SPECIAL EDUCATION ASSISTANCE SERVICE

Questar III’s Special Education Aid Services is designed to help school districts claim all available aid for students with disabilities and allows districts to customize the level of service that best meets local needs. Questar III will provide training for district staff on procedures and best practices for collecting and filing information and utilizing the System to Track and Account for Children (STAC). There are multiple levels of service available that districts can choose from. Costs vary depending on the level. Please contact us to discuss which level of service might be right for your district.

How we assist districts
- Conduct a thorough review of the current status of the district’s special education aid and aid claim process.
- Submit the state aid claim documents for students with disabilities, including public, private and homeless placements.
- Calculate, enter and verify transportation cost information for students enrolled in all types of summer special education programs.
- Submission of the STAC (in-district programs, BOCES, other public and private placements) reimbursement claims and transportation costs for students that attend July/August special education programs in summer 2019.
- Calculation of costs for students in district operated programs for the 2019-20 school year (September-June) and submission of the STAC reimbursement claims for eligible students.
- File DCERT and submit STAC for approved private placements and ensure timely submission.
- Submission of the STAC reimbursement claims for eligible students that attend BOCES operated or other public district special education programs for the 2019-20 school year.
- Process and submit STAC 202s for homeless students, monitor eligibility and file STACs.
- Assistance with the verification process for all STAC submissions to ensure timely reimbursement of aid.
- Collaborate with NYSED’s Rate Setting Unit and NYSED’s STAC Unit to facilitate communication to maximize reimbursement.

Process
Our fixed fee includes the cost of travel to your district to meet with key personnel in the special education program office (CSE) and the business office in order to provide training and/or obtain pertinent information to enter data and claim all available aid. Additionally, we serve as the liaison for SED follow up with regards to the STAC filings.

Importance of Service
In these difficult financial times for school districts, it is more important than ever to maximize aid by ensuring that all special education student claims are filed in a timely and accurate manner in accordance with state requirements. Our office provides projection reports that capture estimated public and private excess cost aid. Copies of all claims are provided to your district after they have been processed.

BOCES Aid
The cost of the service is eligible for BOCES aid.

Experienced & Knowledgeable Service Team
The State Aid and Financial Planning Service is the most widely purchased BOCES service in New York State, serving 650+ school district’s administrators and all 32 New York State BOCES. We work closely with school district administrators and board members to guide them through the complex world of public school finance. With more than 45 years’ experience supporting districts, Questar III’s team steer district personnel through complex state aid formulas, laws and regulations.

Contact Kathy Beardsley at 518.477.2635 or email kbeardsley@questar.org with any questions.
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