#### **PUTTING STUDENTS FIRST**





# March STAC Talk

Special Education Aid Assistance Service

Mary Mosher, Angela Beber, Maria Huerta, Tyler Gates, Robert Rabideau & Alyssa Scarcella



# Agenda

Verification is now open for ALL 10-Month High Cost Public Placements

# DVPUB Verifications

DCPUB Screen

DCPOD Screen

# Online Verification for 10-Month Placements (DVPUB)

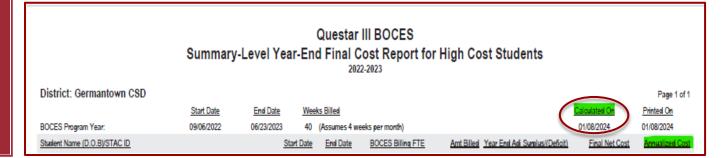
- DVPUB verification for all 2022-23 10-month High-Cost Public placements
  - In-District (may require DCPUB screen)
  - Other Public District (will require DCPOD screen)
  - BOCES Placements (may require DCPUB screen)
    - Must use SED approved BOCES Year End Final Cost Reports: Verification Due: June 30, 2024 (current year aid)

# SED Approved BOCES Reports

#### Questar III BOCES Example

https://www.oms.nysed.gov/stac/schoolage/schoolage\_p lacement\_summary/public\_excess\_cost/202223\_boces yearend\_report\_table.html

499000	BOCES Questar III (Renn-Colum-Greene)	09/06/2022	06/23/2023	Summary-Level Year-End Final Cost Report for High Cost Students 2022-2023	01/08/2024
509000	BOCES Rockland	09/06/2022	06/23/2023	Summary-Level Year-End Final Cost Report for High Cost Students 2022-2023	02/20/2024
519000	BOCES St. Lawrence- Lewis	09/06/2022	06/23/2023	Summary-Level Year-End Final Cost Report for High Cost Students 2022-2023	12/01/2023



### **DVPUB Verification Process**

#### All Public Placements

- Amendments in the To/From date fields and Annualized Costs field
  - If student was enrolled for a 1.0 FTE, you do not need to adjust dates
- Verification needs to be completed one provider at a time
- Review dates and cost, and check verify box on DVPUB if record is correct

# **DVPUB Verification Screen**

Date 03/11/24		New York	State Education	n Department		Go to		
Time 08:00	Section (3	602.19) H	ligh Cost-	Public Verifica	ation Screen	Menu		
School Year C	SE District		District C	Count - Total record	s / Records Verified	Selection Type:		Record Counts:
2223 🗸	123456789101 E	XAMPLETO	OWN CSD	139	<b>2</b> 5	Unverified		15
Get Providers	DUTCHESS BO	CES		1	39000000000 ~	Ounverified DCPU Required*	B/DCPOD	5
First 4 Letters of	Last Name (Option	al)	Get AVL	Sort by Approve	d Cost Descending	Verified and Not I	•	25 0 40
** Districts have <u>view only rights</u> for "Reviewed and Locked by SED" Records  *DCPUB/DCPOD Record Required							40	
C SE District Threshold: 52242 COMPLETION OF 10-MONTH VERIFICATION FOR ALL PUBLIC PROVIDER							IDERS	
	ic Excess Cost Rati	io: .585		Contact Name			Phone #	
Education Provide	er Program Dates -	09/06/22 -	06/22/23	E-mail Address			Verifica	tion Completed
Last and First Nan		From	То	Current Appr	Month Annualized C Prev Verified	Cost Verified	Verify	Reviewed and Locked by SED
Education Provide STAC ID Rec D	er Name and Code OOB	Half	FTE	Date Rec Entered	Unverified DCPUB/DCPOD Re	equired	Verifed Date	Date Locked
Last and First Nar		From	То	Current Appr	Month Annualized C Prev Verified	ost Verified	Verify	Reviewed and Locked by SED
	er Name and Code OOB	Half	FTE	Date Rec Entered	Unverified DCPUB/DCPOD Re	quired	Verifed Date	Date Locked
Jones Dylan DUTCHESS BO	OCES 13900	09/06/22	, ,	85,168.79		85168.79		
Z12345			1.000	1				

# Verification Completed

- Once you review all verifications
  - Click Verification Completed button
  - Click Submit at bottom (date will be embedded)
- Verified records reviewed and approved by STAC will be locked
  - If district needs to amend and re-verify a locked record, contact the NYSED STAC Unit







DCPUB Screen

High Cost Student Worksheet for BOCES/In-District

# DCPUB Requirements

- DCPUB: cost calculation online screen
- Required for:
  - Pre-selected records identified by STAC Unit
    - Filter on Unverified DCPUB Required on DVPUB screen
  - BOCES records where verified costs exceed 10month annualized cost listed on BOCES year-end final cost report
    - Without completion of DCPUB for BOCES students, records will be capped at BOCES report cost

# DCPUB Required Records

Records will appear under 'Unverified DCPUB
 Required' and a 'DCPUB Required' label will be added
 to the record (BOCES students will not be flagged)

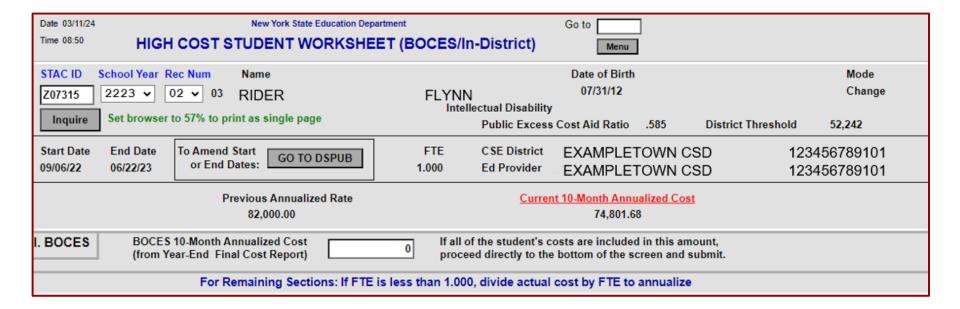
Date 03/11/24		New York	k State Education	Department		Go to			
Time 08:33	Section (3	602.19) H	ligh Cost-	Public Verific	ation Screen	Menu			
School Year	CSE District		District C	ount - Total record	s / Records Verified	Selection Type:		Record Counts:	
2223 🕶	123456789101 EX	XAMPLETO	WN CSD	139	25	<ul><li>Unverified</li></ul>		15	
Get Providers	EXAMPLETOWN	N CSD		12	23456789101 🕶	Ounverified DCPU Required*	B/DCPOD	5	
** Districts have	istricts have view only rights for "Reviewed and Locked by SPUB/DCPOD Record Required				d Cost Descending	○ Verified and Not ○ Reviewed and Lo ○ All Records	25 0 40		
БСГОВ/БСГО	o Record Required			COMPLET	ION OF 40 MONTH	VEDIFICATION FOR A	LL BUBLIC BROW	IDEDE	
CSE District Th	reshold: 52242			_	COMPLETION OF 10-MONTH VERIFICATION FOR ALL PUBLIC PROVI				
CSE District Pu	blic Excess Cost Rati	io: .585		Verification Complete					
Education Prov	ider Program Dates -	09/06/22 -	06/22/23	E-mail Address			Verifica	Completed	
Last and First N		From	То	Current Appr	Month Annualized C Prev Verified	Cost Verified	Verify	Reviewed and Locked by SED	
STAC ID Rec	ider Name and Code DOB	Half	FTE	Date Rec Entered	Unverified DCPUB/DCPOD Re	equired	Verifed Date	Date Locked	
RIDER FLYN		09/06/ <b>22</b> 56789101	06/22/23	110,000.00		0			
Z07315			1.000	10/16/23	DCPUB Required				

# DCPUB Required Records

 After DCPUB is completed, the label on DVPUB will display 'DCPUB On' and the record can be verified from the unverified selection type

Date 03/11/24		New York	k State Education	n Department		Go to				
Time 08:33	Section (3	8602.19) H	ligh Cost-	Public Verifica	ation Screen	Menu				
School Year	CSE District		District (	Count - Total records	s / Records Verified	Selection Type:		Record Counts:		
2223 🕶	123456789101 EX	XAMPLETO	WN CSD	139	25	Unverified		15		
Get Providers	EXAMPLETOWN	N CSD		12	23456789101 🕶	Ounverified DCPU Required*	В/ДСРОД	5		
First 4 Letters	of Last Name (Option	Get AVL	Sort by Approved Cost Descending		OVerified and Net Deviewed by CED		0			
** Districts have view only rights for "Reviewed and Locked by SED" Records *DCPUB/DCPOD Record Required  All Records							40			
CSE District Th	reshold: 52242			COMPLETI	COMPLETION OF 10-MONTH VERIFICATION FOR ALL PUBLIC PROVIDERS					
	blic Excess Cost Rati	io: .585		Contact Name						
Education Prov	ider Program Dates -	09/06/22 -	06/22/23	E-mail Address			Verifica	tion Completed		
Last and First N		From	То	Current Appr	Month Annualized C Prev Verified	ost Verified	Verify	Reviewed and Locked by SED		
STAC ID Rec	ider Name and Code DOB	Half	FTE	Date Rec Entered	Unverified DCPUB/DCPOD Re	quired	Verifed Date	Date Locked		
RIDER FLYN	NN	09/06/22	06/22/23	74,801.68		74801.68				
EXAMPLET	OWN CSD 12345	6789101			DCPUB on					

# Student and District Information and Section I. BOCES



# Section II. A & B Special Education Classroom

II. InDistrict Classroom - 1	Totals <u>SECTION</u>	II-A. Full Day Se	elf Contained Spec	ial Education Cl	assroom				
IEP Ratio: Stud:Teach + Para 8: 1 + 1	Actual Students in Class	;	Special E		2210 3055	des/T.A.s		Special Classroom: n Cost for this Child:	145,488.59 18,186.07
SECTION II-B. Period-Base	SECTION II-B. Period-Based Special Education Placements Teacher Work Day Sessions Sessions								
Placement Type	•	Spec. Ed Teachers/ Fotal Salaries	Classrooms Aides) Total Fringe	(Exclude Lunch) Length in Mins:	Group Size*	Per Cycle	Length: (Mins)	Frequency	Total Child Cost
	~ [	0	0	0	1	0	0	~	
	~ [	0	0	0	1	0	0	~	
	~ [	0	0	0	1	0	0	•	
	~ [	0	0	0	1	0	0	~	
	~ [	0	0	0	1	0	0	~	
	~ [	0	0	0	1	0	0	~	
*Special education students of	only Additional	Special Education	Classroom Costs (E	xplain in Comment	s):	(	0 Placeme	nt Cost for this Child	:

# Section III. Child-Specific Aide

III. Child-Specific1:1 Aide	I. Child-Specific1:1 Aide/Shared Aide/Nurse/Interpreter (Not included In-District or BOCES reported cost above)								
Type of 1:1	Provider Type	Annual Salary	Annual Fringe	# of Students Served	Student Annual Cost				
Aide/Teaching Asst 🔻	CSE District 🗸	21641.38	28086.53	1	49,727.91				
~	~	0	0	0					



#### Section IV. Related Services

IV. Related/Other Services	(Not included in	reported cost above)						
			Length of	Total Cost		Session		
Samilar Trans			Sessions	Per	Group	Cost Per	** Actual	Total Child
Service Type		Provider Type	(Mins)	Session	Size	Child	Sessions	Cost
Speech/Language Thera	ру	Other Provider 🗸	30	24.39	1	24.39	60	1463.40
Occupational Therapy	<b>~</b>	District ~	30	28.32	1	28.32	60	1699.20
Physical Therapy	<u> </u>	BOCES Extra 🗸	30	49.89	1	49.89	60	2993.40
Speech/Language Thera	ру	Other Provider 🗸	30	24.39	1	24.39	30	731.70
		~	0	0	1		0	
	~	~	0	0	1		0	
**Actual number of sessions cannot exceed the number of sessions specified orIEP.								
If more than six, enter total annu (and provide explanation in com		remaining services:	(BOCES E	xtra) (District) 0	0 [	ther Provide	r) )	

# Section V. Other Child Specific Costs and Comments & Summary Section

V. Other Child Specific Costs	Cost Category	•	Additional Information	Total Other Child-Specific Costs
If you entered additional Related Second Comments:  Comments:  Enter 02/29/24 DIST	vices or Other Child-:	Specific costs, please explain be	Contact Name Tyler Gates  E-mail Address tyler.gates@questa	er.org (Ex: 5181235555 - 10 digits)
Required for Inquiry  BOCES Subtotal In-District Subtotal 1:1/Shared Aide Subtotal Related Services Subtotal Other Child-Specific Costs Subtotal	18186.07 (Verify t 49727.91		SED use only: VERIFIED SED Changes:	Lock Record

### SED Selected Records

- Submit additional back-up documentation for verified students selected by STAC unit for indepth review
  - Districts will receive email from the NYSED STAC Unit requesting IEPs and cost documentation for selected students identified for review

### SED Selected Records

- SED will request the following
  - A DCPUB filled out (if you have not already)
  - A copy of the student's IEP
  - Invoices for any contracted related service
  - If a related service cost over \$15,000 then you will need back up documentation
  - Upload documentation to the SED FTM



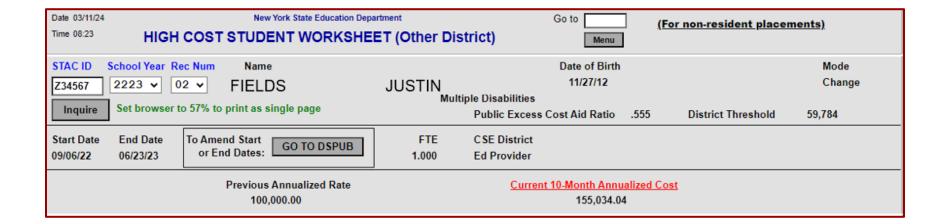
19 DCPOD Screen

High-Cost Student Worksheet for Other District Placements

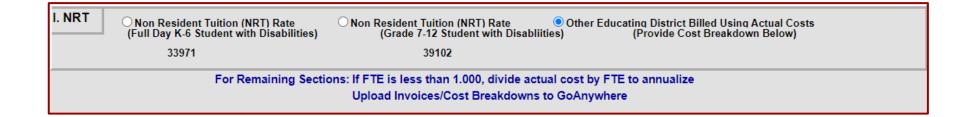
# DCPOD Required Records

- Provides standard method for reporting and breaking down costs for students educated by another district, where the other district billed using actual costs
- Provides information about actual Nonresident Tuition Report (NRT) rates for students educated by another district, where the other district billed using the NRT rate

## Student and District Information



#### Section I. The NRT Section



- You must select whether the other educating district billed using an NRT rate or billed using actual costs
- Note: If the other educating district has billed using the NRT rate, the aid available for services provided by the Non-Resident district is capped at the NRT rate.

# Section II. Special Education Classrooms

II. Special Ed Classrooms					Excluded Cost List
	IEP Ratio:	Total	<b>Actual Students</b>	Total Child	General Education Costs;
Placement Type	Stud:Teach + Para	Placement Cost	in Class	Cost	CSE Admin Costs; Evaluations;
SPECIAL CLASS	8: 1 + 1 • 0: 0 + 0 • 0: 0 + 0 • 0: 0 + 0	0 0 0	0 0	41113.16	Building Costs; Select Services; Substitute Teachers; Transportation; Field Trips; Classroom Equipment; Classroom Software/Technology; Class Supplies/Materials/Textbooks; Admin Costs (Superintendents, Business Office, PPS, Guidance etc.); Clerical Costs (Front Office, Account Clerks, Secretaries, etc.); and ANY other services not on IEP
*Special education students only	Additional Special Education Classroon	n Costs (Explain in	Comments):	0 Clas	sroom Cost for this Child: 41113.16

# Section III. Child-Specific Aide

II. Child-Specific1:1 Aide/Shared Aide/Nurse/Interprete	(Not included In-District or BOCES re	(Not included In-District or BOCES reported cost above)				
Type of 1:1 Provider Type  Aide/Teaching Asst   Non-Resident District	01033.00	# of Students Served 1 0	Student Annual Cost 61,695.88			



#### Section IV. Related Services

IV. Related/Other Services (Not included in	reported cost above)		(As indicated on IEP)					
		Total Amount Billed Per	IEP Session Length		Actual # of Sessions	Session Cost Per		
Service Type	Provider Type	Student	(Mins)	Provided to	: Billed	Child		
Occupational Therapy 🗸	Non-Resident District 🗸	3600.00	30	Individual	○Group 72	50.00		
Physical Therapy •	Other Provider 🕶	3100.00	30	• Individual	○Group 62	50.00		
Speech/Language Therapy V	Non-Resident District ➤	6350.00	30	<ul><li>Individual</li></ul>	○Group 127	50.00		
Speech/Language Therapy 🔻	Other Provider 🕶	1700.00	30	OIndividual	● Group 34	50.00		
Parent Training V	Other Provider 🗸	8500.00	60	<ul><li>Individual</li></ul>	○Group 68	125.00		
ABA/Behavior Intervention	BOCES Extra	28975.00	120	• Individual	Group 144	201.22		
**Actual number of sessions cannot exceed the nu	mber of sessions specified orl	EP.						
If more than six, enter total annual cost by type of r (and provide explanation in comments)	remaining services: (No	n-Resident District)	(BOCE\$ Extra	a) (CSE Distri	(Other Provider)			

# Section V. Other Child Specific Costs and Comments & Summary Section

V. Other Child Specific Costs	Cost Category		Additional Information Total Other Child-Specific Costs			
		<u> </u>				
If you entered additional Related Services or Other Child-Specific costs, please explain below: District Contact Information						
Comments:			Contact Name Tyler Gates			
Comments:			E-mail Address tyler.gates@questar.org			
Enter 02/29/24 DIST	Update	User DVPUB	Phone# 5184796862 (Ex: 5181235555 - 10 digits)			
Required for Inquiry Inquire	ADD	Change	SED use only: VERIFIED			
BOCES Subtotal		0-Month Annualized Cost	SED Changes:			
In-District Subtotal	18186.07 (Verify	this amount on DVPUB)				
1:1/Shared Aide Subtotal	49727.91	74,801.68				
Related Services Subtotal	6887.70 Estimat	ted High Cost Aid Available				
Other Child-Specific Costs Subtotal		13,197.41				

### Next STAC Talk

April 16, 2024 @ 9:00 a.m.

- Open Forum/Live Discussion on STAC Topics
  - Review March Payments
  - New School Year Prep:
    - 2024-25 Program Dates
  - Summer Program Applications (New or Amended)
- View previous STAC Talk Webinars:

https://www.questar.org/services/financial/stac/webinars/

# Questions/Contact Us

# Special Education Aid Assistance Service Questar III BOCES 10 Empire State Boulevard Castleton, NY 12033 518-477-2635 (p) option 2



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https://www.questar.org/services/financial/stac/