BOARD OF COOPERATIVE EDUCATIONAL SERVICES
SOLE SUPERVISORY DISTRICT
RENSSELAER-COLUMBIA-GREENE COUNTIES
www.questar.org

Reorganization Meeting ............................................... July 10, 2014
Location................................................................................. Central Office Boardroom
Time.................................................................................... 6:30 P.M.

REORGANIZATION AGENDA

I. CALL TO ORDER

II. REORGANIZATION FOR 2014-15
Nominations from the Floor for the Office of President of the Board

A. Election of President

Upon motion made by ____________, seconded by ____________, the following resolution was offered:

RESOLUTION: BE IT RESOLVED, that ____________ (member name) be nominated for President of the Board of Cooperative Education Services, Rensselaer-Columbia-Greene Counties, for the ensuing year ending June 30, 2015.

Nominations moved closed by ______________, seconded by _____________, and carried with a vote of _____ ayes and ____ nays.

By a vote of ___________, ______________(President nominee name) was elected President of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties for the ensuing year ending June 30, 2015.

B. Election of Vice President

Upon motion made by ____________, seconded by ____________, the following resolution was offered:

RESOLUTION: BE IT RESOLVED, that ____________ (member name) be nominated for Vice President of the Board of Cooperative Education Services, Rensselaer-Columbia-Greene Counties, for the ensuing year ending June 30, 2015.

Nominations moved closed by ______________, seconded by _____________, and carried with a vote of _____ ayes and ____ nays.

By a vote of ___________, ______________(Vice President nominee name) was elected Vice President of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties for the ensuing year ending June 30, 2015.
C. **Miscellaneous Resolutions**

Upon motion made by ____________, seconded by ______________, and carried with a vote of _____ ayes and ____ nays, the following resolutions were offered:

1. **Authorization for Board Members to Attend Conferences and Receive Reimbursement for Approved Expenses Associated with Performance of Board Duties**

**RESOLUTION:** BE IT RESOLVED, that the members of the Board of Cooperative Educational Services shall attend conferences and shall be reimbursed for attendance at such conferences and for all other expenses associated with the discharge of duties at Board expense within budgetary allotments and subject to General Municipal Law 77-b.

2. **Authorization of Executive Officer and Staff to Attend Conferences and Receive Reimbursement for Approved Expenses Associated with Performance of Duties**

**RESOLUTION:** BE IT RESOLVED, that the Executive Officer shall be authorized to approve conference attendance and expenses associated with the discharge of duties at Board expense within budgetary allotments and subject to General Municipal Law 77-b.

3. **Appointment of District Clerk, District Treasurer, & Deputy Treasurer**

**RESOLUTION:** BE IT RESOLVED, that **Ms. Robin Emanatian** be and hereby is appointed to the position of District Clerk of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, and that **Mr. John Gronostaj** be and hereby is appointed to the position of District Treasurer of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, and that **Ms. Lynn MacDonald** be and hereby is appointed to the position of Deputy Treasurer of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, at the pleasure of the Board for the ensuing year ending June 30, 2015 or until a successor is chosen.

4. **Appointment of Purchasing Agent and Internal Claims Auditor**

**RESOLUTION:** BE IT RESOLVED, that **Ms. Julie Best** be and hereby is appointed to the position of Purchasing Agent of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, and that **Mr. Richard Diaz** be and hereby is appointed to the position of Internal Claims Auditor of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, at the pleasure of the Board for the ensuing year ending June 30, 2015 or until a successor is chosen.

5. **Appointment of Internal Auditor**

**RESOLUTION:** BE IT RESOLVED, that **Ms. Tricia Rutkowski** be and hereby is appointed to the position of Internal Auditor of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, at the pleasure of the Board for the ensuing year ending June 30, 2015 or until a successor is chosen.
6. **Bonding of Treasurer, Deputy Treasurer, Extraclassroom Treasurer, Extraclassroom Deputy Treasurer and Internal Claims Auditor**

**RESOLUTION:** BE IT RESOLVED, that the District Treasurer of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, be and hereby is bonded in the amount of $4,000,000.00 and that the Deputy Treasurer of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, be and hereby is bonded in the amount of $4,000,000.00 and that the Extraclassroom Treasurer of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, be and hereby is bonded in the amount of $4,000,000.00 and that the Deputy Extraclassroom Treasurer of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, be and hereby is bonded in the amount of $4,000,000.00 and that the Internal Claims Auditor of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, be and hereby is bonded in the amount of $4,000,000.00.

7. **Appointment of Independent Auditor**

**RESOLUTION:** BE IT RESOLVED, that **Cusack and Company, Inc.** be and hereby are appointed as Independent Auditors of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, for the ensuing year ending June 30, 2015 or until a successor is chosen.

8. **Appointment of School Physician**

**RESOLUTION:** BE IT RESOLVED, that **Dr. Jeffrey Arp-Sandel** be and hereby is appointed as School Physician of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, for the ensuing year ending June 30, 2015 or until a successor is chosen.

9. **Appointment of Attorneys**

**RESOLUTION:** BE IT RESOLVED, that **Whiteman, Osterman and Hanna** be and hereby is appointed as Employee Relations and School Attorneys for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, for the ensuing year ending June 30, 2015 or until a successor is chosen.

10. **Asbestos (LEA) Designee**

**RESOLUTION:** BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties appoint **Mr. Craig Hansen**, Director of Health and Safety, as the Asbestos Hazardous Emergency Response Act Designee (Asbestos - LEA) for the ensuing year ending June 30, 2015 or until a successor is chosen.

11. **Appointment of Title IX Compliance Officer**

**RESOLUTION:** BE IT RESOLVED, that **Mr. Michael Buono** be and hereby is designated as Title IX Compliance Officer for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, pursuant to Title 20 U.S.C. Ch. 38, Sections 1681-1688 for the ensuing year ending June 30, 2015 or until a successor is chosen.
12. **Appointment of 504 Compliance Officer**

RESOLUTION: BE IT RESOLVED, that **Ms. Robin Sobol** be and hereby is designated as the 504 Compliance Officer for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, in accordance with the Americans with Disabilities Act (ADA) and the Rehabilitation Act of 1973, Section 504 for the ensuing year ending June 30, 2015 or until a successor is chosen.

13. **Appointment of Medicaid Compliance Officer**

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer approve the appointment of **Ms. Robin Sobol** to the position of Medicaid Compliance Officer of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, at the pleasure of the Board for the ensuing year ending June 30, 2015 or until a successor is chosen.

14. **Appointment of Records Access Officer and Records Management Officer**

RESOLUTION: BE IT RESOLVED, that **Ms. Susan DiDonato** be and hereby is designated as Records Access Officer for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, pursuant to Public Officers Law Section 87, and **Mr. Andrew DeFeo** be and hereby is designated as Records Management Officer for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, pursuant to 8 NYCRR 185.2 for the ensuing year ending June 30, 2015 or until a successor is chosen.

15. **Appointment of Central Treasurer & Deputy Treasurer of Extraclassroom Activity Accounts**

RESOLUTION: BE IT RESOLVED, that **Mr. John Gronostaj** be and hereby is appointed to the position of Central Treasurer for the Extraclassroom Activity Fund of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, and that **Ms. Lynn MacDonald** be and hereby is appointed to the position of Deputy Treasurer for the Extraclassroom Activity Fund of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, at the pleasure of the Board for the ensuing year ending June 30, 2015 or until a successor is chosen.

16. **Appointment of Dignity Act Coordinators**

RESOLUTION: BE IT RESOLVED, that the following administrators be and hereby are appointed to the position of Dignity Act Coordinators of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, for the Questar III educational buildings or classrooms as noted:

- **Anthony DeFazio, Principal** - Rensselaer Educational Center and New Visions
- **Heather Lansing, Principal** - Columbia-Greene Educational Center & New Visions
- **Andrew Pemrick, Principal** - Catskill Academy
- **Karla McDowell, Principal** - Rensselaer Academy
- **Kimberly Rockenstyre, Principal** - Sackett Academy
- **Chris Martel, Principal** - George Washington Academy
17. **Establishment of Mileage Reimbursement Rate**

**RESOLUTION:** BE IT RESOLVED, that the mileage reimbursement rate for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, be and hereby is established at the applicable business standard mileage rate as published by the Internal Revenue Service periodically.

18. **Establishment of Petty Cash Funds**

**RESOLUTION:** BE IT RESOLVED, in accordance with the Board Accounting Policy that the following five (5) separate Petty Cash Funds be and are hereby established in the amount of one hundred dollars ($100.00) each and that the following individuals be and hereby is designated as responsible for the custody and administration of the fund as follows:

- Rensselaer County Educational Center Petty Cash Fund: Tracy Racicot and Anthony DeFazio
- Columbia-Greene County Education Center Petty Cash Fund: Jake Stomieroski and Heather Lansing
- Administrative Office, Rensselaer-Columbia-Greene Counties Petty Cash Fund: Barbara Boudreau
- George Washington Academy Petty Cash Fund: Chris Martel and Beverly Grochan
- Catskill Academy Petty Cash Fund: Andrew P. Pemrick and Deena Pewtherer

19. **Authorization of Treasurer to Sign Checks**

**RESOLUTION:** BE IT RESOLVED, that the Treasurer be and hereby is authorized to sign checks for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, pursuant to Section 1950 of the Education Law; a continuing resolution.

20. **Authorization of Deputy Treasurer to Sign Checks in Absence of Treasurer**

**RESOLUTION:** BE IT RESOLVED, that in the event of absence, for any reason, of the District Treasurer, the Deputy Treasurer is hereby authorized to sign checks for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties. In the absence of the District Treasurer and the Deputy Treasurer, the President is authorized to sign checks for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, a continuing resolution.

21. **Authorization for Use of Check Signing Machine**

**RESOLUTION:** BE IT RESOLVED, that pursuant to Section 1720 of the Education Law, checks may be signed with the facsimile signature of the Treasurer or Deputy Treasurer, as reproduced by a machine or device commonly known as a check signer or electronic check signature.
22. **Authorization for Budget Transfers**

**RESOLUTION:** BE IT RESOLVED, that pursuant to Commissioner’s Regulation 170.2, the District Superintendent or his designee shall be authorized to approve budget transfers of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

23. **Designation of Depository**

**RESOLUTION:** BE IT RESOLVED, that the following financial institutions are hereby designated as the official depositories for the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, for the General Fund, the Federal Fund, the Trust and Agency Fund, Net Payroll Fund, Capital Fund, Scholarship Fund and for the Educational Foundation:

- TD Bank
- MBIA - Municipal Investors Service Corp.
- Key Bank
- Bank of America
- HSBC
- JP Morgan Chase
- NBT Bank
- First Niagara Bank

24. **Designation of Official Newspapers**

**RESOLUTION:** BE IT RESOLVED, that The Record Newspaper, the Hudson Register Star, the Times Union, the Chatham Courier and the Catskill Daily Mail be and hereby are designated as the official newspapers of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties.

25. **Designation of Regular Monthly Meetings and the Reorganization Meeting**

**RESOLUTION:** BE IT RESOLVED, that the second Thursday of each month, September through July, unless otherwise noted, be and hereby is designated as the regular monthly and reorganization dates of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, for the ensuing year as follows:

- September 11, 2014
- October 9, 2014
- November 13, 2014
- December 11, 2014
- January 8, 2015
- February 12, 2015
- March 12, 2015
- April 16, 2015
- May 14, 2015
- June 11, 2015
- July 9, 2015

26. **Designation of Annual Meeting and Budget Vote**

**RESOLUTION:** BE IT RESOLVED, that the Annual Meeting of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, be held on April 1, 2015 at the Administrative Center and that the election of the board members and vote on the administrative budget of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties be held on April 21, 2015 in each component district.
27. Authorization to Sign Contracts, Agreements and Licenses

RESOLUTION: BE IT RESOLVED, that pursuant to Section 1950 of the Education Law, the following persons are authorized to sign contracts, agreements and licenses on behalf of the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, provided, however, that such authorization shall not supersede any requirement of law or regulation for approval of any contract, agreement or license by the Board or the Commissioner of Education: James Baldwin, District Superintendent, Gladys Cruz, Deputy Superintendent, Harry Hadjioannou, Assistant Superintendent, and Andrew DeFeo, Assistant Superintendent. Any contract, agreement, or license exceeding $10,000 entered on behalf of the Board of Cooperative Education Services, Rensselaer-Columbia-Greene Counties shall be subject to the approval of and signed by the district superintendent.

28. Authorization to Participate in the BOCES Educational Consortium

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Executive Officer, hereby authorizes the payment of annual membership dues for the BOCES Educational Consortium.

Vote on foregoing resolutions:

Ayes - ____ Nays - ____

III. ADJOURNMENT OF REORGANIZATION MEETING
AGENDA

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. PUBLIC HEARING
A Public Hearing will be held for the purpose of reviewing the proposed revisions to the BOCES-Wide School Safety Plan #7-100 and the Questar III Code of Conduct #7-102.

III. EXECUTIVE SESSION (if necessary)

IV. APPROVAL OF MINUTES
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services approves the Minutes from the Regular Meeting of the Board of Cooperative Educational Services held on June 12, 2014.

V. TREASURER’S REPORT
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services accept the Treasurer’s Report dated May 2014.

VI. CENTRAL TREASURER’S REPORT – EXTRA CLASSROOM ACTIVITY FUND
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services accept the Central Treasurer’s Report for the Extra Classroom Activity Fund dated May 2014.

VII. INTERNAL AUDIT FUNCTIONS
A. Report from Audit Committee
B. Internal Audit Activities – Update

VIII. INTERNAL CLAIMS AUDITING REPORT
RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services accept the Internal Claims Auditing Report dated May 23, 2014 to June 20, 2014.

IX. RECOGNITION OF VISITORS
X. **COMMUNICATIONS**

2013-14 Mileage Reimbursement

You will receive a draft of your 2013-14 mileage reimbursement soon. When you do, please review and contact me with any corrections or email me that you approve them “as is”.

**September 11, 2014:** Our next board meeting.

**October 26-28, 2014:** 95th Annual NYSSBA Convention – NYC

Registration and hotel reservations have been completed for: Bob Gibson, Ed Brooks, John Hill, Seph Garland and Paul Puccio.

XI. **PERSONNEL**

A. **RESIGNATIONS**

**RESOLUTION:** BE IT RESOLVED, that the Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, accept the resignation of the following individual(s) as noted:

1. **Certified Staff**

   a. Name: **Stephanie Brink**
      Position: 1.0 FTE Teaching Assistant
      Date Began: 12/19/12
      Effective: 06/26/14

   b. Name: **Caren Kaziyev**
      Position: 1.0 FTE LPN Teacher
      Date Began: 11/18/13
      Effective: 06/18/14

   c. Name: **David Dimmitt**
      Position: 1.0 FTE Criminal Justice Teacher
      Date Began: 11/08/10
      Effective: 06/30/14

2. **Classified Staff**

   a. Name: **Anton Mirtschev**
      Position: 1.0 FTE Audit Manager
      Date Began: 03/27/13
      Effective: 07/05/14

   b. Name: **Melissa Melucci**
      Position: 1.0 FTE Workforce Development & Adult Ed. Recruiter
      Date Began: 06/09/14
      Effective: 06/11/14

   c. Name: **Joseph Pasquini**
      Position: 1.0 FTE Director of Technology
      Date Began: 02/20/14
      Effective: 07/23/14
PERSONNEL (cont’d)

B. LEAVE OF ABSENCE REQUESTS

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, approve the unpaid leave of absence request of the following employee(s) as noted:

1. Certified Staff
   a. Name: Christopher Monticello
      Position: School Social Worker
      Effective: 07/01/14 – 06/30/15
      Reason: To accept another position within Questar
   b. Name: Courtney Galuski
      Position: Teaching Assistant
      Effective: 07/01/14 – 06/30/15
      Reason: To accept another position within Questar

C. CHANGE IN FTE / TITLE / SALARY / STATUS

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties gives approval to the recommendation of the Executive Officer to the following changes in FTE and/or salary as noted below:

1. Classified Staff
   a. Name: Jeremy Pestana – CHANGE IN TITLE/SALARY
      Position: 1.0 FTE Payroll and Benefits Clerk
      Status: Permanent
      Effective: 07/01/14
      Salary: $39,500.00 prorated
D. TENURE RECOMMENDATIONS

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, grants tenure to the following individual(s) as noted:

1. Name: Kathryn Barrett  
Tenure Area: Instructional Support Services in Curriculum and Differentiated Instruction Incorporating the Analysis of Student Performance Data  
Effective: 07/12/14

2. Name: Susan Marks  
Tenure Area: Instructional Support Services in Mathematics  
Effective: 08/20/14

3. Name: Beth O’Brien  
Tenure Area: General Special Education  
Effective: 09/01/14

4. Name: Santina Sheehan (formerly Nicotera)  
Tenure Area: General Special Education  
Effective: 09/01/14

5. Name: Travis Costello  
Tenure Area: Trade Subjects - Aviation  
Effective: 09/01/14

6. Name: Breanna Hilko  
Tenure Area: General Special Education  
Effective: 09/01/14

7. Name: Heather LaMountain  
Tenure Area: General Special Education  
Effective: 09/01/14

8. Name: Deborah Lavoo  
Tenure Area: Elementary  
Effective: 09/01/14

9. Name: Luanne McKinlay  
Tenure Area: Speech - Remedial  
Effective: 09/01/14

10. Name: Andrew Ottati  
Tenure Area: Trade Subjects – Food & Nutrition  
Effective: 09/01/14

11. Name: Jennifer Smith  
Tenure Area: General Special Education  
Effective: 09/01/14
E. APPOINTMENTS

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, approve the appointment of the following individual(s) as noted. These appointments are declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.

1. Certified Staff

   a. Name: Virginia Lupone
      Position: 1.0 FTE Media Communications Teacher
      Tenure Area: Technical Subjects – Media Communications
      Status: 3 Year Probationary Period
      Certification: ELA 7-12
      Effective: 09/01/14
      Salary: $45,014.00

   b. Name: Courtney Galuski
      Position: 1.0 FTE Reading Resource Teacher
      Tenure Area: Remedial Reading
      Status: 3 Year Probationary Period
      Certification: Ch.Ed. 1-6, SWD 1-6
      Effective: 09/01/14
      Salary: $44,062.00

   c. Name: Tara Theiss
      Position: .60 FTE American Sign Language Teacher
      Tenure Area: N/A (Part time)
      Status: Part Time
      Certification: Speech & Language
      Effective: 09/01/14 – 06/30/15
      Salary: $45,014.00

2. Classified Staff

   a. Name: Laurynn Myers
      Position: 1.0 FTE Public Information Specialist
      Status: Provisional
      Effective: 07/14/14
      Salary: $50,000.00 prorated
PERSONNEL (cont’d)

L. OTHER STAFF

a. Part-Time Employees for 2013-14

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties gives approval to the recommendation of the Executive Officer to appoint the following individuals as part-time employees for the 2013-14 school year. These appointments are declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.

1. Jane King, Specialist $400.00/day
   Per Diem, 01/01/14 – 06/30/14

b. Part-Time Employees for 2014-15

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties gives approval to the recommendation of the Executive Officer to appoint the following individuals as part-time employees for the 2014-15 school year. These appointments are declared as emergency conditional vacancies and contingent upon clearance for employment based on fingerprinting requirements of the SAVE legislation.

1. George Seymour, Specialist - Science $400.00/day
   Per Diem, 07/01/14 – 06/30/15
2. Kurt Bedore, Environmental Engineer $60.00/hr.
   Hourly, 07/01/14 – 06/30/15
3. David Clapp, Health & Safety Specialist $50.00/hr.
   Hourly, 07/01/14 – 06/30/15
4. Elizabeth Haigh, Part-Time Senior Typist $27.25/hr.
   Hourly, 07/01/14 – 06/30/15

XII. BUSINESS / FINANCE

A. Credit Card Issuance and Limit

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, upon the recommendation of the Assistant Superintendent for Business, approve the issuance of a credit card with the following limits for the purpose of facilitating Questar III business for the 2014-2015 school year, and to be used in accordance with the Issuance and Use of Credit Cards, Board Policy #6-108:

<table>
<thead>
<tr>
<th>Employee Name</th>
<th>Employee Title</th>
<th>Limit</th>
</tr>
</thead>
<tbody>
<tr>
<td>James Baldwin</td>
<td>District Superintendent</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td>CL Hadjioannou</td>
<td>Assistant Superintendent</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td>Gladys Cruz</td>
<td>Deputy Superintendent</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td>Andrew DeFeo</td>
<td>Assistant Superintendent</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td>Julie Best</td>
<td>Purchasing Agent</td>
<td>$ 20,000.00</td>
</tr>
<tr>
<td>Craig Hansen</td>
<td>Director of Health and Safety</td>
<td>$ 2,500.00</td>
</tr>
<tr>
<td>Michele Levings</td>
<td>Director of State Aid Planning</td>
<td>$ 5,000.00</td>
</tr>
<tr>
<td>Carrie Nyc-Chevrier</td>
<td>Business Office Administrator</td>
<td>$ 5,000.00</td>
</tr>
</tbody>
</table>
BUSINESS / FINANCE (cont’d)

B. Leases

1. East Greenbush CSD – Goff Middle School/Columbia High School Lease Agreement

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties gives approval to the recommendation of the Executive Officer to enter into a lease with the East Greenbush Central School District to authorize the lease of seven (7) classrooms at Goff Middle School/Columbia High School for a term of five (5) years effective July 1, 2014 through June 30, 2019 for a charge of $7,000.00 per classroom plus ancillary service fees.

2. East Greenbush CSD – Red Mill Elementary Lease Agreement

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties gives approval to the recommendation of the Executive Officer to enter into a lease with the East Greenbush Central School District to authorize the lease of four (4) classrooms at the Red Mill Elementary School for a term of one (1) year effective July 1, 2014 through June 30, 2015 for a charge of $7,000.00 per classroom plus ancillary service fees.

C. Per Item Bid Award – Janitorial Supplies

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the janitorial supply bids are awarded on a per item basis to the lowest responsible bidder meeting specifications (attached) as listed below:

- EA Morse and Company $31,801.14
- Hill and Markes $13,213.15
- LJC $798.80
- Interboro Packaging $4,282.80
- UniPak $12,327.75

(Participating school districts are: Averill Park, Germantown, Hudson, Wynantskill & Questar III)

D. Bid Awards

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the following bids are awarded as indicated:

<table>
<thead>
<tr>
<th>Item Bid</th>
<th>Vendor</th>
<th>Bid Amount</th>
<th>Participating School Districts</th>
</tr>
</thead>
<tbody>
<tr>
<td>Transportation for the 2014-15 School Year – New Visions/TVHS East Shuttle</td>
<td>Michael Johnston, LLC.</td>
<td>$54,989.00</td>
<td>Questar III</td>
</tr>
<tr>
<td>Transportation for the 2014-15 School Year – New Visions/TVHS West Shuttle</td>
<td>Michael Johnston, LLC.</td>
<td>$58,425.00</td>
<td>Questar III</td>
</tr>
</tbody>
</table>
E. Submit, Accept and Expend Federal/State Project

RESOLUTION: BE IT RESOLVED, that upon recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval to submit the following Federal/State Project, and upon approval, further authorizes the acceptance and expenditure of such project:

1. **Teaching is the Core Grant**  
   September 2014 – June 2015  
   $399,314.00

2. **Employment Preparation Education (EPE) State Aid Program**  
   July 1, 2014 – June 30, 2015  
   $330,942.00

3. **Healthcare Occupations Pathway to Employment (HOPE)**  
   July 1, 2014 – June 30, 2015  
   $99,426.00

F. Greenville Central School District Installment Purchase Agreement

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, upon the recommendation of the Executive Officer, approve to enter a contract for procuring installment/purchase financing for and purchase of computer equipment per the attached schedules A and B on behalf of the Greenville Central School District to be dated June 26, 2014.

G. Donation of 2003 Mercury Mountaineer Vehicle

RESOLUTION: BE IT RESOLVED, that upon recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, accept the generous donation of a 2003 Mercury Mountaineer valued over $1,000 with mileage of approximately 162,000 from Mr. John Gotebiowski, Catskill, New York on June 13, 2014, to enrich and further the education of Questar III students.

XIII. POLICY

A. Revised Project SAVE Code of Conduct #7-102 (SECOND READING)

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval for the second reading and adoption of the revised Code of Conduct policy.
B. Revised School Safety Plan #7-100 & 7-101 (SECOND READING)

RESOLUTION: Whereas, the Board established a review committee to review the Code of Conduct and the School Safety Plans in accordance with the Education Law; and

Whereas, such committee has met and considered these policies; and

Whereas, such committee recommended no changes to the BOCES-Wide School Safety Plan; and

Whereas, such committee has recommended adoption of Building Level School Safety Plans and submitted a summary thereof for consideration by the Board;

BE IT RESOLVED, that the BOCES-Wide School Safety Plan Policy 7-100 be continued without change; and it is further RESOLVED, that the Building Level School Safety Plans Policy 7-101 be approved.

C. Outside Work Policy #5-130 (SECOND READING)

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval for the second reading and adoption of the Outside Work policy.

D. Revised Purchasing Policy #6-102 (SECOND READING)

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval for the second reading and adoption of the revised Purchasing policy.

E. Revised Computer Network Acceptable Use Policy #7-208 (SECOND READING)

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval for the second reading and adoption of the revised Computer Network Acceptable Use policy.

F. Data Classification and Management Policy #7-210 (SECOND READING)

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval for the second reading and adoption of the Data Classification and Management policy.

G. Information Security, Breach and Notification #7-211 (SECOND READING)

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval for the second reading and adoption of the Data Classification and Management policy.

H. Social Media Policy #7-213 (SECOND READING)

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval for the second reading and adoption of the Social Media policy.

I. Revised Staff Recruitment and Retention Policy #5-124 (FIRST READING)

RESOLUTION: BE IT RESOLVED, that upon the recommendation of the Executive Officer, the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, gives approval for the first reading of the revised Staff Recruitment and Retention policy.
XIV. OTHER

A. Directors to the Tech Valley School Foundation, Inc.

RESOLUTION: WHEREAS, the Board of Cooperative Educational Services of Rensselaer-Columbia-Greene Counties ("Questar III") and the Board of Cooperative Educational Services of Albany-Schoharie-Schenectady-Saratoga Counties ("Capital Region BOCES") are the sole members of the Tech Valley School Foundation, Inc. (the “Corporation”); and WHEREAS, Questar III desires to elect individuals to serve specified terms as Directors of the Corporation.

NOW, THEREFORE BE IT RESOLVED, that the Board elects the following individuals to serve the following terms as Directors of the Corporation and delegates to the District Superintendent the authority to sign the Written Consent of Members, attached hereto as Exhibit A:

<table>
<thead>
<tr>
<th>Name:</th>
<th>Term:</th>
</tr>
</thead>
<tbody>
<tr>
<td>Dr. James N. Baldwin</td>
<td>3 years</td>
</tr>
<tr>
<td>District Superintendent, Questar III BOCES</td>
<td>(October 1, 2014 - September 30, 2017)</td>
</tr>
<tr>
<td>Dr. Charles Dedrick</td>
<td>3 years</td>
</tr>
<tr>
<td>District Superintendent, Capital Region BOCES</td>
<td>(October 1, 2014 - September 30, 2017)</td>
</tr>
<tr>
<td>Robert Samson</td>
<td>3 years</td>
</tr>
<tr>
<td>General Manager,</td>
<td></td>
</tr>
<tr>
<td>IBM Global Public Sector (Retired) IBM Corporation</td>
<td>(October 1, 2014 - September 30, 2017)</td>
</tr>
</tbody>
</table>

B. Compensation Plan for Employees Not Affiliated with a Bargaining Unit and Salaries, Rates & Schedules for Staff Members Not Affiliated with a Bargaining Unit

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, hereby amends the Compensation Plan for Employees Not Affiliated with a Bargaining Unit as provided herein and gives approval to the recommendation of the Executive Officer for the 2014-15 salaries, rates and schedules for Questar III staff members not affiliated with a bargaining unit.

C. Amended Compensation Plan for Employees Not Affiliated with a Bargaining Unit

RESOLUTION: BE IT RESOLVED, that the Board of Cooperative Educational Services, Rensselaer-Columbia-Greene Counties, hereby amends the Compensation Plan for Employees Not Affiliated with a Bargaining Unit as provided and dated July 10, 2014.