

BUS ACCIDENT RESPONSE PROTOCOLS FOR STAFF AND ADMINISTRATORS

ON CAMPUS

In the event a bus accident occurs on the school grounds with Questar students aboard, Questar building and/or program administration should respond to ensure the safety of the students. This will include calling law enforcement/emergency responders through 911 as necessary, deploying staff to assist/assess students (i.e. school nurses) and assisting in control of the scene. This would be applicable to both arrival and dismissal times. Be sure the home district is notified.

OFF CAMPUS/DISTRICT BUSSING

In the event a bus accident occurs with Questar students aboard enroute to either the school building or home district, students will be the responsibility of the transportation department providing the bussing and the home district. Questar administration and staff, including school nurses, are not expected to respond to the scene. In the event Questar administration is contacted by a contracted carrier regarding an off-campus accident, the carrier must be told to contact the home district to make notification and the Questar administration is to follow up with the home district immediately.

NEW VISIONS/FIELD TRIPS

Since the bus transportation for these programs and events are contracted through Questar, program and/or building administration should respond to accidents to ensure the safety of the students and staff. Contracted transportation must be directed to call 911 for proper law enforcement response. The bus must not be moved until students and staff have been evaluated by emergency responders, unless they are in a dangerous situation. The expectation is the contract transportation provider would provide a different bus to continue the transport of students as directed. For field trips, the staff assigned to the trip must report any accidents to the program supervisor. The assigned staff would be acting as loco parentis for the students in their care and must contact the parents/guardians of each students in their charge. Contact the Director of Health and Safety in any event of bus accidents involving Questar hired transportation.