questar iii regular meeting minutes

meeting

date: july 11, 2019
location: questar iii boardroom
presiding: john c. hill, president

members present

edmund brooks, member
lynn clum, member
mary daly, member
joseph garland, member
nadine gazzola, member
jennifer haggerty, member
john c. hill, president
mark mann, member
mary marro-giroux, member
marilyn noonan, vice president (joined via videoconference)
frank zwack, member

also present

dr. gladys i. cruz, district superintendent
harry hadjioannou, deputy superintendent
terry bordell, chief school improvement officer
jennifer mulligan, business office manager/controller
mike buono, human resource director

call to order & pledge

at 7:08 p.m.

administration

of oaths of office

oaths of office were administered to:

john c. hill, president
marilyn noonan, vice president
jennifer haggerty (newly elected – rensselaer county)
edmund brooks (re-elected – columbia county)
lynn clum (re-elected – columbia county)
nadine gazzola (re-elected – columbia county)
mary marro-giroux (re-elected – rensselaer county)

executive session

1 – ms. gazzola  2 – ms. clum  motion carried (11 – yes)

the board of cooperative education services entered into executive session at 7:15 p.m.
for the purpose of discussing employment history.

return to regular session

1 – ms. daly  2 – ms. gazzola  motion carried (11 – yes)

the board of cooperative education services returned to regular session at 7:21 p.m.
APPROVAL OF MINUTES

1 – Ms. Clum  2 – Ms. Daly  Motion Carried (11 – Yes)
The Board of Cooperative Education Services Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the Minutes from the Regular Meeting of the Board of Cooperative Educational Services held on June 5, 2019.

TREASURER’S REPORT

1 – Mr. Zwack  2 – Ms. Clum  Motion Carried (11 – Yes)
The Board of Cooperative Educational Services Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepted the Treasurer’s Report dated May 2019.

EXTRA CLASS-ROOM ACTIVITY FUND REPORT

1 – Ms. Noonan  2 – Ms. Marro-Giroux  Motion Carried (11 – Yes)
The Board of Cooperative Educational Services Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepted the Central Treasurer’s Report for the Extra Classroom Activity Fund dated May 2019.

AUDIT COMMITTEE REPORT(S)

Mr. Brooks briefly reviewed the Audit Committee minutes of the last meeting.

INTERNAL CLAIMS AUDITING REPORT

1 – Mr. Garland  2 – Ms. Gazzola  Motion Carried (11 – Yes)
The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepted the Internal Claims Auditing Report dated May 15, 2019 to June 14, 2019.

RECOGNITION OF VISITORS

NONE

PUBLIC COMMENTS

NONE

COMMUNICATIONS

- **July 15, 2019:** NYSSBA Convention Registration Opens
  So far we have the following attending:
  
  Ed Brooks  
  Joseph Garland  
  Nadine Gazzola  
  John Hill  
  Mary Marro-Giroux  
  Gladys Cruz

  *Mark Mann (attending with East Greenbush)*

  If you plan to attend & aren’t listed above, **please let me know asap.**

- **August 15, 2019:** Our next board meeting - starting at 6 PM

- **September 12, 2019:** Board meeting - starting at 6 PM

- **October 24-26, 2019:** NYSSBA – 100th Annual Convention – Rochester, NY
PERSONNEL

RETIREMENT(S) The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepted with sincere regret and appreciation for their service, the resignation for the purpose of retirement of the following individual(s) as noted:

Certified Staff
Name: Marcia Atwood
Position: 1.0 FTE RSE-TASC Specialist
Date began: 03/16/06
Effective: 06/30/19

Classified Staff
Name: Hal Hoffman
Position: 1.0 FTE Warehouse Supervisor
Date began: 08/07/89
Effective: 08/07/19

RESIGNATION(S) The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, accepted the resignation of the following individual(s) as noted:

Certified Staff
Name: Katelyn Cummins
Position: 1.0 FTE Teaching Assistant
Date Began: 01/30/19
Effective: 06/11/19

Name: Todd Bater
Position: 1.0 FTE Teaching Assistant
Date Began: 01/07/19
Effective: 06/26/19

Name: Sandra Carroll
Position: 1.0 FTE Teaching Assistant
Date Began: 09/08/15
Effective: 06/28/19

ADDENDUM I
Name: Maria Trinidad Hernandez
Position: 1.0 FTE RBERN Director
Date Began: 01/17/17
Effective: 07/05/19

Classified Staff
Name: Colleen DiCaprio
Position: 1.0 FTE State Aid Planning Asst. Specialist 2
Date Began: 05/10/18
Effective: 06/21/19
PERSONNEL
RESIGNATIONS
Classified Staff (cont'd)

Name: Sean Kearney
Position: 1.0 FTE Crisis Intervention Worker
Date Began: 07/01/14
Effective: 06/26/19

CHANGE IN
FTE / TITLE/
SALARY / STATUS

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the following changes in FTE and/or title, salary or status as noted below:

Certified Staff

Name: Margaret McMahan – CHANGE IN TITLE/SALARY
Position: 1.0 FTE School Improvement Data Analyst – Sr. Specialist
Tenure Area: ISS Technology
Status: Already Serving Probationary Period
Certification: PreK-6. Reading, Mathematics 7-12
Salary: $70,000.00
Effective: 07/01/19

Classified Staff

Name: Chris Casey – CHANGE IN TITLE/SALARY
Position: 1.0 FTE School Improvement Data Analyst – Sr. Specialist
Status: Already Permanent
Salary: $61,385.00
Effective: 07/01/19

Name: Alyssa Scarcella – CHANGE IN TITLE
Position: 1.0 FTE Special Education Aid Service Technician
Status: Already Permanent
Salary: No Change
Effective: 07/12/19

OTHER
APPOINTMENTS

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the appointment of the following individual(s) as noted. These appointments were declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.

Certified Staff - TEMPORARY SUBSTITUTES

Name: Felice Devine
Position: .80 FTE Itinerant School Librarian
Status: Temporary Sub Pending Certification
Tenure Area: N/A, Part-Time
Certification: To Be Certified
Effective: 09/01/19 – 06/30/20
Salary: $49,867.00 prorated
PERSONNEL

OTHER APPOINTMENTS
Certified Staff – TEMPORARY APPOINTMENTS (cont’d)

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
<th>Tenure Area</th>
<th>Certification</th>
<th>Effective</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Caitlin Horgan</td>
<td>1.0 FTE ENL Teacher</td>
<td>Temporary Substitute Pending Certification</td>
<td>N/A</td>
<td>To Be Certified</td>
<td>09/01/19 – 06/30/20</td>
<td>$51,473.00 prorated</td>
</tr>
</tbody>
</table>

Certified Staff - PROBATIONARY

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
<th>Tenure Area</th>
<th>Certification</th>
<th>Effective</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Shauna Maynard</td>
<td>1.0 FTE Special Education Director</td>
<td>4 Year Probationary Period</td>
<td>Administrative – Special Education Director</td>
<td>School Psychologist, SBL, SDL</td>
<td>07/12/19</td>
<td>$107,100.00 prorated</td>
</tr>
<tr>
<td>Stephanie Carbone</td>
<td>1.0 FTE School Improvement Data Analyst – Sr. Specialist</td>
<td>4 Year Probationary Period</td>
<td>ISS – Data Analysis</td>
<td>Speech &amp; Hearing Handicapped, SBL</td>
<td>07/01/19</td>
<td>$70,000.00 prorated</td>
</tr>
</tbody>
</table>

ADDENDUM II

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
<th>Tenure Area</th>
<th>Certification</th>
<th>Effective</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Leslie Graves</td>
<td>1.0 FTE School Psychologist</td>
<td>4 Year Probationary Period</td>
<td>School Psychologist</td>
<td>School Psychologist</td>
<td>09/01/19</td>
<td>$51,473.00 prorated</td>
</tr>
</tbody>
</table>

Classified Staff

<table>
<thead>
<tr>
<th>Name</th>
<th>Position</th>
<th>Status</th>
<th>Effective</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Michael Manning</td>
<td>1.0 FTE Fire Systems Senior Specialist</td>
<td>Provisional</td>
<td>07/01/19</td>
<td>$70,000.00</td>
</tr>
<tr>
<td>Roxanne Podmijersky-Marotta</td>
<td>.625 FTE Substitute Caller Clerk</td>
<td>Part-Time</td>
<td>07/01/19 – 06/30/20</td>
<td>$32,291.00</td>
</tr>
</tbody>
</table>
PERSONNEL (cont’d)

PROBATIONARY CIVIL SERVICE APPOINTMENT

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, recognized the successful placement of the provisionally appointed individual(s) listed below on the Civil Service Eligible List and approved their probationary status to be served for a period of one (1) year from the effective date specified:

Name: Danielle Brewster
Position: 1.0 FTE Accountant
Status: Probationary
Effective: 05/28/19

Name: Susan Evans
Position: 1.0 FTE Audit Manager
Status: Probationary
Effective: 05/28/19

Name: Alexa Schaefer
Position: 1.0 FTE Internal Auditor
Status: Probationary
Effective: 05/28/19

Name: Shana Barry
Position: 1.0 FTE CBO & Fixed Asset Technician
Status: Probationary
Effective: 05/29/19

Name: Evan Michael
Position: 1.0 FTE CBO & Fixed Asset Technician
Status: Probationary
Effective: 06/11/19

CREATION OF POSITIONS / RECALLS

The Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, created positions as a result of increases in district requests for services or restoration of funding, and recalls employees from preferred eligibility lists effective as noted below:

<table>
<thead>
<tr>
<th>First Name</th>
<th>Last Name</th>
<th>Position</th>
<th>Tenure Area</th>
<th>Effective Date</th>
<th>FTE</th>
<th>Salary</th>
</tr>
</thead>
<tbody>
<tr>
<td>Melissa</td>
<td>Macaluso</td>
<td>School Improvement Specialist - Special Education</td>
<td>ISS - Special Education</td>
<td>7/1/2019</td>
<td>1.00</td>
<td>$69,580</td>
</tr>
<tr>
<td>John</td>
<td>Mahony</td>
<td>Teacher, Aviation</td>
<td>Aviation</td>
<td>9/1/2019</td>
<td>1.00</td>
<td>$85,448</td>
</tr>
<tr>
<td>Rosemary</td>
<td>Helinski</td>
<td>Teacher, Cosmetology</td>
<td>Cosmetology</td>
<td>9/1/2019</td>
<td>0.50</td>
<td>$31,173.50</td>
</tr>
</tbody>
</table>
The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties approved the recommendation of the Executive Officer to appoint the following individuals as part-time or hourly employees for the 2019-20 school year.

- **Paul Baker**, Health & Safety Tech-PT Water Operator $35.00/hr.
  Hourly, 07/01/19 - 06/30/20
- **Mary Bayham**, Community Education Teacher $31.00/hr.
  Hourly, 09/01/19 - 06/30/20
- **Kurt Bedore**, Environmental Engineer $60.00/hr.
  Hourly, 07/01/19 - 06/30/20
- **Linda Berquist**, Online Learning Specialist $350.00/stipend
  Stipend per contract, 07/01/19 - 06/30/20
- **Mark Bonesteel**, Sub Courier $15.75/hr.
  Hourly, 07/01/19 - 06/30/20
- **Anthony Brahms**, Health & Safety Specialist $35.00/hr.
  Hourly, 07/01/19 - 06/30/20
- **Sue Campbell**, Regional Scorer $25.00/hr.
  Hourly, 07/01/19 - 06/30/20
- **Jacob Christiansen**, Fire Systems Laborer $12.51/hr.
  Hourly, 07/01/19 - 06/30/20
- **Katherine Cioffi**, ELA School Improvement Specialist $300.00/day
  Per Diem, 07/01/19 - 06/30/20
- **David Clapp**, Health & Safety Specialist $50.00/hr.
  Hourly, 07/01/19 - 06/30/20
- **Linda Collet**, Principal Coach $50.00/hr.
  Hourly, 07/01/19 - 06/30/20
- **Caitlin Colwell**, STEM Research Fellow $10,000/stipend
  Stipend, 07/08/19 – 08/23/19
- **Mike Decker**, Adult & Continuing Education Teacher $25.94/hr.
  Hourly, 07/01/19 – 06/30/20
- **Jason Defrias**, STEM Research Fellow $10,000/stipend
  Stipend, 07/08/19 – 08/23/19
- **Matt Duff**, STEM Research Fellow $10,000/stipend
  Stipend, 07/08/19 – 08/23/19
- **Michael Dutkowsky**, Specialist – Hearing Officer $50.00/hr.
  Hourly, 07/01/19 - 06/30/20
- **Jeff Elliott**, Coordinator of Distance Learning $40.38/hr.
  Hourly, 07/01/19 - 06/30/20
- **Michaela Ethier**, STEM Research Fellow $10,000/stipend
  Stipend, 07/08/19 – 08/23/19
- **Dakota Franklin**, Fire Systems Laborer $12.51/hr.
  Hourly, 07/01/19 - 06/30/20
- **Michele Fox**, Online Learning Specialist $350.00/stipend
  Stipend per contract, 07/01/19 - 06/30/20
- **Bonnie Gooley**, Adult & Continuing Education Tchr $32.22/hr.
  Hourly, 07/01/19 – 06/30/20
- **Valérie Gordon**, STEM Research Fellow $10,000/stipend
  Stipend, 07/08/19 – 08/23/19
PART-TIME AND HOURLY EMPLOYEES FOR 2019 -20 (cont’d)

**Calvin Hedeen**, Adult & Continuing Education Tchr $25.94/hr.  
Hourly, 07/01/19 – 06/30/20

**James Henry**, Online Learning Specialist $350.00/stipend  
Stipend per contract, 07/01/19 - 06/30/20

**Thomas Hubbard**, Sub Courier $15.75/hr.  
Hourly, 07/01/19 - 06/30/20

**Kimberly Inglee**, Home Schooling Coordinator $300.00/day  
Per Diem, 07/01/19 - 06/30/20

**Kimberly Inglee**, ELA School Improvement Specialist $300.00/day  
Per Diem, 07/01/19 – 06/30/20

**Daralene Jewell**, Hearing Officer $50.00/hr  
Hourly, 07/01/19 - 06/30/20

**Jane King**, Science School Improvement Specialist $400.00/day  
Per Diem, 07/01/19 - 06/30/20

**Amanda Kosich**, Adult & Continuing Education Tchr $32.97/hr.  
Hourly, 07/01/19 – 06/30/20

**Jefferson LaMountain**, Adult & Continuing Ed Tchr $32.22/hr.  
Hourly, 07/01/19 – 06/30/20

**Theresa Longhi**, PRHYLI Trainer $40.00/hr.  
Hourly, 12/01/19 – 06/30/20

**Sandra Lorette**, Sr. Clerk $24.26/hr.  
Hourly, 07/01/19 - 06/30/20

**Brian McDonnell**, STEM Research Fellow $10,000/stipend  
Stipend, 07/08/19 – 08/23/19

**Michael McGillycuddy**, STEM Research Fellow $10,000/stipend  
Stipend, 07/08/19 – 08/23/19

**Sue Melnyk**, Regional Scorer $25.00/hr.  
Hourly, 07/01/19 - 06/30/20

**Terrence Miller**, STEM Research Fellow $10,000/stipend  
Stipend, 07/08/19 – 08/23/19

**Colleen Mills**, School Improvement Specialist $277.00/day  
Per Diem, 07/01/19 – 06/30/20

**John Parker**, Adult & Continuing Education Teacher $32.22/hr.  
Hourly, 07/01/19 – 06/30/20

**Nate Porter**, STEM Research Fellow $10,000/stipend  
Stipend, 07/08/19 – 08/23/19

**Danny Ramirez**, PRHYLI Trainer $40.00/hr.  
Hourly, 12/01/19 – 06/30/20

**Karyn Rees**, STEM Research Fellow $10,000/stipend  
Stipend, 07/08/19 – 08/23/19

**Nicole Ross**, Adult & Continuing Education Teacher $32.22/hr.  
Hourly, 07/01/19 – 06/30/20

**Tim Ryan**, STEM Research Fellow $10,000/stipend  
Stipend, 07/08/19 – 08/23/19

**Gregory Sanik**, Regional Scorer $25.00/hr.  
Hourly, 07/01/19 - 06/30/20

**Liz Santa Barbara**, Sr. Math Specialist $400.00/day  
Per Diem, 07/01/19 - 06/30/20

**Liz Santa Barbara**, DASA Trainer $400.00/day  
Per Diem, 07/01/19 - 06/30/20
PERSONNEL

PART-TIME AND HOURLY EMPLOYEES FOR 2019 -20 (cont’d)

William Schneider, Principal Coach $400.00/day
Per Diem, 07/01/19 - 06/30/20

George Seymour, Science School Imp. Specialist $400.00/day
Per Diem, 07/01/19 - 06/30/20

Erin Sharkey, STEM Research Fellow $10,000/stipend
Stipend, 07/08/19 – 08/23/19

Ronald Valentine, Adult & Continuing Education Tchr $32.97/hr.
Hourly, 07/01/19 – 06/30/20

Karyn Watt, Adult & Continuing Education Teacher $32.22/hr.
Hourly, 07/01/19 – 06/30/20

Patrick Wemitt, Principal Coach $50.00/hr.
Hourly, 07/01/19 - 06/30/20

Dawn Wetmore, STEM Research Fellow $10,000/stipend
Stipend, 07/08/19 – 08/23/19

Samuel Ziebel, STEM Research Fellow $10,000/stipend
Stipend, 07/08/19 – 08/23/19

-----------------------------------------------------------END OF CONSENT-----------------------------------------------------------

BUSINESS / FINANCE

GREENVILLE CENTRAL SCHOOL DISTRICT INSTALLMENT PURCHASE AGREEMENT

1 – Mr. Garland 2 – Ms. Clum Motion Carried (11 – Yes)
The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved to enter a contract for procuring installment/purchase financing for and purchase of computer/technology equipment per the attached schedules A and B on behalf of the Greenville Central School District to be dated June 24, 2019.

AVERILL PARK CENTRAL SCHOOL DISTRICT INSTALLMENT PURCHASE AGREEMENT

1 – Mr. Garland 2 – Ms. Clum Motion Carried (11 – Yes)
The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved to enter a contract for procuring installment/purchase financing for and purchase of computer/technology equipment per the attached schedules A and B on behalf of the Averill Park Central School District to be dated July 10, 2019.
BUSINESS / FINANCE (cont’d)

SURPLUS EQUIPMENT

1 – Mr. Clum   2 – Mr. Zwack   Motion Carried (11 – Yes)
The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the following surplus equipment and/or surplus vehicles be sold at auction through the company, GovDeals.com, an online auction site:

<table>
<thead>
<tr>
<th>Description</th>
<th>Quantity</th>
<th>Condition</th>
<th>Location</th>
</tr>
</thead>
<tbody>
<tr>
<td>Computer, Laptop, HP ProBook 640 G1</td>
<td>1</td>
<td>Obsolete</td>
<td>Warehouse</td>
</tr>
<tr>
<td>Digital Camera, Canon Power Shot SX10IS</td>
<td>1</td>
<td>Obsolete</td>
<td>Warehouse</td>
</tr>
<tr>
<td>Exercise Bike, Star Trac Model 6330Pro</td>
<td>1</td>
<td>Needs Repair</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>Ipad, Apple Model A1416</td>
<td>4</td>
<td>Obsolete</td>
<td>Warehouse</td>
</tr>
<tr>
<td>Leg Machine, Key Fitness Model KPS-LEGM</td>
<td>1</td>
<td>Needs Repair</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>Solar Water Heater System Plus, Caleffi Model NAS30020 Plus</td>
<td>1</td>
<td>Obsolete</td>
<td>Warehouse</td>
</tr>
<tr>
<td>Solar hot water tank 79 USG, Viessmann-Vitocell B100 CVB-300</td>
<td>1</td>
<td>Obsolete</td>
<td>CGEC</td>
</tr>
<tr>
<td>Tables, folding, 24 x 72</td>
<td>2</td>
<td>Obsolete</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>Tables, folding, 30 x 72</td>
<td>13</td>
<td>Obsolete</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>Tables, folding, 30 x 96</td>
<td>2</td>
<td>Obsolete</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>Tables, folding, 36 x 72</td>
<td>8</td>
<td>Obsolete</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>Tables, folding, 36 x 96</td>
<td>3</td>
<td>Obsolete</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>Welder, Mig, Snap-On MM1405L</td>
<td>1</td>
<td>Obsolete</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>Welder, Mig/Tote, Snap-On YA217A</td>
<td>1</td>
<td>Obsolete</td>
<td>Pole Barn</td>
</tr>
<tr>
<td>2006 Jeep Grand Cherokee</td>
<td>1</td>
<td>Obsolete</td>
<td>Vehicle Compound</td>
</tr>
<tr>
<td>2008 Jeep Grand Cherokee</td>
<td>1</td>
<td>Obsolete</td>
<td>Vehicle Compound</td>
</tr>
<tr>
<td>2006 Chevy Express</td>
<td>1</td>
<td>Obsolete</td>
<td>Vehicle Compound</td>
</tr>
</tbody>
</table>

CREDIT CARD ISSUANCE AND LIMIT

1 – Mr. Brooks   2 – Mr. Zwack   Motion Carried (11 – Yes)
The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Deputy Superintendent, approved the issuance of a credit card with the following limits for the purpose of facilitating Questar III business for the 2019-2020 school year, and to be used in accordance with the Issuance and Use of Credit Cards, Board Policy #6-108:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Employee Title</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>Gladys I. Cruz</td>
<td>District Superintendent</td>
<td>$5,000.00</td>
</tr>
<tr>
<td>CL Hadjioannou</td>
<td>Deputy Superintendent</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Julie Best</td>
<td>Purchase Manager</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>Terry Bordell</td>
<td>Chief School Improvement Officer</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Anthony Taibi</td>
<td>Chief Academic Officer</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Craig Hansen</td>
<td>Director of Health and Safety</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>James O’Connor</td>
<td>Assistant Director of State Aid Planning</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Mark Beaudette</td>
<td>Internal Auditor</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Susan Evans</td>
<td>Internal Auditor</td>
<td>$3,500.00</td>
</tr>
<tr>
<td>Alexa Schaefer</td>
<td>Internal Auditor</td>
<td>$3,500.00</td>
</tr>
</tbody>
</table>
BUSINESS / FINANCE (cont’d)

SUBMIT, ACCEPT AND EXPEND FEDERAL/STATE PROJECT

1 – Ms. Noonan  2 – Ms. Daly       Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, gave approval to submit the following Federal/State Project(s), and upon approval, further authorizes the acceptance and expenditure of such project:

**Regional Bilingual Education Resource Network (RBERN)**
July 1, 2019 – June 30, 2020
$1,046,592.00 (Year 5 of 5-year contract)

**Employment Preparation Education (EPE)**
July 1, 2019 – June 30, 2020
$164,114.00

**School Library System Categorical Aid**
July 1, 2019 – June 30, 2020
$10,454.00

**School Library System Operating and Supplemental Aid**
July 1, 2019 – June 30, 2020
$152,680.00

**WIOA Columbia-Greene**
July 1, 2019 – June 30, 2020
$100,000.00 (Year 2 of 3-year grant)

**Angelo Del Toro Puerto Rican/Hispanic Youth Leadership Institute**
July 1, 2019 – June 30, 2020
$422,689.00 (Year 2 of 4-year contract)

PER ITEM BID AWARD – JANITORIAL SUPPLIES

1 – Ms. Marro-Giroux  2 – Ms. Clum       Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties upon the recommendation of the Executive Officer, awarded the janitorial supply bids on a per item basis to the lowest responsible bidder meeting specifications as listed below:

- All-American Poly: $6,548.10
- Central Poly: $8,108.06
- EA Morse and Company: $37,867.28
- Hill and Markes: $26,006.81
- Interboro Packaging: $6,137.70
- Unipak: $1,933.75
- WB Mason: $32,977.69

(Participating school districts are: Averill Park, Germantown, Hoosic Valley, Hudson, Wynantskill & Questar III)
ESTABLISH AND/OR CONTINUE EXTRACLASSROOM ACTIVITY FUND 2017-18

1 – Ms. Gazzola  
2 – Ms. Marro-Giroux  
Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon recommendation of the Executive Officer, gave approval for the establishment or continuation of the following Extraclassroom Activity Fund(s) pursuant to the Board’s Extraclassroom Activity Fund Policy:

- **AIM – Maple Hill School** – Emily Bluhm-Allen & Sarah Knightes
- **Sackett Social Studies Club** – Joal Bova
- **SkillsUSA REC** – Signe Knutson, Teresa Mills
- **SkillsUSA CGEC** – TBD
- **Robin Sobol Transition Academy** – Christine Miller
- **George Washington Student Council** – Krista Cooney
- **Sackett Student Council** – Erika Mohan
- **Rensselaer Academy Student Council** – Lindsay Estaris, Chris Burl-Laraway & Leslie Jennings
- **REC Food Service** – Mary Nescot & Katie Tichy

LEASES

**SCHODACK CENTRAL SCHOOL DISTRICT & QUESTAR III**

1 – Mr. Zwack  
2 – Ms. Daly  
Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer Columbia-Greene Counties, upon recommendation of the Executive Officer, approved entering into a lease with the Schodack Central School District for classroom and associated space in the Maple Hill Middle School located at 1477 South Schodack Road, Castleton, New York for purposes of housing Questar III special education programs as follows:

- **Term:** July 1, 2019 – June 30, 2024, with the option to renew for one-year renewal periods.
- **Total rented space:** 10 Rooms with playground and IT Server Closet Space for the 2019-2020 period. Plus 3 additional rooms for the 2020-2021 through 2023-2024 periods.
- **Annual Rent:** $63,000 for the 2019-2020 period. $84,000 per year for the 2020-2021 through 2023-2024 periods.
- **Ancillary Charges:** $40,500 for the 2019-2020 period. $54,000 per year for the 2020-2021 through 2023-2024 periods.

The Board determined that such rental payments under the lease shall not be, and are not, more than the fair market rental value of similar properties in similar locations, and the Board also determined that the proposed lease is in the best financial interest of the supervisory district in that existing space owned or leased by the agency is inadequate for present or planned agency programs; the space is appropriate for the conduct of agency programs because of its location and cost; and the funds for the payment of rent under the lease are to be included in the agency’s capital budget.
LEASES (cont’d)

EAST GREENBUSH CENTRAL SCHOOL DISTRICT & QUESTAR III

1 – Mr. Garaland 2 – Ms. Marro-Giroux  Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon recommendation of the Executive Officer, approved entering into a lease with the East Greenbush Central School District for classroom and associated space in the Columbia High School located at 962 Luther Rd. East Greenbush, New York for purposes of housing Questar III special education programs as follows:

Term:                    July 1, 2019 – June 30, 2021, with the option to renew upon mutual written agreement.
Total rented space:  Classroom Nos. S102, S104 and S105.
Annual Rent:              $21,000
Ancillary Charges:    $13,500

The Board determined that such rental payments under the lease shall not be, and are not, more than the fair market rental value of similar properties in similar locations, and the Board also determined that the proposed lease is in the best financial interest of the supervisory district in that existing space owned or leased by the agency is inadequate for present or planned agency programs; the space is appropriate for the conduct of agency programs because of its location and cost; and the funds for the payment of rent under the lease are to be included in the agency’s capital budget.

EAST GREENBUSH CENTRAL SCHOOL DISTRICT & QUESTAR III

1 – Ms. Garland 2 – Ms. Marro-Giroux  Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon recommendation of the Executive Officer, approved entering into a lease with the East Greenbush Central School District for classroom and associated space in the Red Mill Elementary School located at 225 McCullough Place, Rensselaer, New York for purposes of housing Questar III special education programs as follows:

Term:                      July 1, 2019 – June 30, 2020
Total rented space:  Classroom Nos. 5, 7, 13, 14
Annual Rent:              $28,000
Ancillary Charges:    $18,000

The Board determined that such rental payments under the lease shall not be, and are not, more than the fair market rental value of similar properties in similar locations, and the Board also determined that the proposed lease is in the best financial interest of the supervisory district in that existing space owned or leased by the agency is inadequate for present or planned agency programs; the space is appropriate for the conduct of agency programs because of its location and cost; and the funds for the payment of rent under the lease are to be included in the agency’s capital budget.
LEASE AGREEMENT AMENDMENT:
CAIRO-DURHAM CENTRAL SCHOOL DISTRICT & QUESTAR III

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon recommendation of the Executive Officer, approved amending the August 6, 2018 to June 30, 2019 lease agreement with the Cairo-Durham Central School District for classroom and associated space in the Durham Elementary located at 4099 NY Route 145, Durham, New York for purposes of housing Questar III’s heavy equipment career and technical education program as follows:

Term: August 6, 2018 – June 30, 2019

Total rented space: Amended to: Classroom Nos. 104 and 106; use of 6 +/- acres for heavy equipment

Annual Rent: Amended to: $14,000

Ancillary Charges: Amended to: $9,000

The Board determined that such rental payments under the lease shall not be, and are not, more than the fair market rental value of similar properties in similar locations, and the Board also determined that the proposed lease is in the best financial interest of the supervisory district in that existing space owned or leased by the agency is inadequate for present or planned agency programs; the space is appropriate for the conduct of agency programs because of its location and cost; and the funds for the payment of rent under the lease are to be included in the agency’s capital budget.
LEASES (cont'd)

CAIRO-DURHAM CENTRAL SCHOOL DISTRICT & QUESTAR III

1 – Mr. Zwack  2 – Ms. Clum  Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon recommendation of the Executive Officer, approved entering into a lease with the Cairo-Durham Central School District for classroom and associated space in the Durham Elementary located at 4099 NY Route 145, Durham, New York for purposes of housing Questar III’s heavy equipment career and technical education program as follows:

Term: July 1, 2019 – June 30, 2022

Total rented space: Classroom Nos. 104 and 106; temporary shop structure; use of 6 +/- acres for heavy equipment

Annual Rent: $28,000

Ancillary Charges: $18,000

The Board determined that such rental payments under the lease shall not be, and are not, more than the fair market rental value of similar properties in similar locations, and the Board also determined that the proposed lease is in the best financial interest of the supervisory district in that existing space owned or leased by the agency is inadequate for present or planned agency programs; the space is appropriate for the conduct of agency programs because of its location and cost; and the funds for the payment of rent under the lease are to be included in the agency’s capital budget.

POLICY

SECOND READING REVISED SCHOOL SAFETY PLAN #7-100

1 – Ms. Noonan  2 – Ms. Marro-Giroux  Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, gave approval for the second reading and approval of the revised School Safety Plan policy.

SECOND READING REVISED PROJECT SAVE CODE OF CONDUCT POLICY #7-102

1 – Ms. Noonan  2 – Ms. Marro-Giroux  Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, gave approval for the second reading and approval of the revised Code of Conduct policy.

OTHER

TVHS 2019-20 ANNUAL BUDGET

1 – Mr. Garland  2 – Ms. Clum  Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the Tech Valley High School 2019-20 Annual Budget.
The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, appointed Jamie Tobin, of the East Greenbush Central School District, to serve on the Questar III School Library System Council from July 1, 2019 - June 30, 2022.

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, appointed Kathy Gundrum, of the Capital District Library Council, to serve on the Questar III School Library System Council from July 1, 2019 - June 30, 2022.

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, appointed Jennifer Lubbers, of the East Greenbush Public Library, to serve on the Questar III School Library System Council from July 1, 2019 - June 30, 2022.

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, appointed Michelle Emma, of the Troy City School District, to serve on the Questar III School Library System Council from July 1, 2019 - June 30, 2022.
OTHER (cont’d)

2019-2021
QUESTAR III
PROFESSIONAL
DEVELOPMENT
PLAN
ADDENDUM

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, consistent with the Regulations of the Commissioner of Education, approved the adoption of the Annual Professional Development Plan Addendum effective 2019 through 2021.

REVISED BOCES PROFESSIONAL DEVELOPMENT COMMITTEE

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the following revised list of members of the BOCES Professional Development Committee appointed for purposes of reviewing and updating the Questar III Professional Development Plan:

<table>
<thead>
<tr>
<th>Name</th>
<th>Title</th>
</tr>
</thead>
<tbody>
<tr>
<td>Terry Bordell</td>
<td>Chief School Improvement Officer</td>
</tr>
<tr>
<td>Mike Buono</td>
<td>Human Resource Director</td>
</tr>
<tr>
<td>Tammie Borland</td>
<td>Parent</td>
</tr>
<tr>
<td>Anthony Defazio</td>
<td>Principal</td>
</tr>
<tr>
<td>Miriam Giller</td>
<td>Social Worker</td>
</tr>
<tr>
<td>Shauna Maynard</td>
<td>Special Education Director</td>
</tr>
<tr>
<td>Melony Merriman</td>
<td>Teaching Assistant</td>
</tr>
<tr>
<td>Lori McDonald</td>
<td>Teaching Assistant</td>
</tr>
<tr>
<td>Dawn McGowan</td>
<td>Teacher</td>
</tr>
<tr>
<td>Hilary Reilly</td>
<td>Teacher</td>
</tr>
<tr>
<td>Diane Stever</td>
<td>Teacher</td>
</tr>
<tr>
<td>Christine Willmart</td>
<td>Content Specialist</td>
</tr>
</tbody>
</table>

AMENDED COMPENSATION PLAN FOR EMPLOYEES NOT AFFILIATED WITH A BARGAINING UNIT

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved amending the Compensation Plan for Employees Not Affiliated with a Bargaining Unit as provided and dated July 11, 2019.

2019-20 COMPENSATION SCHEDULE FOR EMPLOYEES NOT AFFILIATED WITH A BARGAINING UNIT

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, approved the 2019-20 Compensation Schedule for Employees Not Affiliated with a Bargaining Unit as provided.
BOARD REPORTS / DISCUSSION
Dr. Cruz presented President John C. Hill with an award from NYSSBA in recognition of his Level 4 Lifetime Achievement milestone. He was given a plaque and pen set and will also be recognized in a NYSSBA OnBoard publication.

Dr. Cruz also presented a Certificate of Appreciation from AASA thanking the Questar III Board for Dr. Cruz’ participation on the Executive Committee.

EXECUTIVE OFFICER’S REPORT
Dr. Cruz shared information on work being done by AASA during her recent trip to Washington, DC highlighting the advocacy efforts for federal legislation on issues such as Medicaid in schools and E-Rate. She stated that being a part of the AASA Executive Committee gives us insight into what is happening on the federal level and is a great opportunity to make Questar III more visible.

Dr. Cruz also informed board members that the organization is receiving recognition as a Healthiest Employer. The Wellness Committee will be attending this event in recognition of their efforts and implementation of organization-wide events to engage our staff in physical fitness and better eating habits.

Next, Dr. Cruz discussed Program Reviews and informed the board that a schedule of reviews will be developed soon and will include the ALP Program in Greenville.

Dr. Cruz stated that the legal RFP is out and we anticipate responses by the end of July. She will email the board regarding who is available to participate in the RFP review process.

REC Project Update – Dr. Cruz reviewed the current status of the project and informed the board that an Open House was held for the neighbors of the Center and the outcome of that event seemed very positive.

In the area of recognition, Gladys mentioned that she sends handwritten notes to the staff recognizing their service. She stated that this has been well received. She also noted that the recent Employee Picnic was well attended in spite of the rain and raised about $2000 for the Questar III Educational Foundation.

PUBLIC COMMENTS
NONE

EXECUTIVE SESSION
1 – Ms. Gazzola  2 – Mr. Brooks  Motion Carried (11 – Yes)
The Board of Cooperative Educational Services entered into Executive Session at 7:54 p.m. for the purpose of the district superintendent evaluation and contract.

RETURN TO REGULAR SESSION
1 – Ms. Marro-Giroux  2 – Mr. Brooks  Motion Carried (11 – Yes)
The Board of Cooperative Educational Services returned to regular session at 8:15 p.m.
AMENDMENT TO
DISTRICT
SUPERINTENDENT
EMPLOYMENT
CONTRACT

1 – Mr. Zwack  2 – Ms. Marro-Giroux  Motion Carried (11 – Yes)

The Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, approved the extension of the District Superintendent Dr. Gladys I. Cruz’s employment agreement by an additional one year to April 30, 2022 at her current salary of $166,762.00 inclusive of the $43,499.00 paid to her by the State of New York, and authorized the President of the Board to enter into the agreement with the District Superintendent.

MOTION TO
ADJOURN

1 - Ms. Daly  2 – Mr. Zwack  Motion Carried (11 – Yes)

The Board adjourned at 8:20 pm.

Respectfully Submitted By:

________________________________________
Mike Buono, Acting Board Clerk