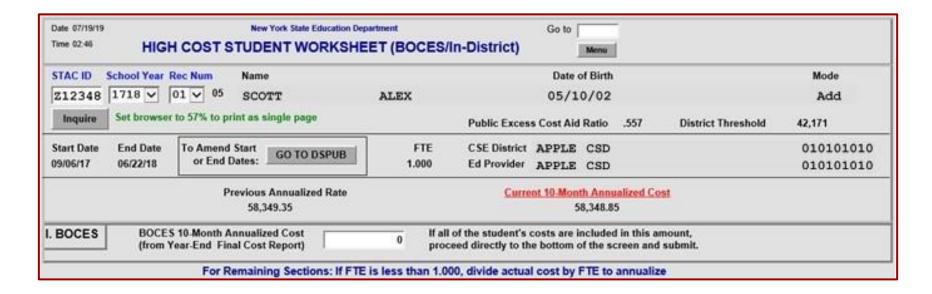
Select a Date... ∨

Generate FTE

18 DCPUB Screen



DCPUB: Section I BOCES



Notes:

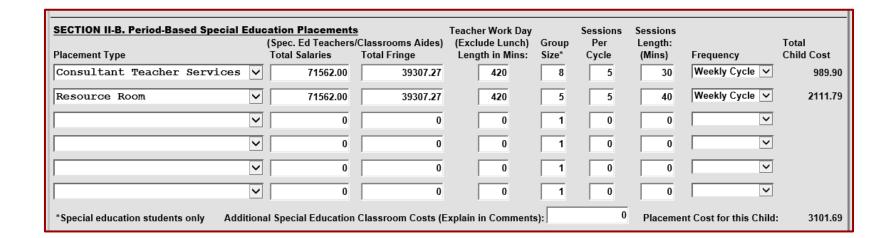
Enter the 10-Month Annualized Cost from the BOCES year-end final cost report. If there were additional BOCES costs that weren't included in the year-end final cost report, don't enter them here; instead, enter them in the appropriate section below.

DCPUB: Section II Full Day Self-Contained Classroom

II. InD	istrict Classroom -	Totals SECTION	II-A. Full Day Self Contain	ned Special Education	on Classroom		
	IEP Ratio:	Actual Students		Special Ed Teachers	Classroom Aides/T.A.s		
	Stud:Teach + Para	in Class	Classroom Salaries:	84056.00	28721.00	Total Cost of Special Classroom:	164,954.00
	12: 1 + 1	6	Classroom Fringe Benefits:	39433.00	12744.00	Classroom Cost for this Child:	27,492.33

- Actual students cannot exceed classroom ratio. Use average for year and round up to the nearest whole number.
- 2. Only use the percentage of the teacher's salary directly related to classroom special education instruction, plus class prep. Do not include any admin responsibilities.

DCPUB: Section II Period-Based Classroom



- 1. Length of teacher workday in min. Example: 7 hours = 420 minutes
- 2. The number of sessions per cycle cannot exceed IEP
- If more than 6 classrooms, use the Additional Cost box to claim additional classroom costs & explain in comments
- 4. For ICT classrooms, only include special education teacher and special education students

DCPUB: Section III Child-Specific Aide/Nurse/Interpreter

de/Nurse/Interpreter (Not include	ded In-District or BOCES rep	orted cost above)	
Annual Salary	Annual Fringe	# of Students Served	Student Annual Cost
23481.00	4097.00	1	27,578.00
0	0	0	
	Annual Salary	Annual Salary Annual Fringe	Annual Salary Annual Fringe # of Students Served

- 1. Use prorated salary/benefits if aide services were not provided for the entire school year
- 2. Annualize if student's FTE is less than 1.0

DCPUB: Section IV Related Services

Service Type	Provider Type	Length of Sessions (Mins)	Total Cost Per Session	Group Size	Session Cost Per Child	** Actual Sessions	Total Child Cost
Adaptive Phys Ed	District V	40	56.98	2	28.49	36	1025.64
Physical Therapy	Other Provider ~	30	69.50	5	13.90	36	500.40
Speech/Language Therapy	District ~	30	50.17	3	16.72	72	1203.84
Counseling Services	District V	30	45.74	3	15.24	36	548.64
	7	0	0	1		0	
	7 7	0	0	1		0	

- 1. Length of session cannot exceed IEP
- 2. Actual number of sessions cannot exceed IEP
- 3. If more than 6 related services, use the BOCES Extra, District and Other Provider boxes to claim additional costs & explain in comments

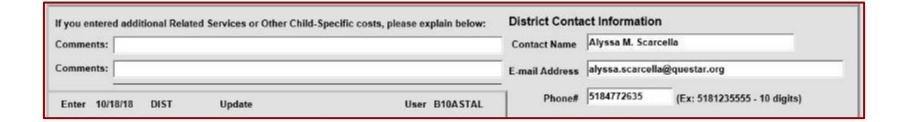
DCPUB: Section V Other Child Specific Costs

V. Other Child Specific Costs	Cost Category	Additional Information	Total Other Child-Specific Costs
	· [(f) (数	0

Notes:

1. Enter total amount of all non-recurring costs. Since this section is for non-recurring costs, this amount should **not** be annualized.

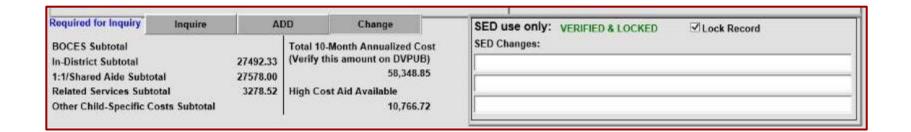
DCPUB: Comments



Notes:

Once you have completed all of the sections, click the ADD button to submit. If updating an existing DCPUB worksheet, click Change to submit your changes.

DCPUB: Summary



Notes:

An estimate of the Public High-Cost Aid your district will receive for this record, based on current district threshold and public excess cost aid ratio, is calculated as follows:

Total 10-Month Annualized Cost

- District Threshold
- x FTE
- x Public Excess Cost Aid Ratio
- = High-Cost Aid Available

Fall Reminders / Questions

- Secure all your 2021-22 PUB and PRI STACs
- On-line Verifications are now open starting September 2nd
 - Public In-district
 - Private
 - 4201 and Chapter
- Other Public will open late 2022 / Early 2023
- BOCES to open starting 2023
- September 21st NYSED STAC and Medicaid Unit is hosting a Webinar on Public High Cost In-district Claiming for 2021-22



Next STAC Talk

- October 11th, 2022
 - Topics:
 - ESY Overview:
 - Full & Half Day Programs
 - 9015 A-D Programs
 - Transportation Costs
 - Receivables

- View previous STAC Talk Webinars:
 - https://www.questar.org/services/financial/stac/webinars/

Thank You!



Contact Us

Special Education Aid Assistance Service

Questar III BOCES 10 Empire State Boulevard Castleton, NY 12033 518-477-2635 (p) **option 2**

Questar STAC Services Team:

mary.mosher@questar.org (Team Leader)

alyssa.scarcella@questar.org

tyler.gates@questar.org

angela.beber@questar.org

agnieszka.bukala@questar.org

robert.rabideau@questar.org

STAC Webpage and Other Resources:

https://www.questar.org/services/financial/stac/