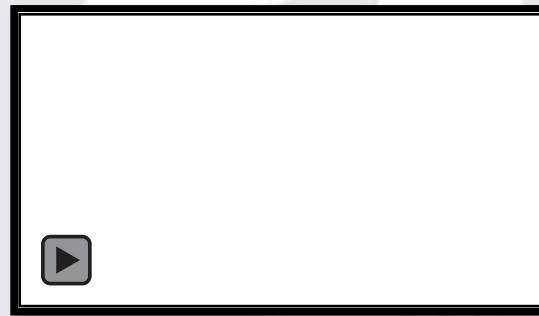




# Knowledge Café

## October 2022



State Aid & Financial Planning Service

# Agenda

2



- ❑ SBO Calendar for November 2022
- ❑ Open Tasks from the Summer
- ❑ Kathy's Corner – Claiming CSPE Admin Fee – Are You Getting All that You Are Entitled To?
- ❑ Overview of State and Federal Grants – What a SBO Needs to Know
- ❑ Questions and Answers

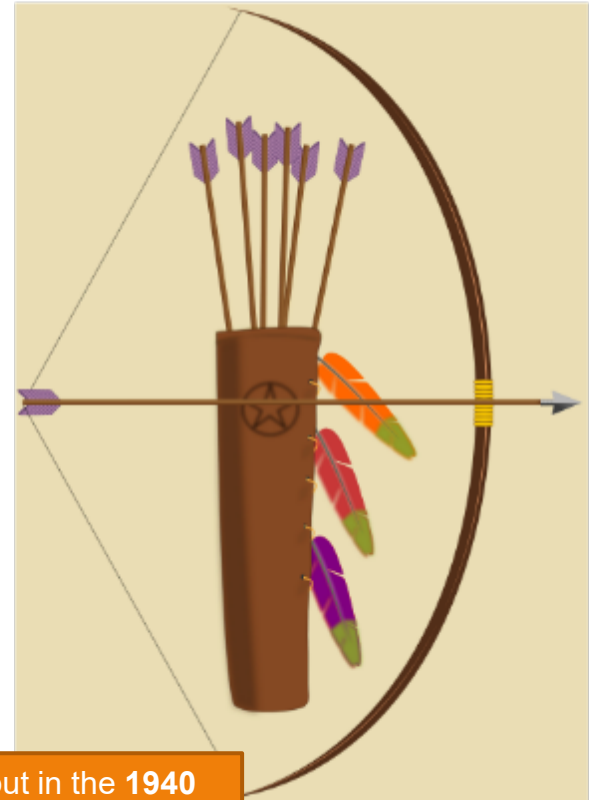


# Knowledge Café Overview

3



Who is the most famous guy with a quiver?









Fudd was created by Tex Avery and made his debut in the 1940 short *A Wild Hare*.

We want you around a long time too!

# SBO Calendar for November 2022




4

Task	Due Date	Filing Requirement	Notes	Priority
Review/confirm BEDS Day student enrollment data via the Student Information Repository System (SIRS). Enrollment Verification Report should be available for review in early November	 11/1	Annually		Recommended Best Practice
Complete child nutrition income verification process by November 15th	11/15	Annually		Required
District receives SEDCAR-1 Forms from Approved Special Education Programs (ASEP's) requesting sub-allocation of IDEA Section 611 and 619 flow-through funds <a href="#">See SEDCAR Webpage</a>	 11/15	Annually	<b>This date changes each year.</b> Please check the SEDCAR "Certification and Due Dates At-A-Glance for the 2022-23 School Year" when available	Recommended Best Practice
State Aid Output Reports	 11/15	Annually	Review and print from the SED website	Recommended Best Practice
Uncollected Taxes - returned to the county/city	 11/15	Annually	Due November 15th. Any uncollected taxes are to be turned over to the county (or city, if you are a small city school). Payment of uncollected taxes comes in March (must be before April 1st). There are some exceptions as follows: cities have up to two years to pay a city school; districts with two or more collection periods have thirty days after the last day of the final collection period to turn over uncollected taxes (this will vary depending on the local agreement).	Recommended Best Practice
Federal Grants - FS-10F (Final Reports from last fiscal year) Due no later than 90 days for projects that ended August 31st	 11/29	Annually	For grants that ended August 31st	Required
Billings (transportation, use of facilities, health services, parentally placed non-public etc.)	 11/30	Monthly	<b>SBMW – Non-Resident Billing</b>	Recommended Best Practice
Budget - continue preparation, set calendar for Board approval	11/30	Annually		Recommended Best Practice






# SBO Calendar for November 2022

5

Task	Due Date	Filing Requirement	Notes	Priority
Budget Status Reports to Board of Education including revenue and appropriation status reports	 11/30	Monthly	Commissioner's Regulations 170.2(p) requires the treasurer to render a budget status report for the BoE and for the use of those staff members assigned responsibility for administration of specific portions of the budget, on at least a quarterly basis (monthly in the event that budget transfers have been made since the last report). The report should include estimated revenues, revenues received to date, and estimated revenues yet to be received, original appropriations, adjustments and transfers, revised appropriations, expenditures, encumbrances, and unencumbered balances. Other information may be included as necessary.	Required
Cash Flow and Fund Balance - modify assumptions, update, and review for accuracy	11/30	Monthly		Recommended Best Practice
Federal and State Cafeteria Reimbursement Form	11/30	Monthly		Recommended Best Practice
Fire/Emergency Drills - 8 prior to December 31st	11/30	Annually		Required
If not already filed, review transportation contracts to meet SED 120 day filing requirements	 11/30	Annually	Executed contracts must be filed within 120 days of start of service.	Required
Monthly Profit/Loss Statements for School Food Service	 11/30	Monthly	Perform analysis on prior month's activities	Recommended Best Practice
Payroll Reports – ERS/TRS Payments and Reports	11/30	Monthly	ERS: Due the 7th day of the month following the report period. TRS: Due within 10 business days after the end of the previous month.	Recommended Best Practice

# SBO Calendar for November 2022

6

Task	Due Date	Filing Requirement	Notes	Priority
Prepare Final Cost Reports for capital construction projects as soon as certified as substantially complete and all outstanding bills are paid	 11/30	Monthly		Recommended Best Practice
Review BOCES invoices for appropriate services and charges	11/30	Monthly		Recommended Best Practice
State and Federal Projects - review for expenditures and revenues. Submit FS-25's request for funds to Grants Finance	 11/30	Monthly	This is the form that must be submitted to request additional State and Federal grant funds. Districts may only request funds to cover expenses already incurred and 30 days of anticipated expenses. Payments totaling up to 90% of a grant's budget total may be requested	Recommended Best Practice
Submit EEO-5 Report Form on composition of school district work force to U.S. Equal Employment Opportunity Commission by 11/30. Applies to districts with 100 or more employees  <a href="#">See EEOC Data Website</a>	11/30	Annually		Required
Treasurer's Report	 11/30	Monthly	Report on prior month's activities	Required

# Topics Covered Last October

7



## Transportation Contracts

- ✓ Overview of the approval process that is needed when district has contract transportation
- ✓ How “120 days” rule really works
- ✓ How to complete Schedule J



## Budget Development Process Begins

- ✓ Calendar is available on our website of key dates
- ✓ Gather templates to distribute to stakeholders
- ✓ Make sure accounting records properly carried over from the previous year

# “Clean Up” Tasks from the Summer

8

- ❑ Make sure that the Transparency Report for 22-23 is posted on your website
- ❑ Make sure your external audit(s) for 6/30/22 are posted on your website
- ❑ Make sure the monthly 22-23 financial reports are starting to be posted on your website
- ❑ Make sure the “Final” budget for 22-23 is noted as such and posted on your website
- ❑ Make sure ST-3 and audit agree



# From Audit – Balance Sheet

9

## Central School District Balance Sheet – Governmental Funds June 30,


Match fund  
balance from the  
audit to the ST-3

	General	Special Aid	School Food Service	Library	Debt Service	Capital Projects	Total Governmental Funds
<b>FUND BALANCES</b>							
Nonspendable	-	-	3,865	-	-	-	3,865
Restricted	3,626,885	186,993	-	-	362,891	-	4,176,769
Assigned							
Appropriated	288,382	-	-	-	-	-	288,382
Unappropriated	22,151	-	37,353	21,371	-	-	80,875
Unassigned	1,293,699	-	-	-	-	(36,768)	1,256,931
<b>Total Fund Balances</b>	<b>5,231,117</b>	<b>186,993</b>	<b>41,218</b>	<b>21,371</b>	<b>362,891</b>	<b>(36,768)</b>	<b>5,806,822</b>

# Check That All Fund Balances Agree

10

Statement A3 - General Fund Analysis of Fund Balance			
Statement A3 - General Fund Analysis of Fund Balance		2022-2023 Claim Year - Page 9	
	Account Code	DP 47	Amount
Fund Balance or (Deficit) July 1, 2021	A8021	1	
Prior Period Adjustments (Specify):			
Additions:			
	A8012	2	
	A8012	3	
	A8012	4	
Deductions:			
	A8015	5	
	A8015	6	
	A8015	7	
Add: Revenues, (From Schedule	pt AT5999	8	
Less: Expenditures and Interfund Transfers (From Schedule A4)	AT9999.09		
Rounding Adjustment (Plus or (Minus))	A8026	10	
Fund Balance or (Deficit) June 30, 2022	A8029	11	



Make any revisions  
needed under the  
Revision section in  
SAMS and make  
sure to "Submit"



# Monthly Reports to the Board – What to Look For

11

- Treasurer's Report
  - ▣ Ask for a Trial Balance and see that it agrees to bank reconciliations
- Revenue Status Report
  - ▣ Look them over for reasonableness
    - Taxes should be recorded
    - General Aid & Lottery Aid should be recognize
    - Budget should be posted
- Appropriations Status Report
  - ▣ Look them over for reasonableness
  - ▣ Negative appropriations should be taken care of timely



# Review Trial Balances – Example #1

12

Trial Balance Report From 7/1/2022 - 10/31/2022					N VISION	
Account		Description	Debits	Credits		
A 200	●	Cash - Checking Pioneer	1,903,232.58	0.00		
A 201		Cash - MMDA Pioneer	0.00	4,286,889.76		
A 391		Due from Other Funds	59,952.18	0.00		
A 510		Estimated Revenue	25,974,187.00	0.00		
A 521		Encumbrances	4,648,148.01	0.00		
A 522	●	Expenditures	2,880,303.16	0.00		
A 599		Appropriated Fund Balance	193,266.24	0.00		
A 600	●	Accounts Payable	1,507,710.13	0.00		
A 630		Due to Other Funds	0.00	82,978.00		
A 630TA		Due to Trust & Agency	24,000.95	0.00		
A 632		Due to Teachers Retirement	0.00	9,160.98		
A 821		Reserve for Encumbrances	0.00	4,451,881.47		
A 909		Fund Balance, Unreserved	0.00	196,266.54		
A 960		Appropriations	0.00	26,167,453.24		
A 980	●	Revenues	0.00	1,996,170.26		
A Fund Totals:			37,190,800.25	37,190,800.25		

# Trial Balance Report From 7/1/2021 - 10/31/2021

Account	Description	Debits	Credits
A 200	Cash - Checking Pioneer	3,771,474.61	0.00
A 201	Cash - MMDA Pioneer	4,799,781.39	0.00
A 201.1	Reserve for Debt Cash	30,914.05	0.00
A 210	Petty Cash	75.00	0.00
A 380	Accounts Receivable	0.00	25,917.90
A 391	Due from Other Funds	4,168,558.04	0.00
A 410	Due from State & Federal	754,688.85	0.00
A 440	Due from Other Govts.	286,639.00	0.00
A 510	Estimated Revenue	22,396,924.00	0.00
A 521	Encumbrances	1,126,333.78	0.00
A 522	Expenditures	4,359,730.27	0.00
A 599	Appropriated Fund Balance	2,615,361.68	0.00
A 600	Accounts Payable	0.00	109,588.56
A 626	Bond Anticip. Notes Payable	935,072.79	0.00
A 630	Due to Other Funds	0.00	2,229,288.88
A 630TA	Due to Trust & Agency	2,417.94	0.00
A 631	Due to Other Governments	0.00	74,014.00
A 632	Due to Teachers Retirement	0.00	803,618.80
A 637	Due to Emp. Retirement	0.00	109,639.54
A 814	Workers Comp. Reserve	0.00	600,000.00
A 815	Unemployment Ins. Reserve	0.00	560,000.00
A 821	Reserve for Encumbrances	0.00	1,126,333.78
A 827	ERS Retirement Contributions Reserve	0.00	2,000,000.00
A 828	TRS Retirement Contribution Reserves	0.00	200,000.00
A 864	Reserve for Tax Certiorari	0.00	33,000.00
A 867	Reserve for Emp. Benefits	0.00	137,220.44
A 878.1	Reserve for Capital 2019	0.00	1,000,000.00
A 884	Reserve for Debt	0.00	86,302.48
A 909	Fund Balance, Unreserved	0.00	1,204,367.87
A 910	Fund Balance, Subseq. Yrs	0.00	700,000.00
A 960	Appropriations	0.00	25,012,285.68
A 980	Revenues	0.00	9,236,393.47
A Fund Totals:		45,247,971.40	45,247,971.40

Example #2

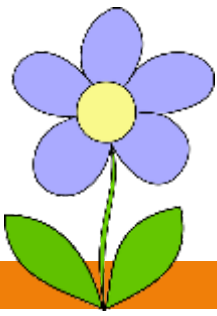
Reviewing for issues now will give you better information during the budget process and lend credibility to what is reported



14

## Kathy's Corner

Monthly Section – Thoughts from a Newer SDBL



# *Kathy's Corner*

## CPSE Administrative Billing



# CPSE Administrative Billing

16

- Section 4410 of NYS Education Law authorizes school districts to receive reimbursement from counties for reasonable and necessary CPSE administrative costs incurred for preschool students.
- School districts can view their CPSE Administrative Cost Listing (ACL) via the *DQDAT* STAC online screen for the 2020-21 school year.
- The *DQDAD* STAC online screen also allows school districts to view a history of their CPSE administrative costs.
- School districts may view their preschool student lists via the *DQKID* STAC online screen.



# DQDAT Screen

17

Date 10/04/22

New York State Education Department

Go to

Time 11:39

Menu

**4410 ADMINISTRATIVE COST LISTING TO SCHOOL DISTRICT ACL**

School Year

2021

Get Providers

Required for Inquiry

A. CPSE Costs Reported

96522

B. CPSE Costs Approved By SED

12894

C. Total Outstanding Approved CPSE Costs (A OR B)

12894

D. Total Number of Students Approved on STAC

21

E. Outstanding Approved Costs per Student on STAC (C/D)

614.00

Print and send to County

County Name	Students Approved on STAC	Costs per Student	Amount CPSE Billable to County
	21	614.00	12894.00

$$21 \times 614.00 = 12,894.00$$

# DQDAD Screen - Comparison

18

Date 10/04/22  
Time 11:42

New York State Education Department

Go to

Menu

**System to Track and Account for Children (STAC) and Medicaid Unit**  
**STATEMENT OF CPSE ADMINISTRATIVE COSTS INCURRED**  
**UNDER SECTION 4410 OF THE EDUCATION LAW**

School Year  
2021 ▾

District  
210402060000

Inquire

Choose One ☐ 1 Year selected ☒ Year selected and prior 2 years

	2018-19	% change	2019-20	% change	2020-21
<u>CPSE Costs Reported</u>	99,726	6-	94,052	3+	96,522
<u>CPSE Costs Approved by SED</u>	12,040	18-	9,824	31+	12,894
<u>Total Outstanding Approved CPSE Costs*</u>	12,040	18-	9,824	31+	12,894
<u>Total Number of Students Approved on STAC</u>	20	20-	16	31+	21

\*This is CPSE Costs Reported or Approved by SED, whichever is lower.

# Resources

19

- School districts must continue to voucher their respective counties to receive reimbursement for CPSE administrative costs.
- Contact your county to determine how you should be submitting for reimbursement.
  - Do you have multiple years to collect? Call them because you may have unclaimed money due to the district.
- Link to User Guide:  
[https://www.oms.nysed.gov/stac/stac\\_online\\_system/online\\_instructions/guide\\_CPSE\\_Admin.pdf](https://www.oms.nysed.gov/stac/stac_online_system/online_instructions/guide_CPSE_Admin.pdf)



20

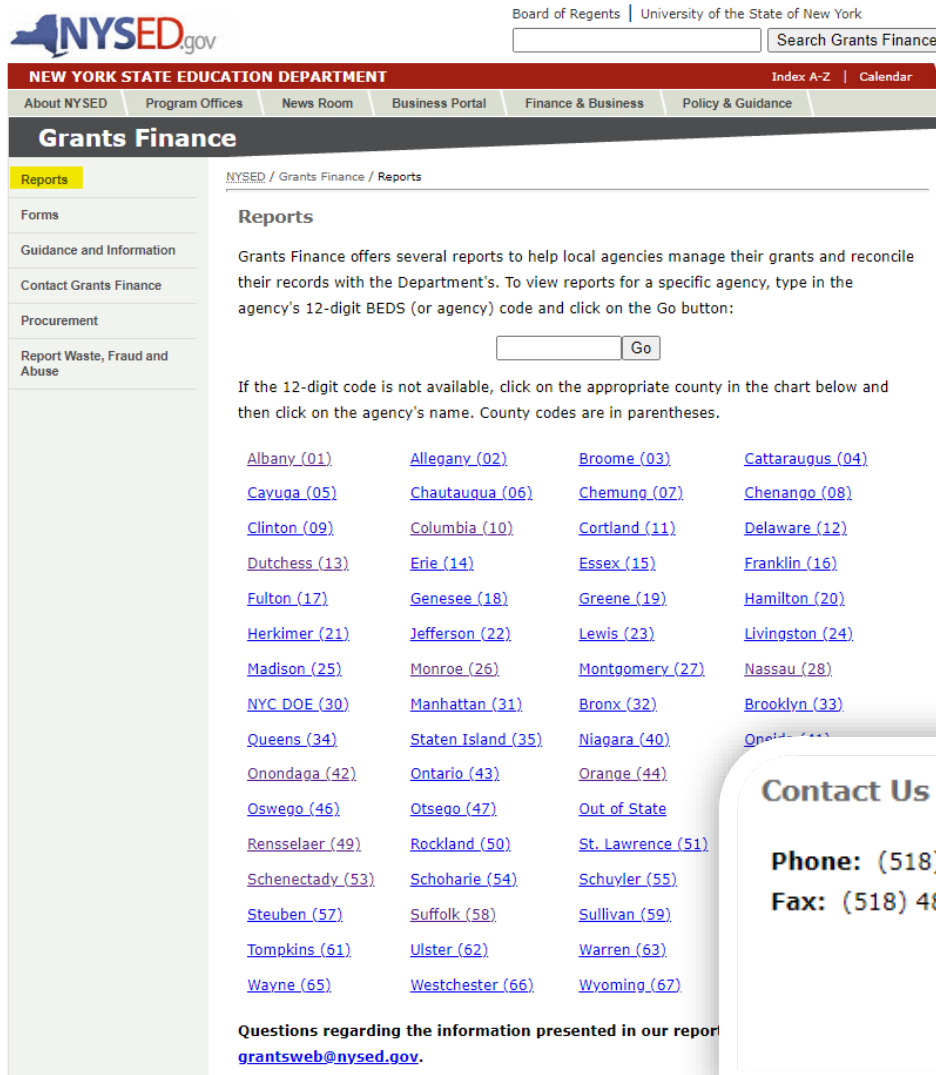
## Digging Into State and Federal Grants

What Every SBO May Need to Know

Presentation available at: <https://www.questar.org/knowledge-cafe/>

# https://www.oms.nysed.gov/cafe/reports/

21



The screenshot shows the NYSED Grants Finance Reports page. At the top, there is a navigation bar with the NYSED logo and links for Board of Regents, University of the State of New York, and a search bar. Below this is a secondary navigation bar with links for About NYSED, Program Offices, News Room, Business Portal, Finance & Business, and Policy & Guidance. The main heading is "Grants Finance". On the left, there is a sidebar with links for Reports, Forms, Guidance and Information, Contact Grants Finance, Procurement, and Report Waste, Fraud and Abuse. The main content area is titled "Reports" and contains a paragraph explaining that Grants Finance offers several reports to help local agencies manage their grants and reconcile their records with the Department's. It instructs users to type in the agency's 12-digit BEDS (or agency) code and click on the Go button. Below this, there is a grid of links for various counties, each followed by a number in parentheses. At the bottom, there is a link for "Questions regarding the information presented in our reports" and the email address "grantsweb@nysed.gov".

Board of Regents | University of the State of New York

Search Grants Finance

NEW YORK STATE EDUCATION DEPARTMENT

Index A-Z | Calendar

About NYSED | Program Offices | News Room | Business Portal | Finance & Business | Policy & Guidance

**Grants Finance**

Reports

Forms

Guidance and Information

Contact Grants Finance

Procurement

Report Waste, Fraud and Abuse

NYSED / Grants Finance / Reports

**Reports**

Grants Finance offers several reports to help local agencies manage their grants and reconcile their records with the Department's. To view reports for a specific agency, type in the agency's 12-digit BEDS (or agency) code and click on the Go button:

If the 12-digit code is not available, click on the appropriate county in the chart below and then click on the agency's name. County codes are in parentheses.

<a href="#">Albany (01)</a>	<a href="#">Allegany (02)</a>	<a href="#">Broome (03)</a>	<a href="#">Cattaraugus (04)</a>
<a href="#">Cayuga (05)</a>	<a href="#">Chautauqua (06)</a>	<a href="#">Chemung (07)</a>	<a href="#">Chenango (08)</a>
<a href="#">Clinton (09)</a>	<a href="#">Columbia (10)</a>	<a href="#">Cortland (11)</a>	<a href="#">Delaware (12)</a>
<a href="#">Dutchess (13)</a>	<a href="#">Erie (14)</a>	<a href="#">Essex (15)</a>	<a href="#">Franklin (16)</a>
<a href="#">Fulton (17)</a>	<a href="#">Genesee (18)</a>	<a href="#">Greene (19)</a>	<a href="#">Hamilton (20)</a>
<a href="#">Herkimer (21)</a>	<a href="#">Jefferson (22)</a>	<a href="#">Lewis (23)</a>	<a href="#">Livingston (24)</a>
<a href="#">Madison (25)</a>	<a href="#">Monroe (26)</a>	<a href="#">Montgomery (27)</a>	<a href="#">Nassau (28)</a>
<a href="#">NYC DOE (30)</a>	<a href="#">Manhattan (31)</a>	<a href="#">Bronx (32)</a>	<a href="#">Brooklyn (33)</a>
<a href="#">Queens (34)</a>	<a href="#">Staten Island (35)</a>	<a href="#">Niagara (40)</a>	<a href="#">Oneida (41)</a>
<a href="#">Onondaga (42)</a>	<a href="#">Ontario (43)</a>	<a href="#">Orange (44)</a>	
<a href="#">Oswego (46)</a>	<a href="#">Otsego (47)</a>	<a href="#">Out of State</a>	
<a href="#">Rensselaer (49)</a>	<a href="#">Rockland (50)</a>	<a href="#">St. Lawrence (51)</a>	
<a href="#">Schenectady (53)</a>	<a href="#">Schoharie (54)</a>	<a href="#">Schuyler (55)</a>	
<a href="#">Steuben (57)</a>	<a href="#">Suffolk (58)</a>	<a href="#">Sullivan (59)</a>	
<a href="#">Tompkins (61)</a>	<a href="#">Ulster (62)</a>	<a href="#">Warren (63)</a>	
<a href="#">Wayne (65)</a>	<a href="#">Westchester (66)</a>	<a href="#">Wyoming (67)</a>	

Questions regarding the information presented in our reports  
[grantsweb@nysed.gov](mailto:grantsweb@nysed.gov).

Grants Finance's website is an excellent source of information about state and federal grants.

- Grants awarded
- Amounts paid to date
- Claiming forms (FS-10, FS-10A, FS-25, FS-10F)
- Guidance on applying for grants, periods of availability, etc.

## Contact Us

**Phone:** (518) 474-4815

**Fax:** (518) 486-4899

**Mailing Address:**

Grants Finance

NYSED

Room 510W EB

89 Washington Avenue

Albany, New York 12234

# Reports Are Available for All Recipients

22

## NEW YORK STATE EDUCATION DEPARTMENT Grants Finance

### [View by Agency Code](#)

- [640101040000 - Argyle CSD](#)
- [800000056217 - Bancroft Public Library](#)
- [641610040000 - Cambridge CSD](#)
- [640601640001 - County Of Washington](#)
- [640502040000 - Fort Ann CSD](#)
- [640601020000 - Fort Edward UFSD](#)
- [640701040000 - Granville CSD](#)
- [640801040000 - Greenwich CSD](#)
- [640801700007 - Greenwich Free Library](#)
- [641001040000 - Hartford CSD](#)
- [641301060000 - Hudson Falls CSD](#)
- [640701700192 - Pember Library & Museum](#)
- [641401040000 - Putnam CSD](#)
- [641501040000 - Salem CSD](#)
- [641701640070 - Village Of Whitehall](#)
- [649000000000 - Washing-Sara-War-Hamlt-n-Essex BOCES](#)
- [641701060000 - Whitehall CSD](#)

[NYSED Home](#) | [Grants Finance Home](#) | [County Name Listing](#)

Click on the Output Report that you would like to view or print from the list below.  
Use your browser's back button to return to this page.

- [2021-22 - Federal/State Grant Payments - End of Year Report](#)
- [2020-21 - Federal/State Grant Payments - End of Year Report](#)
- [2019-20 - Federal/State Grant Payments - End of Year Report](#)



- [Federal and State Grant Status Report](#)



- [2022-23 - Agency Summary Report](#)
- [2021-22 - Agency Summary Report](#)
- [2020-21 - Agency Summary Report](#)
- [2019-20 - Agency Summary Report](#)
- [2018-19 - Agency Summary Report](#)

- [2022-23 - State Allocation Report](#)
- [2021-22 - State Allocation Report](#)
- [2020-21 - State Allocation Report](#)

- [2022-23 - ESSA Allocation Report](#)
- [2021-22 - ESSA Allocation Report](#)
- [2020-21 - ESSA Allocation Report](#)
- [2019-20 - ESSA Allocation Report](#)

- [2022-23 - IDEA Allocation Report](#)
- [2021-22 - IDEA Allocation Report](#)
- [2020-21 - IDEA Allocation Report](#)
- [2019-20 - IDEA Allocation Report](#)



- [2022-23 - CARE Allocation Report](#)
- [2021-22 - CARE Allocation Report](#)
- [2020-21 - CARE Allocation Report](#)

[< Previous Page](#) | [NYSED Home](#) | [Grants Finance Home](#)



Q: Is my grant federally or state funded?

A: If it has a CFDA #, it is federally funded; if not, it is state funded

Q: What revenue code should my Treasurer use?

A: Revenue codes are listed here. Look at another district for the same Project # (1<sup>st</sup> 4 numbers)

NEW YORK STATE EDUCATION DEPARTMENT  
GRANTS FINANCE  
END OF YEAR REPORT FOR THE PERIOD 7/01/21-6/30/22  
FEDERAL AND STATE GRANT PAYMENTS

RUN DATE: 9/07/22

CFDA #	REVENUE	PROJECT #	PAID IN 21-22	PAID TO DATE AS OF 9/07/22	BUDGET TOTAL AS OF 9/07/22	CONTRACT #
84425D	A4286	5890-21-0840	125,893	161,862	179,847	
84425C	A4286	5895-21-0840	21,336	27,432	30,481	
	F3289	0409-21-7445	44,512	269,998	269,998	
84010A	F4126	0021-21-0840	22,800	178,461	178,461	
84027A	F4256	0032-21-0238	187,868	1,155,293	1,155,293	
84173A	F4256	0033-21-0238	4,924	32,864	32,864	
84010A	F4289	0011-21-3108	15,990	29,959	29,959	
84367A	F4289	0147-21-0840	24,014	86,414	86,414	
84365A	F4289	0149-21-0840	258	23,117	23,117	
84424A	F4289	0204-21-0840	8,389	13,108	13,108	
84425W	F4289	5218-21-0840	1,118	1,118	5,590	
84425U	F4289	5880-21-0840	139,599	139,599	1,395,996	
84425D	F4289	5891-21-0840	799,253	799,253	3,996,268	
84425C	F4289	5896-21-0840	124,326	124,326	621,630	
TOTAL FOR 21 PROJECTS			1,520,280	3,042,804	8,019,026	
	F3289	0409-22-9218	242,998	243,000	270,000	
84010A	F4126	0021-22-0840	237,192	261,587	391,634	
84027A	F4256	0032-22-0238	1,144,088	1,254,777	1,254,777	
84173A	F4256	0033-22-0238	29,895	32,828	32,828	
84010A	F4289	0011-22-3108	20,432	35,969	50,000	
84367A	F4289	0147-22-0840	66,554	66,554	98,538	
84365A	F4289	0149-22-0840	7,052	8,496	35,260	
84424A	F4289	0204-22-0840	10,000	10,000	13,969	
84425U	F4289	5870-22-9219	292,030	393,659	556,196	
TOTAL FOR 22 PROJECTS			2,050,241	2,306,870	2,703,202	
TOTAL FOR ALL PROJECTS PROJECT COUNT 23			3,570,521	5,349,674	10,722,228	



USE YOUR BROWSER BACK BUTTON TO RETURN TO PREVIOUS PAGE

FOR QUESTIONS, PLEASE CONTACT VIA EMAIL [GRANTSWEB@NYSED.GOV](mailto:GRANTSWEB@NYSED.GOV) OR PHONE 518-474-4815

# Federal and State Grant Status Report

24

SED CODE:    
 AGENCY NAME:   RUN DATE: 10/03/22

## 2023 PROJECTS

PROJECT #	CONTRACT #	FUNDING SOURCE	BUDGET	SCHEDULED/ PAID TO DATE	START	END
0011232036		TITLE I, SCHOOL IM	350,000	UNDER REVIEW		
0021233155		TITLE I-PT A-IMPRO	1,336,104	UNDER REVIEW		
0032230928		IDEA-PART B, SECTI	2,185,482	UNDER REVIEW		
0033230928		IDEA-PART B, SECTI	124,203	UNDER REVIEW		
0147233155		TITLE IIA, TEACH/P	159,969	UNDER REVIEW		
0204233155		TITLE IV- SSAE ALL	116,681	UNDER REVIEW		
0409237095		UNIVERSAL PRE-K	2,277,114	UNDER REVIEW		
0545232080		STATEWIDE UNIVERSA	202,251	UNDER REVIEW		



## OPEN PROJECTS 2022 AND PRIOR

0011222036		TITLE I, SCHOOL IM	325,000	195,696	09/01/21	08/31/22
0011224032		TITLE I, SCHOOL IM	25,000	5,000	09/01/21	08/31/22
0021223155		TITLE I-PT A-IMPRO	1,757,631	1,581,320	09/01/21	08/31/22
* 0032220928		IDEA-PART B, SECTI	2,382,828	1,255,701	07/01/21	06/30/22
0147223155		TITLE IIA, TEACH/PR	273,019	204,090	09/01/21	08/31/22
0204223155		TITLE IV ALLOCATIO	238,923	24,094	09/01/21	08/31/22
0293223155		TITLE IIIA, ELL	775,858	245,443	09/01/21	08/31/22
* 0409227095		UNIVERSAL PRE-K	1,406,433	778,333	07/01/21	06/30/22
5218213155		ARP HOMELESS II	59,803	11,960	03/13/20	09/30/24
5880213155		ARP ESSER 3	12,039,197	6,218,298	03/13/20	09/30/24
5882213155		ARP SLR SUMMER ENR	1,428,600	285,720	03/13/20	09/30/24
5883213155		ARP SLR COMPREHENS	1,428,600	285,720	03/13/20	09/30/24
5884213155		ARP SLR LEARNING L	7,142,800	1,428,560	03/13/20	09/30/24
5890213155		CARES ACT - ESSERF	1,556,846	1,266,672	03/13/20	09/30/22
5891213155		CRRSA-ESSER 2	6,944,800	3,923,960	03/13/20	09/30/23
5895213155		CARES ACT - GEER	263,859	226,506	03/13/20	09/30/22
5896213155		CRRSA-GEER 2	292,487	204,742	03/13/20	09/30/23

TOTAL 45,093,488 18,141,815

USE YOUR BROWSER BACK BUTTON TO RETURN TO PREVIOUS PAGE  
 FOR QUESTIONS, PLEASE CONTACT VIA EMAIL [GRANTSWEB@NYSED.GOV](mailto:GRANTSWEB@NYSED.GOV) OR PHONE 518-474-4815

Review for grants  
 “Under Review” – do  
 you understand why  
 they aren’t approved  
 yet?

Review for amount  
 “Paid to Date” – is it  
 reasonable compared  
 to spending to date?  
 Can any FS-25 be  
 submitted?

Overall review – are all  
 the grants awarded to  
 the district listed? If  
 not, when will  
 application be done?

# 22-23 IDEA Allocation Report

25

CF365  
DATE RUN: 10/03/22

GRANTS FINANCE  
PROGRAM SUMMARY OF ALLOCATIONS, BUDGETS AND CARRYOVER

PAGE 154

SED CODE:   
AGENCY NAME:

PROJECT YEAR: 2022-2023

FUND NAME FUND CODE	CARRYOVER FROM 2021-22 *	ALLOCATION	TRANSFER/ REALLOCATION	TOTAL AVAILABLE	# APPROVED BUDGET	%	EXCESS	POTENTIAL CARRYOVER INTO 2023-24	WVR
IDEA-PART B, SECTION 611 0032	153,707 F	1,196,770	0	1,350,477	0	0	153,707	1,196,770	
IDEA-PART B, SECTION 619 0033	2,306 F	34,945	0	37,251	0	0	2,306	34,945	

\* = PRIOR YEAR PROJECT IS OPEN (O) OR FINALIZED (F)  
# = SUBSTANTIALLY APPROVED PROJECT (S). COMPLETE REVIEW IN PROGRESS  
% = CURRENT YEAR PROJECT IS OPEN (O) OR FINALIZED (F)

USE YOUR BROWSER BACK BUTTON TO RETURN TO PREVIOUS PAGE  
FOR QUESTIONS, PLEASE CONTACT VIA EMAIL [GRANTSWEB@NYSED.GOV](mailto:GRANTSWEB@NYSED.GOV) OR PHONE 518-474-4815

[NYSED HOME](#) | [GRANTS FINANCE HOME](#) | [STATE AID HOME](#) | [STAC & SPECIAL AIDS UNIT HOME](#)

Federal grants  
(except COVID  
related) have 27  
month lives.

## Grants Finance

[Reports](#)
[Forms](#)
[Guidance and Information](#)
[Contact Grants Finance](#)
[Procurement](#)
[Report Waste, Fraud and Abuse](#)
[NYSED](#) / [Grants Finance](#) / [Forms](#)

### Forms

#### Budgets

**FS-10** in [Excel](#) (124 KB) - *recommended; please enable macros*

**FS-10** in [Word](#) (90 KB) | **FS-10** in [.pdf](#)

#### Budget Amendments

Certain types of changes to a project or a budget require the grantee to request prior approval from the Department. Use the FS-10-A form to submit requests to the office responsible for the grant.

**FS-10-A** in [Excel](#) (41 KB) - *recommended; please enable macros*

**FS-10-A** in [Word](#) (47 KB) | **FS-10-A** in [.pdf](#) (183 KB)

#### Requests for Funds

Use an FS-25 to request funds from an approved grant. The amount of funds requested at any one time may only include actual expenditures to date plus, where allowed, anticipated expenditures for the next month.

**FS-25** in [Excel](#) (49 KB) - *recommended; please enable macros*

**FS-25** in [Word](#) (43 KB) | **FS-25** in [.pdf](#) (147 KB)

#### Final Expenditure Reports

**FS-10-F Long Form** in [Excel](#) (128 KB) - *recommended; please enable macros*

**FS-10-F Long Form** in [Word](#) (120 KB) | **FS-10-F Long Form** in [.pdf](#) (79 KB)

#### Payee Information

A Payee Information (or PI)/NYSED Substitute W-9 is included as part of the grant application/Request for Proposals (RFP). It is required for submission with application/RFP for (1) applicants that have not previously received grant funding from the Department or (2) current/past funded applicants that need to report changes to their payee information, such as the NYS Vendor ID, Unique Entity Identifier (UEI), registration in federal System for Award Management (SAM), etc.

**PI** in [Word](#) (92 KB) | **PI** in [.pdf](#) (155 KB)

#### Request to Increase Indirect Cost Rate

Not-for-profit agencies may request an increased indirect cost rate by submitting this form to Grants Finance. Please [contact Grants Finance](#) for a copy of the form.

## Guidance and Other Information

### [Frequently Asked Questions](#)

These FAQs address a variety of issues related to budgeting and reporting grant funds. The use of grant funds depends upon the particular grant, and questions about the appropriate use of funds should be directed to the program office responsible for the grant.

### [Fiscal Guidelines for Federal and State Grants](#)

The Guidelines provide general information regarding the financial management of State and federal grants by local agencies, including the financial forms required for grants and allowable costs.

### [Funding and Grants from SED](#)

#### [Policy Advisory - Cash Management](#)

This notice informs subgrantees of the federal requirements governing cash management of federally funded programs.

#### [Policy Advisory - Program Income](#)

This notice informs subgrantees of the federal requirements governing program income generated by federally funded programs.

#### [Policy Advisory - Agency Registration in the Federal System for Award Management](#)

##### **Updated 4/4/2022 -**

This notice, which informs agencies receiving grants from the State Education Department of the requirement to register in the federal System for Award Management, was updated to reflect the transition from DUNS numbers to UEIs.

#### [Policy Advisory - Interest Earned on Federal Funds](#)

This notice informs local agencies receiving grants from the State Education Department of the requirement to return interest earned on cash advances.

#### [Policy Advisory - FS-25 Payments for Federal and State Grants \(Update in process to conform with 2 CFR 200-Uniform Grants Guidance\)](#)

This June 2009 notice informs local agencies of a policy change in the use of form FS-25 Request for Funds and provides guidance regarding requirements for receiving funds for anticipated expenditures using form FS-25.

### [Links to SED Offices, Other Agencies and Publications](#)

# Updates for Federal Grants

28

## Grants Finance

*NYSED / Grants Finance / Guidance / Advisory*

### **Federal System for Award Management – Agency Registration -Updated**

In order to be awarded federal funds, an agency must now obtain a Unique Entity Identifier (UEI) and be actively registered in the federal System for Award Management (SAM). Failure to register in SAM (in order to obtain a UEI) or to renew the registration annually may delay the awarding and/or payment of federal funds from the New York State Education Department. Once an agency is registered in SAM, its UEI and SAM registration expiration date must be submitted to NYSED for federal reporting purposes.

#### **What is a UEI?**

Effective April 4, 2022, the UEI is a new 12 character alpha-numeric value that replaces the nine digit DUNS number as the unique and official identifier for entities doing business with the federal government. Like the DUNS number, the UEI will be used by the federal government to track how federal funds are allocated and expended by New York State, NYSED, and local organizations. While the DUNS number was issued and maintained by Dun and Bradstreet, the UEI will be generated by the federal System for Award Management (SAM). For this reason, agencies need only visit to [SAM.gov](https://sam.gov) | Home register, obtain a UEI, or update a registration.

#### **What is SAM?**

SAM is a government-wide registry of organizations doing business with the federal government. The system collects, validates, stores and disseminates business information about the federal government's trading partners. Introduced in 2012, it is a consolidation of several federal procurement systems, including the Central Contractor Registration (CCR) and the Catalog of Federal Domestic Assistance (CFDA), into one system.

#### **How are the UEI and SAM expiration date reported to NYSED?**

As part of the transition from DUNS numbers to UEIs, agencies that were active (had a current registration) in SAM.gov, were automatically assigned a UEI and the information shared with NYSED via a special data file. In this case, the UEI will display in the agency's New York State Education Department Reference (SEDREF) record, which can be accessed through a search at [http://portal.nysed.gov/portal/pls/pref/SED.sed\\_inst\\_qry\\_vw\\$.startup](http://portal.nysed.gov/portal/pls/pref/SED.sed_inst_qry_vw$.startup). Agencies without UEIs on file that are receiving federal funds from NYSED or wish to do so must submit a Payee Information (PI) form to the office to which the most recent application for funding was sent. The PI form updated to collect UEIs is available at [www.oms.nysed.gov/cafe/forms](http://www.oms.nysed.gov/cafe/forms).

Issued  
4/13/22

*All people are  
equal, but  
SAMS and  
SAM are not!*





# Common Grants

29

- ❑ IDEA = Individuals with Disabilities Education Act
  - ❑ Section 611 (0032) – for SWD from age 3-21
  - ❑ Section 619 (0033) – for SWD ages 3-5
- ❑ ESSA = Every Student Succeeds Act
  - ❑ Title I, Part A (0021)
  - ❑ Title I, Part D (0016)
  - ❑ Title II, Part A (0147)
  - ❑ Title III, Part A - Immigrant (0149)
  - ❑ Title III, Part A - ELL (0293)
  - ❑ Title IV, Part (0204)
  - ❑ Title V, Part B (0006)



# Where Do We Get Our IDEA Allocations?

30

- <https://www.p12.nysed.gov/sedcar/federal.htm>
- Total allocation which includes:
  - ▣ Portion for the district's in-district students
  - ▣ Parentally placed children
  - ▣ ASEP (§4410(b) vendor) children
  - ▣ Article 81(residential child-care institution) children

# Allocations for IDEA Grants

31

## 2022-2023 IDEA Final Allocations for Public School Districts (including allocations based on students provided special education pursuant to Article 81)

Base Amount is a minimum allocation amount based on December 1998 Count of Students with Disabilities for 611 and December 1996 Count of Students with Disabilities for 619. This amount has not changed from last year.

Population and Poverty Count is October 2020 Count based on counts of students with and without disabilities.

Total Section 611 Base Amount plus Population Amount (Population Count X 138.870796) plus (Poverty Count X 120.797912)

Total Section 619 Base Amount plus Population Amount (Population Count X 0.778542) plus (Poverty Count X 0.679188)

If Required Redirect indicates "15% to CCEIS", the district is required to reserve 15 percent of IDEA funds (Section 611 and 619) to provide Comprehensive Coordinated Early Intervening services (CCEIS) for students age 3 through grade 5.

Printer Friendly Versions: [pdf](#) (225 kb) | [excel](#) (105 kb)

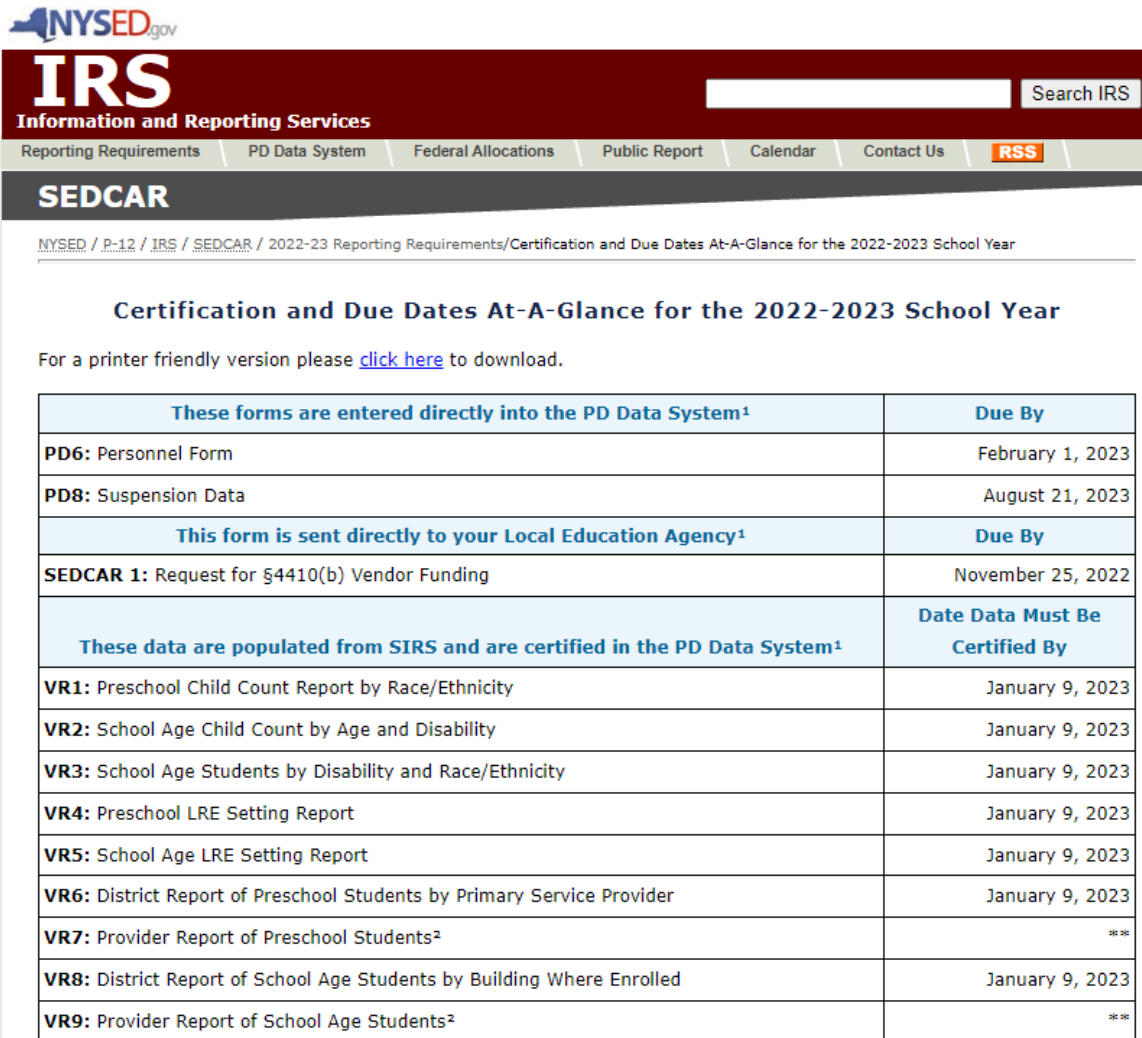
Project Number	Grant	SED CODE	District Name	Base Amount	Counts		Total Allocation
					Population	Poverty	
0032-23-0001	611			\$1,181,025	14,672	2,980	\$3,578,515
0033-23-0001	619			\$164,159	14,672	2,980	\$177,606

Counts are based on October 2020 information for 22-23 grants.

Keep in mind that "Total Allocation" includes monies for parentally placed students, Article 81 students and Approved Special Education Providers (ASEP) students as verified on VR1-6, 8 reports.

# What Are Those Verification Reports?

32



The screenshot shows the NYSED.gov website with the 'IRS Information and Reporting Services' header. A search bar is present. Below the header, there are navigation links: 'Reporting Requirements', 'PD Data System', 'Federal Allocations', 'Public Report', 'Calendar', 'Contact Us', and an 'RSS' button. The main content area is titled 'SEDCAR' and includes a breadcrumb trail: 'NYSED / P-12 / IRS / SEDCAR / 2022-23 Reporting Requirements/Certification and Due Dates At-A-Glance for the 2022-2023 School Year'. The main heading is 'Certification and Due Dates At-A-Glance for the 2022-2023 School Year'. A note says 'For a printer friendly version please [click here](#) to download.' Below this is a table with two columns: 'These forms are entered directly into the PD Data System<sup>1</sup>' and 'Due By'. The table lists various forms and their due dates, including PD6, PD8, SEDCAR 1, and VR1 through VR9. Some forms have a 'Date Data Must Be Certified By' column instead of a due date.

These forms are entered directly into the PD Data System <sup>1</sup>	Due By
PD6: Personnel Form	February 1, 2023
PD8: Suspension Data	August 21, 2023
This form is sent directly to your Local Education Agency <sup>1</sup>	Due By
SEDCAR 1: Request for §4410(b) Vendor Funding	November 25, 2022
These data are populated from SIRS and are certified in the PD Data System <sup>1</sup>	Date Data Must Be Certified By
VR1: Preschool Child Count Report by Race/Ethnicity	January 9, 2023
VR2: School Age Child Count by Age and Disability	January 9, 2023
VR3: School Age Students by Disability and Race/Ethnicity	January 9, 2023
VR4: Preschool LRE Setting Report	January 9, 2023
VR5: School Age LRE Setting Report	January 9, 2023
VR6: District Report of Preschool Students by Primary Service Provider	January 9, 2023
VR7: Provider Report of Preschool Students <sup>2</sup>	**
VR8: District Report of School Age Students by Building Where Enrolled	January 9, 2023
VR9: Provider Report of School Age Students <sup>2</sup>	**

<https://www.p12.nyse.d.gov/sedcar/forms/instructions/duedates2223.html/>

# Parentally Placed Students

33

## Proportionate Share of IDEA Federal Funds for Parentally Placed Students with Disabilities in Nonpublic Schools Located in the School District For the 2022-23 School Year

IDEA requires school districts to provide special education services to students with disabilities who are parentally placed in nonpublic schools which are located in the school district. The information below is provided to assist school districts with the calculation of the proportionate share of IDEA funds under Sections 611 and 619 that should be used to provide special education services to parentally placed students in nonpublic schools which are located in the school district. The numbers of students used in this report are from the data provided by school districts through SIRS in the October 6, 2021 Special Education Snapshot template, specifically by submitting students with Primary Setting codes of SA08 and SA09. Please see memorandum on guidance and procedures for providing special education services to parentally placed students at: <https://www.p12.nysed.gov/specialed/idea/home.html> and guidance on reimbursement claims for the cost of providing special education services to parentally placed non-resident students in nonpublic schools pursuant to Education Law 3602-c- September 2007 at: <https://www.p12.nysed.gov/specialed/publications/policy/reimbursement608.htm>.

Printer Friendly Versions: [pdf](#) (170 kb) | [excel](#) (68 kb)

SED Code	School District	IDEA, Section 611		IDEA, Section 619	
		Number of School Age Students with Disabilities in Nonpublic Schools (Ages 4-21)*	Total Amount	Number of School Age Students with Disabilities in Nonpublic Schools (Ages 4-5)**	Total Amount
570101040000	Addison C S D	0	\$0	0	\$0
410401060000	Adirondack C S D	0	\$0	0	\$0
080101040000	Afton C S D	0	\$0	0	\$0
142101040000	Akron C S D	0	\$0	0	\$0
010100010000	Albany CSD	15	\$33,952	3	\$2,705
450101060000	Albion C S D	0	\$0	0	\$0

Funds should be used to provide services at the non-publics

(Also netted from non-resident billings to other districts)

**SEDCAR 1**  
**APPROVED SPECIAL EDUCATION PROGRAM REQUEST FOR §4410(b) VENDOR FUNDING**  
**FOR 2023-2024 SCHOOL YEAR**

The following types of schools may use this form to request §4410(b) vendor funding from school districts that have Committee on Preschool Special Education (CPSE) or Committee on Special Education (CSE) responsibility for students with disabilities. The use of this form is not mandatory, and schools may develop and use their own form for requesting §4410(b) vendor funding.

- Approved private schools for students with disabilities (preschool and school-age)
- BOCES that operate an approved preschool special education program
- School districts that operate an approved preschool special education program and enroll students from other school districts
- Approved out-of-state schools in which students with disabilities are placed by New York State school districts
- Approved out-of-state schools that provide educational services to students with disabilities placed by New York State courts or social service agencies.

<b>Instructions:</b>	<ol style="list-style-type: none"> <li>1. Send a completed form, with original signature, to each local education agency (LEA) from which §4410(b) vendor funding for the 2023-2024 school year is requested. NYSED recommends that this form be sent to each LEA by November 25, 2022; however, a subsequent date may be established by each LEA.</li> <li>2. There is no need to submit a copy of this form to the State Education Department.</li> <li>3. Submit a list of the names of students comprising the counts reported in Section 3, Tables A and B, to the LEA with the form. This list must be marked "confidential."</li> <li>4. Retain one copy and any supporting documentation in your school for reference and audit purposes. The required retention period ends on June 30, 2032.</li> <li>5. If you have any questions about §4410(b) funding, please email your questions to <a href="mailto:datasupport@nysed.gov">datasupport@nysed.gov</a>.</li> </ol>
----------------------	--

Section 1: Approved Special Education Program Requesting §4410(b) Vendor Funding	
(Enter 12-digit SED Code Below)	
<input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/> <input type="text"/>	
SCHOOL NAME	
ADDRESS (include building name, room number, or mail stop information)	
<div style="border-top: 1px dashed black; height: 20px;"></div>	
CITY	STATE ZIP

Contact Person of Approved Special Education Program Requesting Vendor Funding	
NAME/TITLE	
TELEPHONE (include Area Code)	FAX

**IMPORTANT NOTE:** NYSED recommends that LEAs receive this form by November 25, 2022, or the subsequent date established by the LEA, in order to provide accurate §4410(b) vendor funding to approved special education programs for the 2023-2024 school year.

Where do the  
 §4410(b) vendor  
 funding allocations  
 come from?

SEDCAR-1 Forms

Make sure they go to  
 whomever is  
 handling the IDEA  
 grants

Due date for 23-24  
 grants is 11/25/22!



Counts are based on  
who was there on  
BEDS day 2022!

**Section 2: Local Education Agency (LEA) Requested to Issue §4410(b) Vendor Funding.** (For students placed in out-of-State schools by the courts or State agencies, the LEA is the school district in which the student resided at the time of such placement.)

(Enter 12-digit SED Code Below)

--	--	--	--	--	--	--	--	--	--	--	--

LOCAL EDUCATION AGENCY NAME

ADDRESS (include building name, room number, or mail stop information)

CITY

STATE

ZIP

**Section 3: Child Counts for Students Residing in LEA Identified in Section 2:**  
Students with disabilities, ages 3-5, on October 5, 2022

A	Students with disabilities ages 3-4 Age, enrollment, and type of service provided are as of October 5, 2022 Each student should be included only once in category 1, 2, or 3	Count of SWDs Ages 3-21*	Count of SWDs Ages 3-5 *
1	Number of preschool students (ages 3-4) provided <b>related services only</b> . Do not report students in this line if they are also receiving other preschool special education programs.		
2	Number of preschool students (ages 3-4) provided a preschool special education program, which includes Special Education Itinerant Teacher (SEIT) services and/or full- or part-time special class or special class in an integrated setting services. These students may also be receiving related services. Please note that if students receive services from more than one provider, only the provider that is designated as the "coordinating provider" may report the student on this form.		
3	Count of school-age students (ages 4-5) attending programs for school-age children.		
*Note: Students who are ages 3-5 are eligible to be counted under both Ages 3-5 and Ages 3-21			
B	Students with disabilities ages 6-21 Age and enrollment are as of October 5, 2022	Count of SWDs Ages 6-21	
1	Count of students with disabilities, ages 6-21		

### Certification and Assurances

I have reviewed the information reported in this form and certify that this is a complete and accurate count of students with disabilities who were placed in this program by the local education agency listed in Section 2 of this form as of October 5, 2022. I certify that students placed in this school were served in a manner consistent with their respective Individualized Education Programs. A list of the names of the students reported in Section 3 will be submitted to the local education agency with this form and marked "confidential."

Original Ink Signature

Date Signed

← Chief School Administrative Officer  
Must Sign and Date.

Name of Chief School Administrative Officer (Please Type or Print)





# New Issues for 22-23



36

- The State passed additional ARP money to school districts for:
  - ▣ ARP Section 611 grants
  - ▣ ARP Section 619 grants
- Both cover the period **7/1/21-9/30/23**
- Portions of each that are shared, need to be shared only once during the grant period vs. annually
- Districts need to keep an eye on Special Education spending from State and Local funds to ensure compliance with MOE requirements during 22-23

# Where Do We Get Our ESSA Allocations/Related Information?

37

□ <http://www.nysed.gov/essa/schools/consolidated-application>

## FORMS

(Please note that the forms below, in addition to being accessible on the online portal, are also here. However, they must be saved and submitted through the online application portal, as ap

### Consolidated Application for ESSA-Funded Programs:

- 2022-2023 Consolidated Application for ESSA-Funded Programs - (for Reference Only)
- Application Assurances
- Consultation/Collaboration Documentation Form
- Title III Consortium Lead Applicant Form
- Written Affirmation of LEA Consultation with Private School Officials Form
  - Out of District Private School Letter of Intent - Sample
  - Within District Private School Letter of Intent - Sample
  - Private School Consultation Resource
    - List of 853 and 4201 Schools
- Neglected and Delinquent Affirmation of Consultation Form
- Funded Administrative Position Description Form
- Schoolwide Program Plan Review Form
- 2021-22 Accountability Status

## FISCAL INFO

- Allocations, Poverty Data, and Student Counts
- Project Number Stems:
  - Title I, Part A: 0021-23-XXXX
  - Title I, Part D (New): 0016-23-XXXX
  - Title II, Part A: 0147-23-XXXX
  - Title III, Part A-Immigrant: 0149-23-XXXX
  - Title III, Part A ELL: 0293-23-XXXX
  - Title IV, Part A: 0204-23-XXXX
  - Title V, Part B: 0006-23-XXXX
- Allowable/Unallowable Expenditures
  - Title I, Part A: Improving Basic Programs Operated by LEAs
  - Title I, Part A: Homeless Set-aside
  - Title I, Part D: Neglected and Delinquent Programs -revised 5/11/21
  - Title II, Part A: Supporting Effective Instruction
  - Title III, Part A - English Language Learners and Immigrant Students
  - Title IV, Part A - Student Support and Academic Enrichment
  - Title V, Part B - Rural and Low-Income Schools (RLIS)
- Carryover Limits and Waiver Information
- ESEA and National School Lunch Plan Data Chart
- Private Schools
  - 2021-2022 Funds for Equitable Services to Private Schools Report

# Important to Make Sure Non-Publics Share in Funding

38

## New York State Education Department 2021-2022 Funds for Equitable Services to Private School Report (As of 12/15/21)

Sections 1117(a)(4)(C) and 8501(a)(4)(C) of the Every Student Succeeds Act requires that each State educational agency shall provide notice in a timely manner to the appropriate private school officials in the State of the allocation of funds for educational services and other benefits that the local educational agencies have determined are available for eligible private school children. The data below reflects the information that the New York State Education Department has collected from Local Educational Agencies (LEAs) via submitted 2020-21 LEA Applications for ESSA-Funded Programs related to the amount of funds that each LEA has determined to be available for equitable services to private schools in the 2020-2021 school year for the following federal programs. A blank cell means the LEA reported no information regarding these funds to NYSED. In the case of a Charter LEAs and Special Act Districts, equitable services obligations do not apply as those LEAs have no defined geographic catchment area. Please note that the funds generated under each program may not be paid directly to private schools, per federal statute. Instead, services equivalent to the amounts listed below must be made available to private schools during the current project period.

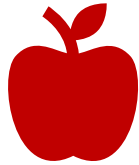
BEDS Code	LEA Name	Title I, Part A Funds for Equitable Services at Private Schools	Title II, Part A Funds for Equitable Services at Private Schools	Title III, Part A ELL Funds for Equitable Services at Private Schools	Title III, Part A Immigrant Funds for Equitable Services at Private Schools	Title IV, Part A Funds for Equitable Services at Private Schools
660413020000	ABBOTT UFSD					
320700860957	ACADEMIC LEADERSHIP CHARTER SCHOOL	\$0	\$0	\$0	\$0	\$0
280201860934	ACADEMY CHARTER SCHOOL	\$0	\$0	\$0	\$0	\$0
280202861142	ACADEMY CHARTER SCHOOL-UNIONDALE	\$0	\$0	\$0	\$0	\$0
261600861153	ACADEMY OF HEALTH SCIENCES CHARTER	\$0	\$0	\$0	\$0	\$0
343000860998	ACADEMY OF THE CITY CHARTER SCHOOL	\$0	\$0	\$0	\$0	\$0
331900860933	ACHIEVEMENT FIRST APOLLO CHARTER	\$0	\$0	\$0	\$0	\$0
331900860993	ACHIEVEMENT FIRST ASPIRE CHARTER	\$0	\$0	\$0	\$0	\$0
332300860912	ACHIEVEMENT FIRST BROWNSVILLE CHARTE	\$0	\$0	\$0	\$0	\$0
333200860906	ACHIEVEMENT FIRST BUSHWICK CHARTER	\$0	\$0	\$0	\$0	\$0
331700860879	ACHIEVEMENT FIRST CROWN HEIGHTS	\$0	\$0	\$0	\$0	\$0
331900860880	ACHIEVEMENT FIRST E NY CHARTER SCH	\$0	\$0	\$0	\$0	\$0
331300860902	ACHIEVEMENT FIRST ENDEAVOR CHARTER	\$0	\$0	\$0	\$0	\$0
331600861082	ACHIEVEMENT FIRST LEGACY CHARTER	\$0	\$0	\$0	\$0	\$0
331900861072	ACHIEVEMENT FIRST LINDEN CHARTER SCH	\$0	\$0	\$0	\$0	\$0
333200861045	ACHIEVEMENT FIRST NORTH BROOKLYN PRE	\$0	\$0	\$0	\$0	\$0
331700861086	ACHIEVEMENT FIRST VOYAGER CHARTER	\$0	\$0	\$0	\$0	\$0
570101040000	ADDISON CSD	\$877	\$0	\$0	\$0	\$0
410401060000	ADIRONDACK CSD	\$0	\$0	\$0	\$0	\$0
320900861154	AECI II: NYC CHARTER HS-COMP ENGIN	\$0	\$0	\$0	\$0	\$0
080101040000	AFTON CSD	\$0	\$0	\$0	\$0	\$0
142101040000	AKRON CSD	\$2,316	\$0	\$0	\$0	\$0
010100010000	ALBANY CITY SD	\$169,505	\$107,968	\$452	\$0	\$54,907
010100860899	ALBANY COMMUNITY CHARTER SCHOOL	\$0	\$0	\$0	\$0	\$0
010100860960	ALBANY LEADERSHIP CHARTER - GIRLS	\$0	\$0	\$0	\$0	\$0
450101060000	ALBION CSD	\$2,097	\$0	\$0	\$0	\$0
140101060000	ALDEN CSD	\$10,076	\$821	\$0	\$0	\$1,046
180202040000	ALEXANDER CSD	\$1,598	\$0	\$0	\$0	\$0
220202040000	ALEXANDRIA CSD	\$0	\$0	\$0	\$0	\$0

# Other Issues for 22-23

39

- ❑ Establish a system to track and monitor multi-year CRRSA and ARPA grants
- ❑ Submit FS-10A if planned use of funds need to change
- ❑ If going to charge expenses to grant that were originally accounted for in another fund, record the adjustment(s) now
- ❑ For capital work make sure it can be completed by end of grant periods
  - ❑ CRRSA 9/30/23
  - ❑ ARPA 9/30/24





# Conclusion

40

- The next budget season is just around the corner
  - ▣ Make sure that the accounting records include all the audit adjustments
  - ▣ Review due dates with the Superintendent and BOE and establish budget calendar
- Make sure required website postings are made timely
- Review state and federal grants for cash flow and FS-10F issues, proper monitoring of expenditures for MOE compliance, projection of fund balance at 6/30/22 and 23-24 budget needs

# Questions?

41

## State Aid and Financial Planning Service

Questar III BOCES  
10 Empire State Boulevard  
Castleton, NY 12033  
518-477-2635  
Option 1 (SAP)

<http://sap.questar.org>

twitter.com/qiisap - @qiisap



### Upcoming dates:

07/20/22	01/18/23
08/24/22	02/15/23
09/28/22	03/15/23
10/19/22	04/19/23
11/17/22 (REVISED)	05/17/23
12/14/22	06/14/23