AGENDA

Thursday, September 12, 2019

Regular Board Meeting held in the QIII Boardroom
Regular Board Meeting ................................. September 12, 2019
Location......................................................... Boardroom
Time............................................................. 6:00 P.M.

Mission
Questar III is an educational cooperative providing leadership and creating student success through shared instructional and support services to schools and their communities.

Why do we exist?
(our moral imperative or what compels us to act)
Changing lives, realizing dreams and doing together what can’t be done alone.

Our Core Values
• Commitment to Excellence
• Commitment to Leadership and Service
• Commitment to Innovation

AGENDA

I. CALL TO ORDER AND PLEDGE TO THE FLAG

II. EXECUTIVE SESSION (if necessary)

III. APPROVAL OF MINUTES
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approves the Minutes from the Regular Meeting of the Board of Cooperative Educational Services held on August 15, 2019.

IV. TREASURER’S REPORT
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepts the Treasurer’s Report dated June 2019.

V. CENTRAL TREASURER’S REPORTS – EXTRA CLASSROOM ACTIVITY FUND
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepts the Central Treasurer’s Reports for the Extra Classroom Activity Fund dated June 2019.

VI. INTERNAL AUDIT FUNCTIONS
A. Report from Audit Committee
B. Internal Audit Activities – Update

VII. INTERNAL CLAIMS AUDITING REPORT
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepts the Internal Claims Auditing Report dated August 2, 2019 to August 23, 2019.
VIII. RECOGNITION OF VISITORS

IX. PUBLIC COMMENTS
Residents, students, employees and community business representatives may address the Board on matters concerning programs and/or operations of the BOCES, other than specific personnel matters. When recognized by the Board President, the individual who wishes to provide public comment will be asked to stand, state their name, and summarize concerns for the Board. Each individual should limit their speaking time to 2-3 minutes. The Board will not respond to comments but may ask for contact information in the event follow-up is necessary. We ask that individuals speak in a respectful and courteous manner and avoid remarks which may be considered defamatory or stigmatizing. The Board welcomes comments however the comment period is a limited forum and the Board retains the ability to declare comments out of order.

X. COMMUNICATIONS
- October 10, 2019: Our next board meeting starting at 6:30 PM
- October 24-26, 2019: NYSSBA – 100th Annual Convention – Rochester, NY

XI. PERSONNEL
A. TENURE RECOMMENDATION(S)
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, grants tenure to the following individual(s) as noted:

1. Name: Nancy Rheeman  
   Tenure Area: Teaching Assistant  
   Effective: 09/21/19

B. RESIGNATION(S)
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepts the resignation of the following individual(s) as noted:

1. Certified Staff  
   a. Name: Courtney Williams  
      Position: 1.0 FTE Teaching Assistant  
      Date Began: 10/02/15  
      Effective: 08/02/19
   b. Name: Angelena Louban  
      Position: 1.0 FTE Teaching Assistant  
      Date Began: 09/21/15  
      Effective: 08/22/19
   c. Name: Adrienne Haase  
      Position: .50 FTE Teaching Assistant  
      Date Began: 08/31/17  
      Effective: 08/30/19
RESIGNATIONS
Certified Staff (cont’d)

d. Name: Dena Iagrossi
   Position: 1.0 FTE Reading Resource Teacher
   Date Began: 01/06/14
   Effective: 09/13/19

e. Name: Danielle Bouton-Wales
   Position: 1.0 FTE CTE Director
   Date Began: 03/16/15
   Effective: 09/20/19

f. Name: Amy Pierce
   Position: 1.0 FTE Teacher of Blind & Visually Impaired
   Date Began: 09/01/15
   Effective: 09/25/19

C. PRINCIPAL AND TEACHER APPOINTMENTS

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer- Columbia-Greene Counties, upon the recommendation of the Executive Officer, approves the appointment of the following individual(s) to a four year probationary term, commencing on the effective date noted, provided that, except to the extent required by law, in order to be granted tenure, s/he shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if s/he receives an ineffective composite or overall rating in the final year of the probationary period, s/he shall not be eligible for tenure at that time. These appointments are declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.

1. Certified Staff

   a. Name: Beth O’Brien
      Position: 1.0 FTE Special Education Teacher
      Tenure Area: General Special Education
      Status: 3 Year Probationary Period (Tenured previously)
      Certification: Pre-K-6, SWD 1-6, SWD 7-12
      Effective: 09/04/18 (retroactive to hire date)
      Salary: $55,876.00
PERSONNEL (cont’d)

D. OTHER APPOINTMENT(S)

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approves the appointment of the following individual(s) as noted. These appointments are declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.

1. Certified Staff - TEMPORARY SUBSTITUTES
   a. Name: Suzanne Czechowski
      Position: 1.0 FTE Special Education Teacher
      Tenure Area: N/A Temporary Substitute
      Status: Temporary Sub (pending certification SWD 7-12)
      Certification: SWD 1-6, ChEd 1-6
      Effective: 09/03/19 – 06/30/20
      Salary: $49,867.00

2. Certified Staff - PROBATIONARY
   a. Name: Lauren Litzmann
      Position: 1.0 FTE Teaching Assistant
      Tenure Area: Teaching Assistant
      Status: 4 Year Probationary Period
      Certification: Teaching Assistant – Level I
      Effective: 12/12/2018 (retroactive to hire date)
      Salary: $21,747.00
   b. Name: Mary Richwine
      Position: 1.0 FTE School Psychologist
      Tenure Area: School Psychologist
      Status: 4 Year Probationary Period
      Certification: School Psychologist
      Effective: 09/03/19
      Salary: $47,779.00

3. Certified Staff – PROBATIONARY 10 MOS. + 20 DAYS
   a. Name: Amanda Karian
      Position: 1.0 FTE School Library Systems Specialist
      Tenure Area: School Media Specialist (Library)
      Status: 4 Year Probationary Period
      Certification: School Library Media Specialist
      Effective: 08/14/19
      Salary: $63,000.00
   b. Name: Kim Inglee
      Position: 1.0 FTE School Improvement Senior Specialist - ELA
      Tenure Area: ISS-English Language Arts
      Status: 4 Year Probationary Period
      Certification: N-6
      Effective: 09/03/19
      Salary: $78,000.00
4. Certified Staff – CONTINUOUS ANNUAL APPOINTMENT
   a. Name: Anthony Pierro
      Position: 1.0 FTE Criminal Justice Teacher
      Status: Continuous annual appointment subject to the approval of the waiver by the commissioner
      Effective: 09/03/19 – 06/30/20
      Salary: $58,185.00

5. Classified Staff
   a. Name: Thomas Peduzzi
      Position: 1.0 FTE IT Support Technician-Computer Operator
      Status: Provisional
      Effective: 08/26/19
      Salary: $31,251.00 prorated

6. PERMANENT CIVIL SERVICE STATUS
   RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer Columbia-Greene Counties, upon the recommendation of the Executive Officer, recognizes the completion of the one (1) year probationary period of the following employee(s) and approve permanent status for their appointment effective on the date indicated:
   1. Name: Dana Burgess
      Position: 1.0 FTE Crisis Intervention Worker
      Status: Permanent
      Effective: 09/04/19

7. PART-TIME AND HOURLY EMPLOYEES FOR 2019-20
   RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer Columbia-Greene Counties, upon the recommendation of the Executive Officer, appoints the following individuals as part-time or hourly employees for the 2019-20 school year. These appointments are declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.
   1. Christopher McDermith, STEM Research Fellow $8,000.00/stipend
      Stipend, 07/08/19 – 08/23/19
   2. Samuel Ziebel, STEM Research Fellow $7,000.00/stipend corrected
      Stipend, 07/08/19 – 08/23/19
   3. Julie Selig, STEM Research Fellow $10,000.00/stipend
      Stipend, 07/08/19 – 08/23/19
   4. Teresa Mills, SkillsUSA Trustee $352.78/day
      Per Diem, 07/25/19 – 06/30/20
   5. Dmitry Yankowski, IT Support Technician $14.63/hr.
      Hourly, 09/01/19 – 06/30/20
   6. Brandon Jesmain, IT Support Technician $12.50/hr.
      Hourly, 09/01/19 – 06/30/20
   7. Rahim Uddin, IT Support Technician $12.50/hr.
      Hourly, 09/01/19 – 06/30/20
   8. Liza Dwon, Clinical Instructor $35.00/hr.
      Per Diem, 10/01/19 – 06/30/20
   9. Shannon McLaughlin, Clinical Instructor $35.00/hr.
      Hourly, 10/01/19 – 06/30/20
PERSONNEL (cont’d)

G. RECERTIFICATION OF LEAD EVALUATORS OF TEACHERS

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approves the recertification of the following individuals as Lead Evaluators of Teachers:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>BORDELL, TERRY</td>
<td>CHIEF SCHOOL IMPROVEMENT OFFICER</td>
</tr>
<tr>
<td>BROCKLEY, KAREN</td>
<td>PRINCIPAL, SPECIAL EDUCATION</td>
</tr>
<tr>
<td>CRUZ, GLADYS</td>
<td>DISTRICT SUPERINTENDENT</td>
</tr>
<tr>
<td>DEFAZIO, ANTHONY P.</td>
<td>PRINCIPAL, CTE</td>
</tr>
<tr>
<td>HERRON, CYNTHIA</td>
<td>COORDINATOR, SPECIAL EDUCATION</td>
</tr>
<tr>
<td>MARTEL, CHRIS J.</td>
<td>PRINCIPAL, SPECIAL EDUCATION</td>
</tr>
<tr>
<td>MAYNARD, SHAUNA</td>
<td>DIRECTOR, SPECIAL EDUCATION</td>
</tr>
<tr>
<td>NIEDERMEIER, JIM</td>
<td>PRINCIPAL, TVHS</td>
</tr>
<tr>
<td>PAULSON, SUZANNE</td>
<td>PRINCIPAL, SPECIAL EDUCATION</td>
</tr>
<tr>
<td>PEMRICK, ANDREW</td>
<td>PRINCIPAL, SPECIAL EDUCATION</td>
</tr>
<tr>
<td>PLATT, MEGHAN</td>
<td>ASST PRINCIPAL, SPECIAL EDUCATION</td>
</tr>
<tr>
<td>REMILLARD, DANIELLE</td>
<td>PRINCIPAL, SPECIAL EDUCATION</td>
</tr>
<tr>
<td>SPARKMAN, KIMBERLY</td>
<td>COORDINATOR, CTE</td>
</tr>
<tr>
<td>STOMIEROSKI, JACOB C.</td>
<td>PRINCIPAL, CTE</td>
</tr>
<tr>
<td>TAIBI, ANTHONY</td>
<td>CHIEF ACADEMIC OFFICER</td>
</tr>
</tbody>
</table>

H. RECERTIFICATION OF LEAD EVALUATORS OF PRINCIPALS

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approves the recertification of the following individuals as Lead Evaluators of Teachers:

<table>
<thead>
<tr>
<th>NAME</th>
<th>POSITION</th>
</tr>
</thead>
<tbody>
<tr>
<td>BORDELL, TERRY</td>
<td>CHIEF SCHOOL IMPROVEMENT OFFICER</td>
</tr>
<tr>
<td>CRUZ, GLADYS</td>
<td>DISTRICT SUPERINTENDENT</td>
</tr>
<tr>
<td>TAIBI, ANTHONY</td>
<td>CHIEF ACADEMIC OFFICER</td>
</tr>
</tbody>
</table>

I. CREATION OF POSITIONS / RECALLS

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, creates positions as a result of increases in district requests for services or restoration of funding, and recalls employees from preferred eligibility lists effective September 3, 2019, as follows:

1. Certified Staff

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Position</th>
<th>Tenure Area</th>
<th>Effective Date</th>
<th>New FTE</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Rosemary</td>
<td>Helinski</td>
<td>Teacher, Cosmetology</td>
<td>Cosmetology</td>
<td>9/3/2019</td>
<td>1.00</td>
<td>$62,347</td>
</tr>
</tbody>
</table>

2. Classified Staff

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Position</th>
<th>Effective Date</th>
<th>New FTE</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Liane</td>
<td>Densmore</td>
<td>Occupational Therapy Assistant</td>
<td>9/3/2019</td>
<td>1.00</td>
<td>$36,308</td>
</tr>
<tr>
<td>Tara</td>
<td>Wiese</td>
<td>Physical Therapist</td>
<td>9/3/2019</td>
<td>0.80</td>
<td>$55,876 prorated</td>
</tr>
</tbody>
</table>
XII. BUSINESS / FINANCE

A. SURPLUS EQUIPMENT

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approves the following surplus equipment and/or surplus vehicles be sold at auction through the company, GovDeals.com, an online auction site:

<table>
<thead>
<tr>
<th>TAG #</th>
<th>DESCRIPTION</th>
<th>CONDITION</th>
<th>LOCATION</th>
</tr>
</thead>
<tbody>
<tr>
<td>004963</td>
<td>BILL CHANGER - MODEL AC400</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>NO TAG</td>
<td>COFFEE MAKER - REGALWARE</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td></td>
<td>MODEL 58055R - 12 TO 55 CUP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NO TAG</td>
<td>COFFEE MAKER - REGALWARE</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td></td>
<td>MODEL 58055R - 12 TO 55 CUP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>NO TAG</td>
<td>COFFEE MAKER - REGALWARE</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td></td>
<td>MODEL 58001R - 12 TO 101 CUP</td>
<td></td>
<td></td>
</tr>
<tr>
<td>025662</td>
<td>ENO CLICK BOARD - ENO-2610a - 78in.</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>012310</td>
<td>FILE CABINET - SAFCO - STEEL 5 DRAWER</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>009820</td>
<td>LOCKERS - HALLOWELL - MODEL APQ7578291</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td></td>
<td>SIX TIER 3 WIDE</td>
<td></td>
<td></td>
</tr>
<tr>
<td>030534</td>
<td>MONITOR - LG - 55in. LCD - 55SE3B-B</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>030535</td>
<td>MONITOR - LG - 55in. LCD - 55SE3B-B</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>006251</td>
<td>OVEN - HOT POINT - RB787CH - ELECTRIC</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>043861</td>
<td>PAPER SHREDDER - SWINGLINE 300X</td>
<td>NEEDS REPAIR</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>018379</td>
<td>PAPER SHREDDER - SWINGLINE 500X</td>
<td>NEEDS REPAIR</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>015961</td>
<td>PRINTER - HP COLOR LASERJET CM2320NF</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>016154</td>
<td>PRINTER - HP COLOR LASERJET CP2025</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>000995</td>
<td>PRINTER - HP LASER 8000N</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>018326</td>
<td>PROJECTOR - EPSON POWERLITE 470</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>016772</td>
<td>PROJECTOR - POLYVISION ENO ONE</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>F00189</td>
<td>SMARTBOARD - SB680</td>
<td>OBSOLETE</td>
<td>WAREHOUSE</td>
</tr>
<tr>
<td>NO TAG</td>
<td>GO-KARTS (2)</td>
<td>NEEDS REPAIR</td>
<td>REC</td>
</tr>
</tbody>
</table>
XIII. OTHER

A. DESIGNATION OF VOTING DELEGATE TO 2019 NYSSBA ANNUAL CONVENTION

RESOLUTION: BE IT RESOLVED that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, designates ____________ to be the voting delegate to the 100th Annual New York State School Boards Association Annual Convention.

B. DESIGNATION OF ALTERNATE VOTING DELEGATE TO 2019 NYSSBA ANNUAL CONVENTION

RESOLUTION: BE IT RESOLVED that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, designates ____________ to be the alternate voting delegate to the 100th Annual New York State School Boards Association Annual Convention.

C. MASTER SERVICES AGREEMENT WITH FRONTLINE TECHNOLOGIES GROUP LLC

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approves entering into the Master Services Agreement with Frontline Technologies Group LLC dba Frontline Education for certain licenses for software products designed to support school operations to Questar III and to school districts served by Questar III at pricing and general terms negotiated by Regional Informational Centers on behalf of boards of cooperative educational services for the period July 1, 2019 through June 30, 2022.

XIV. BOARD BUSINESS / REPORTS / DISCUSSION

XV. EXECUTIVE OFFICER'S REPORT

XVI. EXECUTIVE SESSION (if necessary)

XVII. MOTION TO ADJOURN
BOARD OF COOPERATIVE EDUCATIONAL SERVICES  
SOLE SUPERVISORY DISTRICT  
RENSSELAER-COLUMBIA-GREENE COUNTIES  

QUESTAR III REGULAR MEETING MINUTES  

Meeting Date: August 15, 2019  
Location: Questar III Boardroom  
Presiding: John C. Hill, President  

Members Present  
Edmund Brooks, Member  
Joseph Garland, Member  
Nadine Gazzola, Member  
Jennifer Haggerty, Member  
John C. Hill, President  
Mark Mann, Member  
Mary Marro-Giroux, Member  
Marilyn Noonan, Vice President (joined via phone conference w/out video)  

Also Present  
Dr. Gladys I. Cruz, District Superintendent  
Harry Hadjioannou, Deputy Superintendent  
Robin Emanatian, Board Clerk  
Anthony Taibi, Chief Academic Officer  
Jennifer Mulligan, Business Office Manager/Controller  
Mike Buono, Human Resource Director  

CALL TO ORDER & PLEDGE  
At 6:03 p.m.  

PRESENTATION  
REC PROJECT UPDATE W/ PROJECT MANAGER  
Jeff Cuyler, Construction Project Manager for the Rensselaer Educational Center project shared a PowerPoint presentation showing the progress of the project. He gave particular accolades to Luizzi Brothers and their attention to detail and ease in working with. Deputy Superintendent Hadjioannou shared the sentiment. Mr. Cuyler reported that the project is going smoothly and is on-time.  

APPROVAL OF MINUTES  
1 – Mr. Garland  
2 – Mr. Brooks  
Motion Carried (7 – Yes)  
The Board of Cooperative Education Services Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the Minutes from the Reorganization and Regular Meetings of the Board of Cooperative Educational Services held on July 11, 2019.
AUDIT COMMITTEE REPORT(S) NONE.

INTERNAL CLAIMS AUDITING REPORT
1 – Mr. Garland  2 – Mr. Brooks  Motion Carried (7 – Yes)
The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepted the Internal Claims Auditing Report dated May 15, 2019 to June 14, 2019.

RECOGNITION OF VISITORS
Jeff Cuyler, Construction Manager
Montyce Noland, Luizzi Bros.

PUBLIC COMMENTS NONE

COMMUNICATIONS
- September 12, 2019: Our next board meeting starting at 6:00 PM
- October 24-26, 2019: NYSSBA – 100th Annual Convention – Rochester, NY
- Laptops for BoardDocs: a majority of the board opted to wait to purchase surface pros until they see if they prefer referring to the screen at board meetings. Concern was expressed about being able to view attachments & therefore, they’d like to possibly start out with laptops.

------------------------------------ BY CONSENT-------------------------------------
1 – Ms. Marro-Giroux  2 – Ms. Gazzola  Motions Carried (7 – Yes)

PERSONNEL

TENURE RECOMMENDATION(S) The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, grants tenure to the following individual(s) as noted:

Name: Karen Brockley
Tenure Area: Administrative, Principal – Special Education
Effective: 09/21/19

Name: Barbara Petrus (Gintof)
Tenure Area: Teaching Assistant
Effective: 09/28/19

Name: Patricia Hinman
Tenure Area: Teaching Assistant
Effective: 10/26/19
PERSONNEL (cont’d)

<table>
<thead>
<tr>
<th>RETIREMENT(S)</th>
<th>The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepted with sincere regret and appreciation for their service, the resignation for the purpose of retirement of the following individual(s) as noted:</th>
</tr>
</thead>
</table>

**Certified Staff**

<table>
<thead>
<tr>
<th>Name</th>
<th>Arlene De Siena</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>1.0 FTE School Improvement Sr. Specialist ELA</td>
</tr>
<tr>
<td>Date began</td>
<td>11/28/11</td>
</tr>
<tr>
<td>Effective</td>
<td>08/30/19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>RESIGNATION(S)</th>
<th>The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepted the resignation of the following individual(s) as noted:</th>
</tr>
</thead>
</table>

**Certified Staff**

<table>
<thead>
<tr>
<th>Name</th>
<th>Melissa Hess</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>1.0 FTE School Social Worker</td>
</tr>
<tr>
<td>Date Began</td>
<td>10/11/16</td>
</tr>
<tr>
<td>Effective</td>
<td>07/26/19</td>
</tr>
</tbody>
</table>

**Classified Staff**

<table>
<thead>
<tr>
<th>Name</th>
<th>Thomas Hubbard</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>1.0 FTE Substitute Courier</td>
</tr>
<tr>
<td>Date Began</td>
<td>08/13/18</td>
</tr>
<tr>
<td>Effective</td>
<td>08/02/19</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>LEAVE OF ABSENCE REQUESTS</th>
<th>The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approves the leave of absence request of the following employee(s) as noted:</th>
</tr>
</thead>
</table>

**Certified Staff**

<table>
<thead>
<tr>
<th>Name</th>
<th>Rachel Deeb</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>1.0 FTE Speech Language Pathologist</td>
</tr>
<tr>
<td>Effective</td>
<td>9/1/19 – 6/30/20</td>
</tr>
<tr>
<td>Reason</td>
<td>To further education</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Name</th>
<th>Nicole Ross</th>
</tr>
</thead>
<tbody>
<tr>
<td>Position</td>
<td>1.0 FTE Special Education Teacher</td>
</tr>
<tr>
<td>Effective</td>
<td>9/1/19 – 6/30/20</td>
</tr>
<tr>
<td>Reason</td>
<td>Family matter</td>
</tr>
</tbody>
</table>
PERSONNEL (cont’d)

CHANGE IN FTE / TITLE/ SALARY / STATUS The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the following changes in FTE and/or title, salary or status as noted below:

Classified Staff

Name: Meghan Tice – CHANGE IN TITLE
Position: 1.0 FTE Communications Specialist I
Status: Permanent
Effective: 07/01/19

Name: Kristin LaPlante – CHANGE IN TITLE
Position: 1.0 FTE Communications Specialist I
Status: Permanent
Effective: 07/01/19

PRINCIPAL AND TEACHER APPOINTMENTS The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the appointment of the following individual(s) to a four year probationary term, commencing on the effective date noted, provided that, except to the extent required by law, in order to be granted tenure, s/he shall have received composite or overall annual professional performance review ratings pursuant to Education Law §3012-c or §3012-d of either effective or highly effective in at least 3 of the 4 preceding years, and if s/he receives an ineffective composite or overall rating in the final year of the probationary period, s/he shall not be eligible for tenure at that time. These appointments are declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.

Certified Staff

Name: Edward O’Grady
Position: 1.0 FTE Heavy Equipment Operations & Maintenance Teacher
Tenure Area: Trade Subjects – Vehicle Mechanical Repair
Status: 4 Year Probationary Period
Certification: To be certified
Effective: 09/01/19
Salary: $56,443.00

Name: Courtney Lapp
Position: 1.0 FTE Consultant Teacher
Tenure Area: General Special Education
Status: 4 Year Probationary Period
Certification: Early ChEd B-2, ChEd 1-6, SWD B-2, SWD 1-6, SWD 7-12
Effective: 09/01/19
Salary: $54,278.00
PERSONNEL

PRINCIPAL AND TEACHER APPOINTMENTS (cont’d)

Name:    Joseph Zink  
Position: 1.0 FTE Automotive Services Teacher  
Tenure Area: Trade Subjects – Auto Services  
Status: 4 Year Probationary Period  
Certification: To be certified  
Effective: 09/03/19  
Salary: $51,473.00

Name:    Tara Tolan  
Position: 1.0 FTE Academy for Educational Careers Teacher  
Tenure Area: CTE – Teacher Education and Training  
Status: 3 Year Probationary Period (previously tenured)  
Certification: English 7-12  
Effective: 09/03/19  
Salary: $63,711.00

OTHER APPOINTMENTS

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the appointment of the following individual(s) as noted. These appointments were declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.

Certified Staff - TEMPORARY SUBSTITUTES

Name:    Kelsey Powderly  
Position: .80 FTE Teacher – New Visions STEM  
Tenure Area: N/A Temporary Substitute  
Status: Temporary Sub (pending certification)  
Certification: To be certified  
Effective: 09/03/19 – 06/30/20  
Salary: $51,473.00

Certified Staff - PROBATIONARY

Name:    Kelly Rider  
Position: 1.0 FTE Teaching Assistant  
Tenure Area: Teaching Assistant  
Status: 4 Year Probationary Period  
Certification: Teaching Assistant – Level I  
Effective: 09/04/18  
Salary: $20,401.00

Name:    Rachel Pulenskey  
Position: 1.0 FTE Teaching Assistant  
Tenure Area: Teaching Assistant  
Status: 4 Year Probationary Period  
Certification: Teaching Assistant – Level I  
Effective: 09/10/18  
Salary: $20,401.00
PERSONNEL

Certified Staff - PROBATIONARY APPOINTMENTS (cont’d)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Tenure Area</th>
<th>Status</th>
<th>Certification</th>
<th>Effective</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Angela Sousa</td>
<td>1.0 FTE Teaching Assistant</td>
<td>Teaching Assistant</td>
<td>4 Year Probationary Period</td>
<td>Teaching Assistant – Level I</td>
<td>10/03/18</td>
<td>$20,401.00</td>
</tr>
<tr>
<td>Lynne Connally</td>
<td>1.0 FTE Teaching Assistant</td>
<td>Teaching Assistant</td>
<td>4 Year Probationary Period</td>
<td>Teaching Assistant – Level I</td>
<td>12/17/18</td>
<td>$21,747.00</td>
</tr>
<tr>
<td>Rebecca Riggins</td>
<td>1.0 FTE Teaching Assistant</td>
<td>Teaching Assistant</td>
<td>4 Year Probationary Period</td>
<td>Teaching Assistant – Level I</td>
<td>01/07/19</td>
<td>$19,759.00</td>
</tr>
<tr>
<td>Kellie Clark</td>
<td>1.0 FTE Teaching Assistant</td>
<td>Teaching Assistant</td>
<td>4 Year Probationary Period</td>
<td>Teaching Assistant – Level I</td>
<td>01/07/19</td>
<td>$20,401.00</td>
</tr>
<tr>
<td>Kristine Weinheimer</td>
<td>1.0 FTE RBERN Specialist</td>
<td>ISS - ESOL</td>
<td>4 Year Probationary Period</td>
<td>ESOL</td>
<td>08/05/19</td>
<td>$72,000.00 prorated</td>
</tr>
<tr>
<td>Elizabeth Power</td>
<td>.40 FTE School Psychologist</td>
<td>N/A – Part Time</td>
<td>Part-Time</td>
<td>School Psychologist</td>
<td>09/03/19 – 06/30/20</td>
<td>$56,443.00 prorated</td>
</tr>
</tbody>
</table>
PERSONNEL
OTHER APPOINTMENTS (cont’d)

Classified Staff

Name: Benjamin Schwarz  
Position: 1.0 FTE Warehouse Assistant  
Status: Labor  
Effective: 08/01/19  
Salary: $35,111.00 prorated

PROBATIONARY CIVIL SERVICE APPOINTMENT(S)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, recognized the successful placement of the provisionally appointed individual(s) listed below on the Civil Service Eligible List and approved their probationary status to be served for a period of one (1) year from the effective date specified:

Name: Therese Plano  
Position: 1.0 FTE Assistant Actuary  
Status: Probationary  
Effective: 07/23/19

CREATION OF POSITIONS / RECALLS

The Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, created positions as a result of increases in district requests for services or restoration of funding, and recalls employees from preferred eligibility lists effective as noted below:

Certified Staff

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Position</th>
<th>Tenure Area</th>
<th>Effective Date</th>
<th>FTE</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Alyssa</td>
<td>Lupinski</td>
<td>School Social Worker</td>
<td>School Social Worker</td>
<td>9/1/2019</td>
<td>1.00</td>
<td>$47,779</td>
</tr>
</tbody>
</table>
PERSONNEL (cont’d)

PART-TIME/ HOURLY EMPLOYEES FOR 2019-20

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties approved the recommendation of the Executive Officer to appoint the following individuals as part-time or hourly employees for the 2019-20 school year.

- **Lynn MacDonald**, District Treasurer  
  Stipend, 07/01/19 – 06/30/20  
  $8,445.00/stipend

- **Dalalene Jewell**, SSN Specialist  
  Per Diem, 07/01/19 – 06/30/20  
  $560.00/day

- **David Sicko**, SSN Specialist  
  Per Diem, 07/01/19 – 06/30/20  
  $560.00/day

- **John Oates**, SSN Specialist  
  Per Diem, 07/01/19 – 06/30/20  
  $560.00/day

- **L. Jeffrey Baltes**, SSN Specialist  
  Per Diem, 07/01/19 – 06/30/20  
  $560.00/day

- **David Sicko**, Principal Coach  
  Hourly, 07/01/19 – 06/30/20  
  $50.00/hr.

- **Frank Nizer**, Senior Specialist  
  Hourly, 07/01/19 – 06/30/20  
  $70.00/hr.

- **John Crear**, Audit Manager  
  Hourly, 07/01/19 – 06/30/20  
  $60.00/hr.

- **Kelly Demura**, Clerk  
  Hourly, 07/01/19 – 06/30/20  
  $19.89/hr.

- **Stephen Goals**, Senior Specialist  
  Hourly, 07/01/19 – 06/30/20  
  $70.00/hr.

- **William Lyons**, Specialist  
  Hourly, 07/01/19 – 06/30/20  
  $70.00/hr.

- **Debra Markell**, Clerk  
  Hourly, 07/01/19 – 06/30/20  
  $16.26/hr.

- **Douglas Kelley**, APPR Independent Evaluator  
  Per Diem, 07/01/19 – 06/30/20  
  $400.00/day

- **Heather Bradt**, Online Learning Specialist  
  Per agreement, 07/01/19 – 06/30/20  
  $350.00/per agrmnt.

- **Gabrielle White**, Online Learning Specialist  
  Per agreement, 07/01/19 – 06/30/20  
  $350.00/per agrmnt.

- **Barbara Byrne**, Science School Improvement Specialist  
  Per Diem, 08/19/19 – 06/30/20  
  $400.00/day

------------------------------------END OF CONSENT ----------------------------------
BY CONSENT

1 – Ms. Marro-Giroux
2 – Ms. Gazzola
Motions Carried (7 – Yes)

BUSINESS / FINANCE

BID AWARDS

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties approved the recommendation of the Executive Officer to award the following bids as indicated below:

<table>
<thead>
<tr>
<th>Item Bid</th>
<th>Vendor</th>
<th>Bid Amount</th>
<th>Participating School Districts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation for Various Career Tech Programs and New Visions Programs</td>
<td>Awarded by bus run and by vendor per attached results. (see attached)</td>
<td>Questar III</td>
<td></td>
</tr>
</tbody>
</table>

LEASE AGREEMENT:
ARTS CENTER OF THE CAPITAL REGION & QUESTAR III

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved entering into a lease with the Arts Center of the Capital Region for classroom and associated space located at 265 River Street, Troy, New York for purposes of housing Questar III’s the new visions career and technical education and special education programs as follows:

Term: July 1, 2019 – June 30, 2020

Total rented space: Room Nos. 201, 206, 209 and associated studio space and space for special events

Annual Rent: $16,275

Ancillary Charges: $10,505

And furthermore, the Board determined that such rental payments under the lease shall not be, and are not, more than the fair market rental value of similar properties in similar locations, and the Board also determines that the proposed lease is in the best financial interest of the supervisory district in that existing space owned or leased by the agency is inadequate for present or planned agency programs; the space is appropriate for the conduct of agency programs because of its location and cost; and the funds for the payment of rent under the lease are to be included in the agency’s capital budget.
ANNUAL CLASSROOM LEASES WITH COMPONENT SCHOOL DISTRICTS & QUESTAR III

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved entering into the following annual classroom leases with a term of September 1, 2019 through June 30, 2020 for classroom and associated space for purposes of housing Questar III’s special education and pre-kindergarten programs:

<table>
<thead>
<tr>
<th>District</th>
<th>Rented Space</th>
<th>Annual Rent</th>
<th>Ancillary Charges</th>
</tr>
</thead>
<tbody>
<tr>
<td>Berlin CSD – Pre-K</td>
<td>Rooms 107 and 108</td>
<td>$7,000</td>
<td>$4,500</td>
</tr>
<tr>
<td>Hudson City SD – Pre-K</td>
<td>Room S106</td>
<td>$7,000</td>
<td>$4,500</td>
</tr>
<tr>
<td>Kinderhook CSD – SPED/Pre-K</td>
<td>Rooms 109 and 220</td>
<td>$14,000</td>
<td>$9,000</td>
</tr>
<tr>
<td>Rensselaer City SD – SPED</td>
<td>Room H111</td>
<td>$7,000</td>
<td>$4,500</td>
</tr>
</tbody>
</table>

And furthermore, the Board determined that such rental payments under the lease shall not be, and are not, more than the fair market rental value of similar properties in similar locations, and the Board also determines that the proposed lease is in the best financial interest of the supervisory district in that existing space owned or leased by the agency is inadequate for present or planned agency programs; the space is appropriate for the conduct of agency programs because of its location and cost; and the funds for the payment of rent under the lease are to be included in the agency’s capital budget.

LEASE AGREEMENT: CAIRO-DURHAM CENTRAL SCHOOL DISTRICT & QUESTAR III

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, at its regular meeting on July 11, 2019, approved entering into a lease with the Cairo-Durham Central School District for certain classroom and associated space; and the District has requested additional time for constructing CTE shop space as required by the lease. Therefore, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, re-approved entering into a lease with the Cairo-Durham Central School District for classroom and associated space in the Durham Elementary located at 4099 NY Route 145, Durham, New York for purposes of housing Questar III’s heavy equipment career and technical education program as follows:

Term: July 1, 2019 – June 30, 2022

Total rented space: Classroom Nos. 104 and 106; temporary shop structure; use of 6 +/- acres for heavy equipment

Annual Rent: Not to exceed $28,000

Ancillary Charges: Not to exceed $18,000

And furthermore, the Board determined that such rental payments under the lease shall not be, and are not, more than the fair market rental value of similar properties in similar locations, and the Board also determines that the proposed lease is in the best financial interest of the supervisory district in that existing space owned or leased by the agency is inadequate for present or planned agency programs; the space is appropriate for the conduct of agency programs because of its location and cost; and the funds for the payment of rent under the lease are to be included in the agency’s capital budget.
BUSINESS / FINANCE (cont’d)

SUBMIT, ACCEPT AND EXPEND FEDERAL/STATE PROJECT

The Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, gave approval to submit the following Federal/State Project(s), and upon approval, further authorizes the acceptance and expenditure of such project:

Perkins V Transition Year – 2019-20
July 1, 2019 – June 30, 2020
$257,238.00

Targeted Prekindergarten Program
July 1, 2019 – June 30, 2020
$349,557.00

ADDENDUM I

Title III LEP (Limited English Proficiency) Consortium
September 1, 2018 – August 31, 2019
$42,389.00

ESTABLISH AND/OR CONTINUE EXTRACLASSROOM ACTIVITY FUND 2019-20

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties upon recommendation of the Executive Officer, gave approval for the establishment or continuation of the following Extraclassroom Activity Fund(s) pursuant to the Board’s Extraclassroom Activity Fund Policy.

CGEC ProStart – Peter Desmond
OTHER

QUESTAR III
PARTICIPATION IN
A STATEWIDE
CONSORTIUM
THROUGH
ERIE I BOCES –
With Additional Programs

It is the plan of a number of BOCES districts in New York, to consent to jointly enter into an agreement for 3rd L Corp, A+ Educators, Accelerate Learning, Achieve3000, American Reading Company, Amplify, Answer Pad, Bird Brain, Bridges Transitions, Carnegie Learning, Certeza, Charmtech Labs, Chester Technical Services, ClassLink, Code Monkey, Curriculum Associates, Curriculum Technology, Dreambox, eDoctina, Edgenuity, Edmentum, Educational Vistas, eSpark, Explore Learning, FastBridge Learning, Freckle, Frontline Technologies, Gale, Houghton Mifflin, iDesign, Imagine Learning, Interactive Media, iSafe, iStation, IXL, Kinderlab Robotics, Learning Ally, Learning.com, Learning Sciences International, Learning Without Tears, Legends of Learning, Lego Education, Lexia Learning, LinkIt, Mad Learn, Maker’s Empire, McGraw-Hill, Mind Research Institute, Microsoft, Modular Robotics, Naviance, Nearpod, Newsela, NWEA, Oneder, Pearson Digital Learning, Renaissance Learning, Right Reason Technologies, Rosetta Stone, Rubicon West, Inc., Scientific Learning, Sensavis, Service Infinity, Suntex, Taylor & Associates Communications, Tech 4 Learning, Tequipment, Thimble, Turnit In, Waterford, zSpace Fresh Grade, Portfolium, Core Four, Music First, Code Z – JZA training, Buncee, 3D Bear, Nearpod, Codesters, Eduporium, Pasco, Math Space, BK Interactive, SkyOp, Type To Learn, Typing Pal Online, Vidcode and Questar III BOCES is desirous of participating with other BOCES Districts in New York State in joint agreements for the software/learning packages and licensing mentioned above as authorized by General Municipal Law, Section 119-0, and the Questar III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties authorized Erie 1 BOCES to represent it in all matters leading up to and entering into a contract for the purchase of and licensing of the above-mentioned software/learning packages, and, that the Questar III Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties agreed to assume its equitable share of the costs associated with Erie 1 BOCES negotiating the Agreements, and, (1) to abide by majority decisions of the participating BOCES on quality standards; (2) Erie 1 BOCES will negotiate contracts according to the majority recommendations; (3) that after contract agreement, it will conduct all purchasing arrangements directly with the vendor.

------------------------------------END OF CONSENT----------------------------------

BOARD REPORTS /
DISCUSSION

Member Garland congratulated Dr. Cruz on being one of the women chosen to receive the Albany Business Review’s “Women Who Mean Business” awards.

EXECUTIVE OFFICER’S
REPORT

Dr. Cruz shared information on Maple Hill wing renaming for Paul Puccio and the success of the NYSALA event on August 14th with SUNY President Rodriguez in attendance.
PUBLIC COMMENTS  NONE

EXECUTIVE SESSION

1 – Mr. Brooks  2 – Ms. Haggerty  Motion Carried (7 – Yes)
The Board of Cooperative Educational Services entered into Executive Session at 7:14 p.m. for the purpose of advice of counsel.

RETURN TO REGULAR SESSION

1 – Ms. Gazzola  2 – Mr. Brooks  Motion Carried (7 – Yes)
The Board of Cooperative Educational Services returned to regular session at 7:58 p.m.

MOTION TO ADJOURN

1 - Ms. Marro-Giroux  2 – Ms. Gazzola  Motion Carried (7 – Yes)
The Board adjourned at 7:58 pm.

Respectfully Submitted By:

________________________________________
Robin Emanatian, Board Clerk
### Internal Auditor
Approved as of 00
Examiners: O. Cruz

### Controller: J. Mulligan
Prepared by: C. MacAdams

<table>
<thead>
<tr>
<th>Month</th>
<th>Cumulative Summary</th>
<th>Opening Cash Balance</th>
<th>Closing Cash Balance</th>
<th>Change</th>
</tr>
</thead>
<tbody>
<tr>
<td>January</td>
<td>$1,117,212.90</td>
<td>$1,117,212.90</td>
<td>$1,117,212.90</td>
<td>$0</td>
</tr>
<tr>
<td>February</td>
<td>$1,121,825.50</td>
<td>$1,121,825.50</td>
<td>$1,121,825.50</td>
<td>$1,000.00</td>
</tr>
<tr>
<td>March</td>
<td>$1,122,194.99</td>
<td>$1,122,194.99</td>
<td>$1,122,194.99</td>
<td>$994.99</td>
</tr>
<tr>
<td>April</td>
<td>$1,214,949.94</td>
<td>$1,214,949.94</td>
<td>$1,214,949.94</td>
<td>$1,041,487.47</td>
</tr>
<tr>
<td>May</td>
<td>$1,215,141.99</td>
<td>$1,215,141.99</td>
<td>$1,215,141.99</td>
<td>$1,041,487.47</td>
</tr>
<tr>
<td>June</td>
<td>$1,215,342.37</td>
<td>$1,215,342.37</td>
<td>$1,215,342.37</td>
<td>$1,041,487.47</td>
</tr>
</tbody>
</table>

#### For the Month of January 2019 - June 2019

| Account | Balance | Opening | Ending | Income | Interest | Disbursements | Transfers Out | Transfers In | Purchases | Receipts | Balance | Beginning | Ending | Bank Account | Income | Interest | Disbursements | Transfers Out | Transfers In | Purchases | Receipts | Balance |
|---------|---------|---------|--------|--------|---------|--------------|--------------|--------------|-----------|----------|---------|----------|-----------|--------|---------------|--------|----------|--------------|--------------|--------------|-----------|----------|---------|--------|
| 1,117,212.90 | - | 1 | - | - | - | - | - | - | 976 | 3,734 | 1 | 4,436 | 886 | 976 | - | 6,425 | 976 | 3,734 | 1 | 4,436 |
| 1,121,825.50 | - | 216 | 1 | 3,734 | 976 | - | - | - | - | 7,000 | - | 976 | 3,734 | 1 | 4,436 |
| 1,122,194.99 | - | 221 | 1 | 3,734 | 976 | - | - | - | - | 662 | 3,734 | 976 | 3,734 | 1 | 4,436 |
| 1,125,342.37 | - | 119 | 1 | 3,734 | 976 | - | - | - | - | 986,655 | 1,125,342.37 | 976 | 3,734 | 1 | 4,436 |

OVERALL CASH FLOW STATEMENT
## MULTIFUND CASH RECEIPTS ACCOUNT

**MONTH OF: JUNE 2019**

### Cash Balance as of: 5/31/2019

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$6,489,722.03</td>
</tr>
<tr>
<td>Federal Fund</td>
<td>3,078,933.10</td>
</tr>
<tr>
<td>Trust &amp; Agency Fund</td>
<td>-</td>
</tr>
<tr>
<td>Capital Fund</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL BEGINNING CASH:</strong></td>
<td><strong>$9,568,656.13</strong></td>
</tr>
</tbody>
</table>

### RECEIPTS:

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>16,423,133.64</td>
</tr>
<tr>
<td>Federal Fund</td>
<td>318,842.16</td>
</tr>
<tr>
<td>Trust &amp; Agency Fund</td>
<td>318.69</td>
</tr>
<tr>
<td>Interest Income</td>
<td>719.25</td>
</tr>
<tr>
<td><strong>TOTAL RECEIPTS:</strong></td>
<td><strong>16,743,013.74</strong></td>
</tr>
</tbody>
</table>

### TRANSFERS:

<table>
<thead>
<tr>
<th>To/From:</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>To Cash Disbursements</td>
<td>(7,048,852.99)</td>
</tr>
<tr>
<td>To Capital Fund</td>
<td>(3,541,725.89)</td>
</tr>
<tr>
<td>To T&amp;A from T&amp;A Multifund</td>
<td>(3,541,407.20)</td>
</tr>
<tr>
<td>To F from T&amp;A Multifund</td>
<td>-</td>
</tr>
<tr>
<td>Due to TA from A and F (sweep balances)</td>
<td>(3,344,112.51)</td>
</tr>
<tr>
<td>Due from F Fund to TA (sweep balances)</td>
<td>(197,294.89)</td>
</tr>
<tr>
<td>Due from F Fund to A (sweep balances)</td>
<td>(618,745.47)</td>
</tr>
<tr>
<td>Due to A Fund from F (sweep balances)</td>
<td>(618,745.47)</td>
</tr>
<tr>
<td><strong>TOTAL TRANSFERS:</strong></td>
<td><strong>(10,590,578.88)</strong></td>
</tr>
</tbody>
</table>

### Cash Balance as of: 6/30/19

<table>
<thead>
<tr>
<th>Fund</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$13,139,354.89</td>
</tr>
<tr>
<td>Federal Fund</td>
<td>2,581,735.10</td>
</tr>
<tr>
<td>Trust &amp; Agency Fund</td>
<td>-</td>
</tr>
<tr>
<td>Capital Fund</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL ENDING CASH:</strong></td>
<td><strong>$15,721,089.99</strong></td>
</tr>
</tbody>
</table>

### BANK BALANCES

- Balance per Bank Statement: Key Bank: **$15,721,089.99**

- **Plus:**

- **Less:**

- **TOTAL:** **$15,721,089.99**

---

**Prepared By: Carol McAdams**

**Executive Officer: Gladys Cruz**

**Approved as to form:**

**Business Manager: Jennifer Mulligan**

**Internal Auditor:**
QUESTAR III  
MULTIFUND CASH DISBURSEMENTS ACCOUNT

MONTH OF: JUNE 2019

<table>
<thead>
<tr>
<th>Cash Balance as of: 5/31/2019</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 662,331.75</td>
</tr>
<tr>
<td>Federal Fund</td>
<td>-</td>
</tr>
<tr>
<td>Trust &amp; Agency Fund</td>
<td>-</td>
</tr>
<tr>
<td>Capital Fund</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL BEGINNING CASH:</strong></td>
<td>$ 662,331.75</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>DISBURSEMENTS:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>(7,221,939.82)</td>
</tr>
<tr>
<td>Federal Fund</td>
<td>(59,127.93)</td>
</tr>
<tr>
<td>Trust &amp; Agency Fund</td>
<td>(208,126.48)</td>
</tr>
<tr>
<td>Capital Fund</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL DISBURSEMENTS:</strong></td>
<td>(7,469,194.23)*</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>TRANSFERS &amp; ADJUSTMENTS:</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>From Cash Receipts</td>
<td>* 7,048,852.99</td>
</tr>
<tr>
<td>From Trust &amp; Agency</td>
<td>-</td>
</tr>
<tr>
<td>From Capital Fund</td>
<td>-</td>
</tr>
<tr>
<td>Due to TA from A and F (sweep balances)</td>
<td>206,126.48</td>
</tr>
<tr>
<td>Due to F Fund to TA (sweep balances)</td>
<td>-</td>
</tr>
<tr>
<td>Due to A Fund to TA (sweep balances)</td>
<td>(208,126.48)</td>
</tr>
<tr>
<td>Due to F Fund from A (sweep balances)</td>
<td>59,127.93</td>
</tr>
<tr>
<td>Due from A Fund to F (sweep balances)</td>
<td>(59,127.93)</td>
</tr>
<tr>
<td>Due from H Fund to A (sweep balances)</td>
<td>-</td>
</tr>
<tr>
<td>Due to A Fund from H (sweep balances)</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL TRANSFERS:</strong></td>
<td>7,048,852.99*</td>
</tr>
</tbody>
</table>

<table>
<thead>
<tr>
<th>Cash Balance as of: 6/30/2019</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>General Fund</td>
<td>$ 221,990.51</td>
</tr>
<tr>
<td>Special Aid Fund</td>
<td>-</td>
</tr>
<tr>
<td>T&amp;A Fund</td>
<td>-</td>
</tr>
<tr>
<td>Capital Fund</td>
<td>-</td>
</tr>
<tr>
<td><strong>TOTAL ENDING CASH:</strong></td>
<td>$ 221,990.51</td>
</tr>
</tbody>
</table>

---

**BANK BALANCES**

Balance per Bank Statement: Key Bank $ 697,871.43*  
Plus: Deposit in transit -  
Less: Outstanding Checks: Key Bank (475,880.92)*  
**TOTAL:** $ 221,990.51

---

Prepared By: Carol McAdams  
Executive Officer: Gladys Cruz  
Approved as to Form:  
Business Manager: Jennifer Mulligan  
Internal Auditor:
QUESTAR III
TRUST AND AGENCY FUND

MONTH OF: JUNE 2019

Cash Balance as of: May 31, 2019 $ 7,500.00

<table>
<thead>
<tr>
<th>Receipts</th>
<th>Disbursements</th>
</tr>
</thead>
<tbody>
<tr>
<td>Direct Deposits</td>
<td>$ 2,399,714.12</td>
</tr>
<tr>
<td>NYS Withholding</td>
<td>$ (2,399,714.12)</td>
</tr>
<tr>
<td>Fed Withholding</td>
<td>$ 156,228.67</td>
</tr>
<tr>
<td>TSA Withholding</td>
<td>$ (156,228.67)</td>
</tr>
<tr>
<td>TOTAL</td>
<td>$ 877,788.86</td>
</tr>
<tr>
<td></td>
<td>$ (877,788.86)</td>
</tr>
<tr>
<td></td>
<td>$ 107,994.24</td>
</tr>
<tr>
<td></td>
<td>$ (107,994.24)</td>
</tr>
<tr>
<td></td>
<td>$ 3,541,725.89</td>
</tr>
<tr>
<td></td>
<td>$ (3,541,725.89)</td>
</tr>
</tbody>
</table>

Cash Balance as of June 30, 2019 $ 7,500.00

BANK BALANCES

Balance per Bank Statement: Key Bank $ 7,500.00

Plus: -

Less: -

TOTAL $ 7,500.00

Prepared By: Carol McAdams

Executive Officer: Gladys Cruz
Approved as to form

Business Manager: Jennifer Mulligan

Internal Auditor:
MONTH OF: JUNE 2019

Cash Balance as of: May 31, 2019 $ 1,436,988.63

RECEIPTS:
Interest on Investments $ 216.23
Transfer from General Fund

TOTAL RECEIPTS: $ 216.23

DISBURSEMENTS:
Transfer to Cash Disbursements

TOTAL DISBURSEMENTS: $

Cash Balance as of: June 30, 2019 $ 1,437,204.86

----------------------------------------

BANK BALANCES

Balance per Bank Statement: Key Bank $ 1,437,204.86

Plus:

Less:

TOTAL $ 1,437,204.86

Prepared By: Carol McAdams

Executive Officer: Gladys Cruz
Approved as to form

Business Manager: Jennifer Mulligan

Internal Auditor: Madalyn Bellotti
QUESTAR III  
SCHOLARSHIP FUND

MONTH OF: JUNE 2019

Cash Balance as of: May 31, 2019 $ 37,453.89

RECEIPTS:
Interest $ 1.72
Donations 3,075.74

TOTAL RECEIPTS: 3,077.46

DISBURSEMENTS:
Awards

TOTAL DISBURSEMENTS:

Cash Balance as of: June 30, 2019 $ 40,531.35

BANK BALANCES

Balance per Bank Statement: Key Bank $ 40,531.35

Plus: Deposit in Transit -

Less: Outstanding Checks -

TOTAL $ 40,531.35

Prepared by: Carol McAdams

Executive Officer: Gladys Cruz
Approved as to form

Business Manager: Jennifer Mulligan

Internal Auditor:
# EXTRACURRICULAR ACTIVITY FUNDS
## CENTRAL TREASURER’S REPORT
### MONTH ENDED: JUNE 2019

<table>
<thead>
<tr>
<th>ACCOUNT TITLE</th>
<th>Service No.</th>
<th>GL Balance Beginning Month</th>
<th>Receipts</th>
<th>Disbursements</th>
<th>GL Balance Month End</th>
<th>Sales Tax Withheld</th>
<th>Available Fund Balance</th>
<th>BOE Approved 2018-19</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>COLUMBIA GREENE EDUCATIONAL CENTER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>CGEC SKILLS USA</td>
<td>765.010</td>
<td>$6,667.12</td>
<td>$1,602.00</td>
<td>(2,659.55)</td>
<td>$5,610.54</td>
<td>(98.88)</td>
<td>$5,511.68</td>
<td>Yes</td>
</tr>
<tr>
<td>CGEC PROSTART</td>
<td>765.080</td>
<td>3,549.70</td>
<td>139.00</td>
<td>(128.00)</td>
<td>3,580.70</td>
<td>(6.87)</td>
<td>3,553.73</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>RENSSELAER EDUCATIONAL CENTER</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>REC SKILLS USA</td>
<td>766.000</td>
<td>5,037.72</td>
<td>301.44</td>
<td>(500.00)</td>
<td>5,819.16</td>
<td>(102.62)</td>
<td>5,716.34</td>
<td>Yes</td>
</tr>
<tr>
<td>REC FOOD SERVICE</td>
<td>766.030</td>
<td>2,791.19</td>
<td>-</td>
<td></td>
<td>2,791.19</td>
<td>-</td>
<td>2,791.19</td>
<td>Yes</td>
</tr>
<tr>
<td>REC PROSTART</td>
<td>766.040</td>
<td>9,199.43</td>
<td>-</td>
<td>(1,050.32)</td>
<td>8,149.11</td>
<td>-</td>
<td>8,149.11</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>CLASSROOM LOCATIONS</strong></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>AIM/RED MILL</td>
<td>767.000</td>
<td>4,591.50</td>
<td>-</td>
<td></td>
<td>4,591.50</td>
<td>-</td>
<td>4,591.50</td>
<td>Yes</td>
</tr>
<tr>
<td>RENSS ACADEMY STUDENT COUNCIL</td>
<td>767.102</td>
<td>3,028.70</td>
<td>144.25</td>
<td></td>
<td>3,172.95</td>
<td>(30.64)</td>
<td>3,142.31</td>
<td>Yes</td>
</tr>
<tr>
<td>SACKETT STUDENT COUNCIL</td>
<td>767.113</td>
<td>1,963.84</td>
<td>216.00</td>
<td>(1,104.16)</td>
<td>1,077.68</td>
<td>(119.89)</td>
<td>957.79</td>
<td>Yes</td>
</tr>
<tr>
<td>SACKETT SOCIAL STUDIES</td>
<td>767.130</td>
<td>271.83</td>
<td>25.00</td>
<td>(275.00)</td>
<td>21.83</td>
<td>-</td>
<td>21.83</td>
<td>Yes</td>
</tr>
<tr>
<td>AIM/GOOF</td>
<td>767.500</td>
<td>1,566.82</td>
<td>-</td>
<td></td>
<td>1,566.82</td>
<td>-</td>
<td>1,566.82</td>
<td>Yes</td>
</tr>
<tr>
<td>ROBIN SOSOL TRANSITIONS ACADEMY</td>
<td>767.600</td>
<td>145.24</td>
<td>-</td>
<td></td>
<td>145.24</td>
<td>-</td>
<td>145.24</td>
<td>Yes</td>
</tr>
<tr>
<td>GEORGE WASHINGTON STUDENT COUNCIL</td>
<td>767.700</td>
<td>279.13</td>
<td>-</td>
<td></td>
<td>279.13</td>
<td>-</td>
<td>279.13</td>
<td>Yes</td>
</tr>
<tr>
<td><strong>TOTALS</strong></td>
<td></td>
<td>$30,062.22</td>
<td>$2,509.89</td>
<td>($5,716.06)</td>
<td>$36,785.85</td>
<td>($358.88)</td>
<td>$36,426.97</td>
<td></td>
</tr>
</tbody>
</table>

- Bank Statement Balance: $37,285.55
- Less Outstanding Checks: ($500.00)
- Plus Deposits in Transit: -
- Reconciled Balance: $36,785.65

**PERFORMED BY**

Carol A. McAdams

**INTERNAL AUDITOR**

[Signature]

[Handwritten Signature]
### August 2 to August 23, 2019

<table>
<thead>
<tr>
<th>Fund</th>
<th>Check Dates</th>
<th>Amount</th>
<th>Checks Issued</th>
<th>Checks/Series</th>
</tr>
</thead>
<tbody>
<tr>
<td>Multi Fund-warrant 012</td>
<td>08/02/19</td>
<td>299,847</td>
<td>99</td>
<td>365527-365625</td>
</tr>
<tr>
<td>Multi Fund-warrant 014</td>
<td>08/09/19</td>
<td>465,913</td>
<td>104</td>
<td>365688-365791</td>
</tr>
<tr>
<td>Multi Fund-warrant 016*</td>
<td>08/16/19</td>
<td>2,531,971</td>
<td>90</td>
<td>365793-365882</td>
</tr>
<tr>
<td>Multi Fund-warrant 018**</td>
<td>08/23/19</td>
<td>1,270,758</td>
<td>82</td>
<td>365964-366045</td>
</tr>
<tr>
<td>Multi Fund-warrant 019</td>
<td>08/23/19</td>
<td>131,555</td>
<td>8</td>
<td>366046-366053</td>
</tr>
<tr>
<td>Multi Fund-warrant 020</td>
<td>08/23/19</td>
<td>11,272</td>
<td>1</td>
<td>366054</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>4,711,316</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>384</td>
</tr>
<tr>
<td>Trust &amp; Agency-warrant 013</td>
<td>08/07/19</td>
<td>210,137</td>
<td>7</td>
<td>365678-365684</td>
</tr>
<tr>
<td>Trust &amp; Agency-warrant 017</td>
<td>08/21/19</td>
<td>243,853</td>
<td>9</td>
<td>365948-365956</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>453,990</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>16</td>
</tr>
<tr>
<td>Payroll period-003</td>
<td>08/07/19</td>
<td>709,858</td>
<td>62</td>
<td>357 direct deposits</td>
</tr>
<tr>
<td>Payroll period-004</td>
<td>08/21/19</td>
<td>800,199</td>
<td>77</td>
<td>349 direct deposits</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td>1,510,057</td>
</tr>
<tr>
<td></td>
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<td></td>
<td></td>
<td>139</td>
</tr>
<tr>
<td>Capital Fund – warrant 021</td>
<td>08/23/19</td>
<td>37,038</td>
<td>3</td>
<td>366055-366057</td>
</tr>
<tr>
<td></td>
<td></td>
<td></td>
<td></td>
<td></td>
</tr>
<tr>
<td>Totals for this Fiscal Period</td>
<td></td>
<td>$6,712,401</td>
<td>542</td>
<td></td>
</tr>
</tbody>
</table>

Audit Findings: Purchase orders 20-00987, 20-01109, 20-01064, 20-01106, and 20-01033 were opened after the invoices/reimbursements were presented for payment. Of the purchase orders listed above, three of the five were all staff reimbursements for attending the same conference. Business Office was given all the information concerning these transactions and they are following up with informing the respective administrators.

* Huge payment (almost 2 million) included from this check run for Capital Region BOCES
** Large payments from this check run for Peter Luizzi & Brothers Contracting firm, and Utica National Insurance Group

---

**Rich Diaz**
Claims Auditor
Questar III BOCES
518-479-6899

August 27, 2019