PUTTING STUDENTS FIRST



August STAC Talk

- Calculating In-District Placements
- 2022-23 10-Month STACs

Special Education Aid Assistance Service

Mary Mosher, Alyssa Scarcella, Tyler Gates, Angela Beber, Robert Rabideau, Caroline Christopher



2

In-District Calculations

2022-23-Annual-Tuition-Summary.xlsx (live.com)

 Enter the district BEDS code to populate the threshold and aid ratio

Public Excess Cost Aid (PUB) Output Report for Calculations

Tuition	75,000						
-Threshold	39,522						
Excess	35,478						
x Aid Ratio	0.751						
	26,643.97						
X FTE	1.0						
PUB HC Aid 26,643.97							

	PUBLIC EXCESS HIGH COST AID AND SUPPLEMENTAL PUBLIC EXCESS COST AID AND 2020-21 PUBLIC EXCESS COST AID SETASIDE (PUB)			
		Glossary		
	PART I: CALCULATION OF HIGH COST PUBLIC EXCESS COST AID			
1	2018-19 APPROVED OPERATING EXPENSE (AOE)	(2019-20 AOE ENT 53)	77,542,645	
2	2018-19 TOTAL AIDABLE PUPIL UNITS (TAPU) FOR EXPENSE	(2019-20 ATT ENT 134)	5,886	
3	2018-19 AOE PER TAPU	(ENT 1 / ENT 2)	13,174	
4	PUBLIC EXCESS COST AID RATIO	(GREATER OF [1.000 LESS (.510 *	0.751	Aid Ratio
		CWR) OR .250)		
5	DEDUCTION = 3 * AOE/TAPU	(ENT 3 * 3)	39,522 T	hreshold
6	ELIGIBILITY LEVEL	(LESSER OF \$10,000 OR (4 * ENT 3))	10,000	
7	AIDABLE HIGH COST	(STAC)	1,945,626	
8	HIGH COST APPORTIONMENT	(ENT 7 * ENT 4)	1,461,166	
		` /		

Getting Prepared

Calculating In-District High-Cost students must be a collaboration between the Special Education department and the Business Office to maximize aid

- The Sped office will provide student specific details
 - Thorough review of the population is needed
 - Best practice is to keep a running record of important details (i.e., aides, nurses, specialized services, selfcontained classroom rosters)
- The business office will provide salaries, benefits, invoices
 - Best practice is to maintain records in a manner that makes them easily accessible

Hints and Tips

- When preparing your Federal Grant applications, consider your high-cost student population
 - Steer away from including self-contained classroom teachers (12:1:2, 8:1:2, 6:1:1), 1:1 aides and higher paid special education providers in the grants
- Let the business office know which invoices you will likely be looking for at the end of the school year
- Some outside providers have summary reports available upon request, this will make calculations a lot easier!

- Identify potential high-cost students using IEP specific information
 - Students with 1:1 and 2:1 aides
 - Students with full-time nurses (LPNs or RNs)
 - Students with full-time interpreters
 - Self-contained classrooms
 - Low enrollment
 - Related services that are high in cost
 - Example: Vision or hearing services



Include:

All direct services to the student listed on IEP:

- Salaries and benefits of special education teachers and any aides/assistants in classrooms
- Salaries and benefits (or contracted costs) of 1:1 aides / TAs / nurses / interpreters
- Itinerant services (in-house or contracted)
- Related services (in-house or contracted)
- Special equipment (purchased in the same year)
- Consultations (must *directly* involve the student)

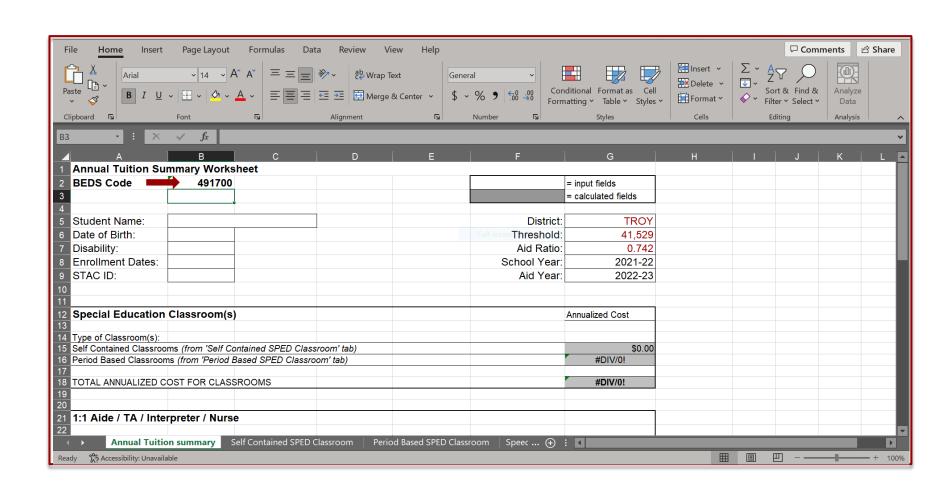
Do Not Include:

- Costs for indirect services
 - Indirect Consultations / Evaluations
- Salaries and benefits of general education teachers
- Salaries and benefits of district staff paid out of grant funds
- Contracted services or special equipment paid out of grant funds
- Transportation costs

*This link explains in-depth what can/cannot be included

https://www.oms.nysed.gov//stac/schoolage/payments/annualized_cost_calculation.html

In-District Worksheet



4	А	В	c	D	E	F
	st Detail for S _l	pecial Education Clas	srooms			
2						
		cost of the following:			= input fi	
4 Spec	ial Classes or Se	elf-Contained Classrooms			= calcula	ted fields
	12:1:1, 8:1:2; 6:1:	1 etc.				
6						
7						
8 IEP (Classroom Ratio:	8:1:2				
9 Teac	her:	Miss Teacher				
10 Assi	stant #1:	Mr. Assistant				
11 Assi	stant #2:	Mrs. Assistant				
12						
13						
14 Class	sroom teacher sa	lary +	\$85,000.00			
15	benef	its +	\$35,000.00			
16 Teac	hing Assistant(s)	salary +	\$41,000.00			
17	bene	fits =	\$34,000.00			
18 Total	salary & benefits		\$195,000.00			
19						
20 Divid	ed by:					
	al classroom enro	ollment =	7			
22						
23 Spec	ial Education Cla	ssroom Cost per Pupil	\$27,857.14			

A	В	С	D	E	F	G	Н	I	J	K	L
Cost Detail for S	Special Educati	on Classroo	ms								
	•										
Used for determining	cost of the followin	g:									
Consultant Teacher S	Services, Resource	Room,									
Integrated Co-Teachi	ng, Special Class F	Periods, etc.									
Total Child Cost = (()	Fotal Salaries + Total	al Benefits) X (To	tal Placement Time	/ Total Teacher Time)) / Group Size						
T / / D/ / T											
Total Placement Tim											
Total Teacher Time	= Teacher Work Da	y X 180 Instruct	ional Days								
Connected Educati	an Classussus										
Special Educati	on Classroom										
			Total Salaries +	Total Benefits =	Total Salaries &	Teacher Work Day					
DI . T	T 1 () N	Classroom		Spec. Ed Teachers			0 0:	0 . 0 .	Sessions Length	Select	Total Child
Placement Type	Teacher(s) Names	Aide(s) Names	& Classrom Aides	& Classrom Aides	Teacher & Aides	Length in Minutes	Group Size	Sessions Per Cycle	in Minutes	Frequency Cycle	Cost
Consultant Teacher	Teacher 1	N/A	\$83,000.00	\$26,000.00	\$109,000.00	390	4	1	30	Daily	\$2,096
Resource Room	Teacher 1	N/A	\$83,000.00	\$26,000.00	\$109,000.00	390	5	5	30	Weekly (5 times)	\$1,670
1100001100111	rodono.	147	400,000.00	\$20,000.00	\$100,000.00						
ICT - Math	Teacher 2	N/A	\$75,000.00	\$15,000.00	\$90,000.00	390	7	1	40	6 Day Cycle	\$219
12:1:1 - ELA	Teacher 3	TA 1	\$65,000.00	\$24,000.00	\$89,000.00	390	10	1	60	Daily	▼ \$1,369
											\$5,36

⊿ A	в	С	D	Е	F	G	н І		J
Session Cost Breakdown									
Coodini Cool Bioakactiii									
Used for determining cost of the following:					= input fiel	ds			
Related Services Session Costs					= calculate	ed fields			
Type of Service: Speech									
									Total
Provider Name(s)	Salary	Soc. Sec.	Unemploy.	Work Comp	Disability	Health/Dental	ERS/TRS	Other	Benefits
Speech Therapist	\$82,000								\$32,000.
) 	E00 000								\$0.
1 Totals 2	\$82,000								\$32,000.
3									
Salaries of all providers +	\$82,000.00								
Benefits of all providers =	\$32,000.00								
Total compensation for all providers	\$114,000.00								
7	* · · · · , · · · · · · ·								
Divided by:		\							
Number of providers =	(1)							
Average cost of salary & benefits	\$114,000.00								
1									
Divided by:									
Number of days in year =	180								
Average cost per day	\$633.33								
5									
Multiplied by:	20								
Length of session (in minutes) divided by:	30 390								
Teacher Work Day Length (in minutes) Percentage of day for session	0.0769								
reiceilage of day for session	0.0769								
1									
Average cost per session	\$48.72								+

_ ⊿ A	В	С	D	E	F	G	H	1	J
Session Cost Breakdown									
2									
3 Used for determining cost of the following:					= input fiel	ds			
4 Related Services Session Costs					= calculate				
5									
6 Type of Service: Counseling									
7									Total
8 Provider Name(s)	Salary	Soc. Sec.	Unemploy.	Work Comp	Disability	Health/Dental	ERS/TRS	Other	Benefits
9 Counselor 1	\$75,000								\$35,000.00
10 Counselor 2	\$68,000								\$27,000.00
11									\$0.00
12 Totals	\$143,000								\$62,000.00
13									
14									
15 Salaries of all providers +	\$143,000.00								
16 Benefits of all providers =	\$62,000.00								
Total compensation for all providers 18	\$205,000.00								
19 Divided by:									
20 Number of providers =	2	_)							
21 Average cost of salary & benefits	\$102,500.00								
22	\$102,000.00								
23 Divided by:									
24 Number of days in year =	180								
25 Average cost per day	\$569.44								
26									
27 Multiplied by:									
28 Length of session (in minutes) divided by:	30								
29 Teacher Work Day Length (in minutes)	390								
Percentage of day for session	0.0769								
31 32									
32 Average cost per session	\$43.80								
Average cost per session	\$43.00								

A A	в	l c	D	E	F	l G l
4		_	_			
5 Student Name:	John Smith				District:	TROY
6 Date of Birth:	8/30/2020				Threshold:	40,383
7 Disability:	MD				Aid Ratio:	0.748
8 Enrollment Dates:	Full Year				School Year:	2020-21
9 STAC ID:	Z12345				Aid Year:	2021-22
10						
11						
12 Special Education	Classroom	s)				Annualized Cost
13						
14 Type of Classroom(s):						
15 Self Contained Classr	ooms (from 'Sei	f Contained SPED (Classroom' tab)			\$27,857.14
16	0001.505.00	DODOONS				#07.057.4 **
17 TOTAL ANNUALIZED	UUST FOR CLA	SSROOMS				\$27,857.14
18 19						
20 1:1 Aide / TA / Inte	rprotor / Nu	750				
20 1.1 Alde / 1A / Inte 21	rpreter / Nui	SE				
22 Provider Name & Type	of 1:1		Annual Salary	Annual Benefits	# of Students Served	Student Annual Cost
23 Mrs. Aide - 1:1 Aide			\$18,500.00		1	\$28,500.00
24						
25 TOTAL ANNUALIZED (COST FOR 1:1 F	PROVIDER				\$28,500.00
26						
27						
28 Related Services	(from 'Relate	ed Services Sess	ion Cost Break	(down' tabs)		
29 30 Service Type &			Students	Session Cost		
31 Length of Session	Provider	Cost per session /		Per Child	X Actual Sessions =	Annualized Cost
32	TTOVIGET	OOST PET SESSION 7	1 01 00331011 =	T CT OTHIG	A Actual Occasions =	Allitualized Oost
33 PT - 30 min.	Contracted	\$50.00	3	\$16.67	40	\$666.67
34						
35 Speech - 30 min.	District	\$48.72	1	\$48.72	80	\$3,897.60
36	District	E40.70	2	E46.04	40	EC 40.00
37 Speech - 30 min. 38	District	\$48.72	3	\$16.24	40	\$649.60
39 Counseling - 30 min.	District	\$43.80	1	\$43.80	60	\$2,628.00
40	2.50100	Ų 10.00		Ų 13.00		Ψ2,020.00
41 TOTAL ANNUALIZED (COST FOR IN-D	ISTRICT RELATED	SERVICES			\$7,841.87
42						
43						
44 45 CDAND TOTAL AND TOTAL	LUZED COOT					
45 GRAND TOTAL ANNUA	ALIZED COST					\$64,199.01
46						

FTE Calculator

 Useful to calculate partial year FTEs for students, teachers, aides or placement

https://stateaid.nysed. gov/ftecalc/calcfte.htm



FTE Calculator

The table shows the State Aid Claim Year with the corresponding FTE Calculator you need to use for reporting. Click on the corresponding FTE Calculator year in the list to display the calculator.

FTE Calculators

State Aid Claim Year	FTE Calculator Year
2023-24	2022-23 Combined FTE Calculator
2022-23	2021-22 Combined FTE Calculator
2021-22	2020-21 Combined FTE Calculator
2020-21	2019-20 Combined FTE Calculator
2019-20	2018-19 Combined FTE Calculator
2018-19	2017-18 Combined FTE Calculator

FTE Calculator

"Program Weeks", "Student Weeks", and "FTE" boxes in Table I are read-only. They will be filled when you select "Beginning" and "Ending" dates using the select boxes below the the table. The "LEA Code" and "Student Number" boxes are filled when you click on the "Retrieve Saved Records" button above

FTE Table I

LEA Code	Student Number	Program Weeks	Student Weeks	FTE

Beginning Date of

Program or Service

Select a Date... V

Beginning Date of Student Enrollment in Program or Service

Select a Date... ∨

Ending Date of

Program or Service

Select a Date... ∨

Ending Date of Student

Enrollment in Program or Service

Select a Date... V

Generate FTE

DCPUB Screen

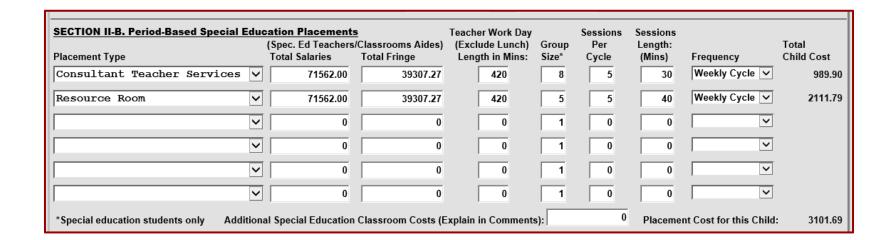


DCPUB: Section II Full Day Self-Contained Classroom

II. InDistrict Classroom	- Totals SECTION	II-A. Full Day Self Contair	ned Special Education	on Classroom		
IEP Ratio:	Actual Students		Special Ed Teachers	Classroom Aides/T.A.s		
Stud:Teach + Para	in Class	Classroom Salaries:	84056.00	28721.00	Total Cost of Special Classroom:	164,954.00
12: 1 + 1	6	Classroom Fringe Benefits:	39433.00	12744.00	Classroom Cost for this Child:	27,492.33

- Actual students cannot exceed classroom ratio. Use average for year and round up to the nearest whole number.
- 2. Only use the percentage of the teacher's salary directly related to classroom special education instruction, plus class prep. Do not include any admin responsibilities.

DCPUB: Section II Period-Based Classroom



- 1. Length of teacher workday in minutes. Example: 7 hours = 420 minutes
- 2. The number of sessions per cycle cannot exceed IEP
- If more than 6 classrooms, use the Additional Cost box to claim additional classroom costs & explain in comments
- 4. For ICT classrooms, only include special education teacher and special education students

DCPUB: Section III Child-Specific Aide/Nurse/Interpreter

urse/Interpreter (Not include	ded In-District or BOCES repo	orted cost above)	
Annual Salary	Annual Fringe	# of Students Served	Student Annual Cost
23481.00	4097.00	1	27,578.00
0	0	0	
		particular	

- 1. Use prorated salary/benefits if aide services were not provided for the entire school year
- 2. Annualize if student's FTE is less than 1.0

DCPUB: Section IV Related Services

Service Type		Provider Type		Length of Sessions (Mins)	Total Cost Per Session	Group Size	Session Cost Per Child	** Actual Sessions	Total Child Cost
daptive Phys Ed	~	District	V	40	56.98	2	28.49	36	1025.64
hysical Therapy	~	Other Provider	V	30	69.50	5	13.90	36	500.40
peech/Language Therap	y	District	V	30	50.17	3	16.72	72	1203.84
counseling Services	~	District	V	30	45.74	3	15.24	36	548.64
	~		V	0	0	1		0	
	~		V	0	0	1		0	
Actual number of sessions cann more than six, enter total annual and provide explanation in comn	ot exceed the no	umber of sessions	speci	0	0	1	Other Provide	0	

- 1. Length of session cannot exceed IEP
- 2. Actual number of sessions cannot exceed IEP
- 3. If more than 6 related services, use the BOCES Extra, District and Other Provider boxes to claim additional costs & explain in comments

DCPUB: Section V Other Child Specific Costs

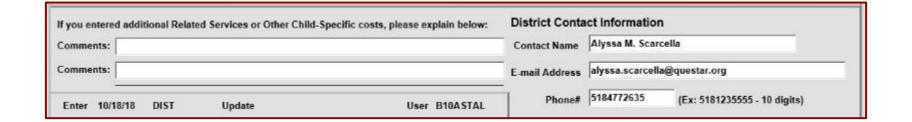
V. Other Child Specific Costs	Cost Category	Additional Information	Total Other Child-Specific Costs
	T.	V	0

Notes:

1. Enter total amount of all non-recurring costs. Since this section is for non-recurring costs, this amount should **not** be annualized.



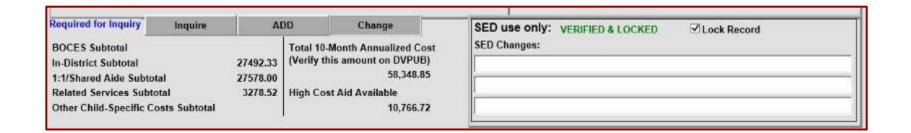
DCPUB: Comments



Notes:

Once you have completed all of the sections, click the ADD button to submit. If updating an existing DCPUB worksheet, click Change to submit your changes.

DCPUB: Summary



Notes:

An estimate of the Public High-Cost Aid your district will receive for this record, based on current district threshold and public excess cost aid ratio, is calculated as follows:

Total 10-Month Annualized Cost

- District Threshold
- x FTE
- x Public Excess Cost Aid Ratio
- = High-Cost Aid Available

2022-23 10 Month STACs



Review

Goal is to have all 2022-23 STACs submitted for Governor's database by mid-October

- Public (BOCES, in-district)
- Other public districts
 - Are costs above threshold?
 - How are they billing? NRT or Actual Costs?
- Private (22-23 verification is open)
- Homeless
- 4201 placements (final 22-23 verification open)

Next STAC Talk

September 12, 2023: Open Forum Focusing on New Year Set-Up

View previous STAC Talk Webinars:

https://www.questar.org/services/financial/stac/webinars/

Questions & Answers



Contact Us

Special Education Aid Assistance Service

Questar III BOCES 10 Empire State Boulevard Castleton, NY 12033 518-477-2635 (p) **option 2**

Questar STAC Services Team:

mary.mosher@questar.org (Team Leader)

alyssa.scarcella@questar.org

tyler.gates@questar.org

angela.beber@questar.org

robert.rabideau@questar.org

caroline.christopher@questar.org

STAC Webpage and Other Resources:

https://www.questar.org/services/financial/stac/