MEMORANDUM

TO: Superintendents and Board Clerks

FROM: Robin Emanatian, Board Clerk

SUBJECT: 2018-19 BOCES Administrative Budget Vote & Board Election- April 17, 2018

DATE: March 27, 2018

Pursuant to Section 1950 of the Education Law, the election of members to the Board of Cooperative Educational Services and the vote on the tentative administrative budget will take place in regular or special meetings conducted within each component school district on Tuesday, April 17, 2018. An election ballot containing the names and addresses of candidates nominated for board membership and a resolution relating to the tentative 2018/19 BOCES administrative budget is enclosed with this memorandum.

Nominations were received in accordance with my January 19, 2018 memorandum to Component Board Clerks and Superintendents. A copy of this memorandum is enclosed for your reference. As noted in that memorandum, the Board of Cooperative Educational Services encourages nominations from component school districts that do not have residents serving on the Board. The Board cannot accept nominations of persons to be elected from component districts that currently have a resident serving on the Board unless such member’s office is to expire at the end of the current year or unless an unrepresented district declines to make a nomination. When initially formed, the BOCES expressed its nonbinding desire that membership on the Board of Cooperative Educational Services, Rensselaer, Columbia and Greene Counties be reflective of all regions of the BOCES, by including five members from Rensselaer County, four members from Columbia County, and two members from Greene County.

Nominees provided me with their biographies/resumes for distribution to component boards. These are enclosed for your reference.

This memorandum will outline the general procedures to be followed in conducting your April 17, 2018 meeting and transmitting election results to Questar III.

1. Each component school district must schedule a regular or special meeting of the Board of Education on Tuesday, April 17, 2018; therefore, each district must provide the required public notice. The component board may meet at any time during the designated day.

2. Enclosed is an election ballot containing the names and addresses of each candidate and a resolution for the 2018-19 Administrative Budget. The component board clerk will record votes on this ballot. *(This ballot has also been provided via email for electronic completion/submission.)*

3. Each component board is entitled to one vote for each of the three (3) vacant BOCES board positions to be filled.

4. If the budget is approved by the majority of the component districts actually voting, the BOCES Board may adopt the budget without change. If the administrative budget is not approved by a majority of the component districts actually voting, the board of cooperative educational services will adopt a contingency administrative budget- not to exceed the previous year’s administrative budget except to accommodate expenditure increases attributable to supplemental retirement and health insurance costs associated with retirees.
5. Each component board clerk must mail the original ballot and resolution with the required notarized certification to the BOCES Board Clerk, Robin Emanatian, no later than the next business day (April 18, 2018).

6. The election and budget results should be made known to the BOCES by e-mailing the Board Clerk, Robin Emanatian, as soon as possible after the vote on April 17th at remanatian@questar.org.

If you have any questions or concerns regarding the above, please do not hesitate to contact us.

Enclosures

cc: Dr. Gladys I. Cruz, District Superintendent
    Questar III Board Members
TO: Component School District Board Clerks and Superintendents

FROM: Robin Emanatian, Clerk
Rensselaer-Columbia-Greene Counties
Board of Cooperative Educational Services

DATE: January 19, 2018

RE: Regular Election, Board of Cooperative Educational Services

Pursuant to Section 1950 of the Education Law, the election of members to the Board of Cooperative Educational Services and the vote on the tentative administration budget must take place between April 16th and 30th, on a date designated by the President of the Board of Cooperative Educational Services. Such election and vote will occur this year in regular or special meetings conducted within each component school district on Tuesday, April 17, 2018.

This year's election will be for three, three-year terms for seats currently held by Ms. Carol Orvis, East Greenbush Central School District (Rensselaer County), Paul Puccio, Schodack Central School District (Rensselaer County) and Mr. Frank Zwack, Berlin Central School District (Rensselaer County). Boards of Education wishing to submit nominations should do so, in writing, to the Clerk of the Board of Cooperative Educational Services. That resolution must be transmitted, in writing, to the Clerk of the Board of Cooperative Educational Services at least thirty (30) days prior to the election date. The Board of Cooperative Educational Services encourages nominations from component school districts that do not have residents serving on the Board. The Board cannot accept nominations of persons to be elected from component districts that currently have a resident serving on the Board unless such member's office is to expire at the end of the current year or unless an unrepresented district declines to make a nomination.

At the April 10, 1978 Annual Meeting of the Board of Cooperative Educational Services, Rensselaer, Columbia and Greene Counties, the following motion was duly moved, seconded and unanimously carried:

RESOLVED: that representation of the Board of Cooperative Educational Services, Rensselaer, Columbia and Greene Counties, should include five members from Rensselaer County, four members from Columbia County, and two members from Greene County. It is also desirable that a school district be represented by no more than one board member.

Thank you for your attention to this important matter.

cc: Questar III Board Members
1. **Election of Members of the Rensselaer-Columbia-Greene Counties Board of Cooperative Educational Services**

There are three nominees, and three expiring terms on the BOCES Board.

*Note to Component Board Clerk: Please indicate the NUMBER of FOR/AGAINST votes cast by your board in the boxes following the resolutions below as applicable.*

**RESOLVED:** that the Board of Education casts its vote for the election of Mr. Mark Mann, East Greenbush, NY (District of Residence: East Greenbush Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2018 through June 30, 2021.

For

Against

**RESOLVED:** that the Board of Education casts its vote for the election of Mr. Paul Puccio, Castleton, NY (District of Residence: Schodack Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2018 through June 30, 2021.

For

Against

**RESOLVED:** that the Board of Education casts its vote for the election of Mr. Frank Zwack, Stephentown, NY (District of Residence: Berlin Central School District), to a term as a member of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties commencing July 1, 2018 through June 30, 2021.

For

Against
2. **Administrative Budget for 2018-2019 Fiscal Year**

**RESOLVED:** that the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties is authorized to expend the sum set forth in the 2018-19 tentative Administrative budget document in the amount of $6,345,933.

# For  # Against

**CERTIFICATION**

I hereby certify the accuracy of the foregoing results of votes on resolutions for the election of members to the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties effective July 1, 2018 through June 30, 2021 and on the resolution to approve the 2018-19 Administrative Budget of the Board of Cooperative Educational Services of Rensselaer, Columbia and Greene Counties taken by the Board of Education of the

Your School District Name

*Insert district name above*

School District at a meeting held on Tuesday, April 17, 2018.

Sworn to before me this

_____ day of ____________, 2018

_____________________________________
Board/District Clerk Signature

_____________________________________
Date

_____________________________________
Notary Public
Mark J. Mann

Mark J. Mann currently serves as the Vice President of the East Greenbush Central School Districts Board of Education, where he has been a member since 2008. Mark has served as the Board Vice President since 2014.

Mark and the Board worked closely with the superintendent to develop a set of board goals and a scorecard which constantly monitors and tracks goal completion. He also supported and worked with district officials in the implementation of BoardDocs which digitizes all board paperwork, allowing the use of computers as the means to review documents and participate in board meetings, eliminating the need for paper copies.

Mark has been a member of the district’s safety committee since becoming a board member and has been instrumental in the design and development of several security policies and enhancements within the district. He has been involved in two large capital projects within the district that have affected all seven of the district’s school buildings. Additionally, he serves on the policy committee and continues to assist with a complete district policy review.

In addition to the safety and policy committee, he participates and assists with the BRAC, and Code of Conduct committees. He supports the superintendent, administrators and fellow board members in the employee negotiations of the teachers, administrators, SRP, and CSEA union contracts.

Mark retired from the East Greenbush Police Department in 2015, after serving 21 years. He also worked almost seven years with the Rensselaer County Sheriff’s Office prior to transferring to East Greenbush Police. He was the department’s DARE Officer and School Resource Officer from 1994-2008, prior to becoming the department’s evidence technician. He is a veteran of the United States Air Force and continues to serve as a Chief Master Sergeant in the New York Air National Guard. He also volunteers his time as a coach for his son’s Babe Ruth baseball team and serves on the league’s board of directors.

Mark and his wife Tina, have lived in East Greenbush for the past 24 years; they have two children.

March 2018
Paul Puccio

Paul Puccio is a retired New York State executive. His last appointed position was Executive Deputy Commissioner of the New York State Office of Alcoholism and Substance Abuse Services, a position that he filled from 1995 until 2003.

Mr. Puccio earned his Bachelor’s Degree from the University of Rochester, and received his Master’s Degree in Public Administration, with a concentration in Public Finance, from the State University of New York at Albany.

His work history includes extensive experience in health and human services management. A 33-year career public servant of New York State, he began with the Division of the Budget in 1970, and from 1979 on, served in appointed Associate Commissioner and Deputy Commissioner titles overseeing areas such as financial management, policy development, strategic planning, research, information services management, program services, workforce planning and employee benefits. He held these positions in the Office of Mental Health, the Office of Mental Retardation and Developmental Disabilities, and the State Department of Civil Service, in addition to the Office of Alcoholism and Substance Abuse Services.

Mr. Puccio has been actively involved with a number of community service organizations since 1974. He has been President of the Tech Valley High School Board since 2006. He also been a member of the Schodack CSD Board since 1981, and President for nine years. He has been a speaker and instructor at a number of New York State School Board Association (NYSSBA) and Capital Area School Development Association (CASDA) seminars, institutes and conventions. Topics presented included budgeting, management of employee benefit programs, Board/Superintendent relations, and alcohol and drug abuse issues in schools. He has provided consultative services to several districts on topics such as developing district Mission and Vision, and setting Board of Education goals and objectives. He also is a member of the Planning Board for the Town of Schodack since 2006.

He was the 2010 recipient of NYSSBA’s Everett R. Dyer Award for Distinguished School Board Service, and CASDA’s first ever award for Excellence in School Board Service in 2017.

Mr. Puccio was elected to the Questar III Board in 1999.

March 2018
Frank Zwack is a lifelong resident of Stephentown, New York and a graduate of the Berlin Central School District. Mr. Zwack has served on the Berlin CSD board of education for over 35 years, serving as its President for nine of those years and a member of the Questar III Board for 3 years. His motivation to dedicating his service to education has been to provide every student with the best possible opportunity to excel academically while doing so with dignity and respect for both the student and educator alike in the most cost-effective manner.

Mr. Zwack is President of Zwack, Incorporated, located in Stephentown, NY. A family-owned manufacturer of specialty machinery and equipment for 48 years, Zwack, Incorporated employs over 40 employees and has customers that include Fortune 500 companies and supplies services internationally as well as to over 300 local municipal organizations.

Frank has been a member of the Stephentown Volunteer Fire Department for over 40 years, during which time he has served in a variety of leadership positions including its Fire Chief and President. Mr. Zwack is equally proud to volunteer in and sponsor other local civic and community-based organizations and has been recognized by various volunteer fire and emergency medical services, VFW and Veterans’ programs, in addition to church and cemetery boards.

Mr. Zwack received an Associate’s Degree in Production Engineering from Hudson Valley Community College and a Bachelor’s Degree in Mechanical Engineering from Union College.

Frank is married to his wife, Deborah for 41 wonderful years and together, they are the proud parents of two children and prouder grandparents of two lovely grandchildren.

March 2018