

PUTTING STUDENTS FIRST



Special Education: Placement Types, STAC Process and State Aid

September Coffee Talk
State Aid & Financial Planning Service
September 2020

Agenda

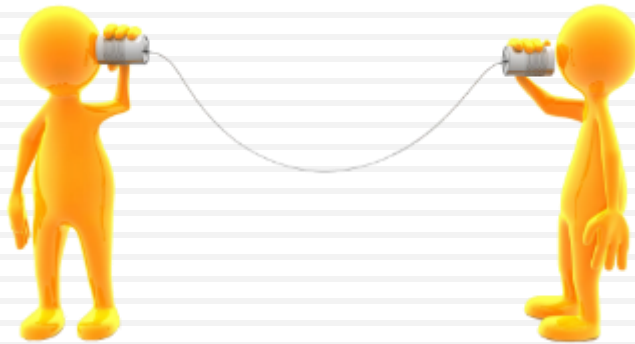
2

- ❑ Reminder CTLE Credit
- ❑ STAC & FTM Access
- ❑ Communication
- ❑ Placement Types
 - ▣ Public, Private, Summer, Homeless & 4201
- ❑ Reports to Monitor
- ❑ Tips for Success



Communication

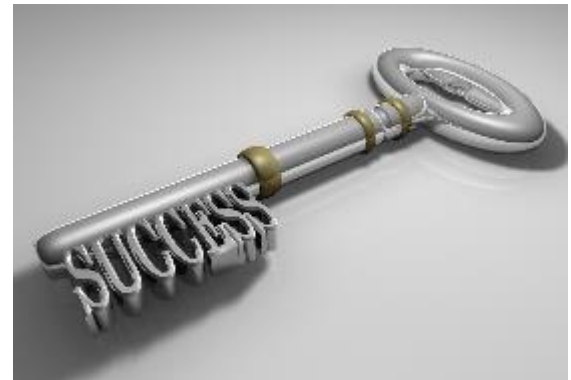
Bringing special education and business offices together.



Communication is Key

4

- How often does Special Ed. and Business office meet?
- What are the discussions?
- What do you hope to get out of them?
- Discuss STAC process and who is responsible for what pieces?
- Cross-train



NYSED's STAC Online Access

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- Who should have access for the STAC online system?
- Why it is important to a SBO?
 - ▣ To ensure aid flows
 - ▣ Accountability



http://www.oms.nysed.gov/stac/forms/stac_access_form.pdf

Request Form for Online Access to the STAC Database (Employees)

This form is used by representatives of School Districts, SED-approved Education Providers (including BOCES), and Municipalities who wish to access data directly from the STAC database. This application is required to obtain a valid User Code and password or change access rights for existing users. By signing this application, Superintendents (for school districts and BOCES), Program Directors (for SED-approved special education providers), and Section 4410 Municipality Representatives (for municipality access) are assuring the STAC and Medicaid Unit that individuals listed are authorized to view data on the STAC database. Districts are responsible for making sure that only authorized individuals are granted access to the STAC Online System.

AGENCY INFORMATION			
Agency Type: <input type="checkbox"/> School District <input type="checkbox"/> Private Provider BOCES Special Act District <input type="checkbox"/> Municipality <input type="checkbox"/> I.Y. Program		Contact Designated for STAC Unit	Job Title
Name of Above:		Mailing Address	
12-digit SED (BEDS) Code:		City	State ZIP(+4)
		Phone	Fax Email

Name, Title and E-mail address are required for all requests. Check *one* Approvals box AND/OR *one* Verifications box for new users and existing users making a change in access rights.

NAME	TITLE	EMAIL ADDRESS	STAC APPROVALS		STAC VERIFICATIONS	
			INQUIRY ONLY	INQ. ADD & UPDATE	VIEW ONLY	VIEW & VERIFY
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>
			<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

THIS FORM MUST BE COMPLETED AND SIGNED BY:

- DISTRICT SUPERINTENDENT (SCHOOL DISTRICT, BOCES, SPECIAL ACT DISTRICT & I.Y. PROGRAM)
- PROGRAM DIRECTOR (PRIVATE PROVIDER)
- MUNICIPALITY REPRESENTATIVE (COUNTY)

Access to the STAC database will comply with the requirements of the federal Family Educational Rights and Privacy Act (20USC § 1232-g) and 8 NYCRR §200.2 (b)(6).

Signature		Title		Date
Print Name	Telephone	(Area Code)	(Number)	
Email Address	Fax	(Area Code)	(Number)	

Return original form to:

New York State Education Department
 STAC and Medicaid Unit
 89 Washington Avenue, Room 514 EB
 Albany, NY 12234

Attention: Kelly Mason
 Adam Lenhardt

All User Codes and passwords will be sent to the authorizing official indicated in the signature section of this application. Request forms signed by someone other than the appropriate individual will be rejected. Please notify the STAC Unit of any unauthorized sharing of Usercodes and passwords, so that the STAC Unit can discontinue access to any affected Usercodes and passwords.

SED File Transfer Manager (FTM)

7

- Web-based system that makes uploading and downloading files easier for both users and administrators.
- All school districts and counties must have at least one active user registered with the SED FTM.
- Submit bulk special education reimbursement data to the NYSED STAC Unit.
- **Access to files uploaded to the SED FTM will comply with the requirements of the Federal Family Educational Rights and Privacy Act (20USC§1232-g) and 8NYCRR §200.2(b)(6).**

Link to FTM Form

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- http://www.oms.nysed.gov/stac/forms/stac-603_form_authorization_ftp.pdf
- Return to:
*New York State Education Department STAC &
Medicaid Unit
Attention: Andrew Kitzrow
89 Washington Avenue, Room 514 West EB
Albany, NY 12234*
- “SED File Transfer Manager (FTM) Web User Guide” is available on the STAC Unit website:
http://www.oms.nysed.gov/stac/electronic_data_transfer_options/online_instructions/guide_SEDFTM.pdf

SED File Transfer Manager (FTM)

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- Email invitation will be sent to the email address listed on the form and will contain a personalized link to register in the SED File Transfer Manager.
- It is the Authorizing Official's responsibility to monitor and ensure that only appropriate users have access to confidential student information on the SED FTM.
- Utilize this form to remove access as necessary.

Authorization Form for Access to the STAC GoAnywhere (FTP) Site

GoAnywhere is a web-based system that makes uploading and downloading files easier for both users and administrators. In order to receive important correspondence, all school districts and counties must have at least one active user registered with the *GoAnywhere* system. School districts and counties must utilize the *GoAnywhere* system in order to submit bulk special education reimbursement data to the NYSED STAC Unit.

AGENCY INFORMATION		
Agency Name:	Agency SED (BEDS) Code:	Agency Type:
	-----	<input type="checkbox"/> County <input type="checkbox"/> School District <input type="checkbox"/> BOCES or RIC

APPLICANT INFORMATION		AUTHORIZING OFFICIAL INFORMATION	
Applicant Name:		Authorizing Official's Name:	
Email Address:		Type of Official: <input type="checkbox"/> Superintendent <input type="checkbox"/> Municipality Representative <input type="checkbox"/> Director	
Telephone Number: () -	Fax Number: () -	Telephone Number: () -	Fax Number: () -
Address		Address	
This user is being: <input type="checkbox"/> Added <input type="checkbox"/> Deleted			
Applicant's Signature _____ Date ____/____/____		Authorizing Official's Signature _____ Date ____/____/____	

Once the STAC Unit has received the completed and signed form, an email invitation will be sent to the email address listed in the Applicant Information section above. The email invitation will contain a personalized link to register in the *GoAnywhere* system. A copy of the "*GoAnywhere* Web User Guide" is available on the STAC Unit website: http://www.oms.nysed.gov/stac/electronic_data_transfer_options/online_instructions/guide_GoAnywhere.pdf

It is the Authorizing Official's responsibility to monitor and ensure that only appropriate users have access to confidential student information on the STAC FTP site. Please utilize this form to remove access as necessary.

Access to files placed on the STAC FTP site will comply with the requirements of the Federal Family Educational Rights and Privacy Act (20USC§1232-g) and 8NYCRR §200.2(b)(6).

Return to:
New York State Education Department
STAC and Medicaid Unit
89 Washington Avenue RM 514 West EB
Albany, NY 12234
Attention: Andrew Kilbrow,
Adam Lenhardt,
Kelly Mason

Protecting STAC Data and Personally Identifiable Information (PII)

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- Exchanging student data with the STAC Unit:
 - GoAnywhere is most secure method for transmitting documentation with PII
 - Fax during business hours and advise recipient when will be sent
 - Emails with PII other than STAC ID need to be encrypted with password sent separately
 - Paper documents sent US Mail 1st class/priority, or other service with tracking (e.g., UPS, FedEx, DHL)
 - Use the STAC Online (EFRT) System and FTP site – log out when not active
 - When calling STAC Unit be prepared with your STAC Online User Code and password to confirm authorization to share data

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Public Placements

Public Placements

13

1

- Identify Student & Placement & Program

2

- File Appropriate STAC

3

- Update & Verify

4

- Receive Aid

Public Placements

14

Definition:

Aid for resident students with disabilities served in a public school or BOCES program, for whom the annualized cost exceeds 3 times the district's AOE/TAPU (PUB output report)

Formula:

Annual program cost - (3 x AOE/TAPU) x Aid Ratio x FTE

Aid Claim Process & Facts:

- File a STAC for any student whose **annualized tuition** exceeds district threshold (In-district, BOCES and/or other public school district)
- Check detailed PUB report for all submissions
- Verify students' placement, annualized tuition & enrollment dates (year following students' enrollment)
- Aid is paid year following students' enrollment

Statute of Limitations:

Two years – (One year for 'current year' aid)

Public Placements

15

Tuition	75,000
-Threshold	<u>37,185</u>
Excess	37,815
x Aid Ratio	<u>0.694</u>
	26,243.61
X FTE	<u>1.0</u>
PUB HC Aid	26,243.61

PUBLIC EXCESS HIGH COST AID AND SUPPLEMENTAL PUBLIC EXCESS COST AID AND 2013-14 PUBLIC EXCESS COST AID SETASIDE (PUB)

[Glossary](#)

PART I: CALCULATION OF HIGH COST PUBLIC EXCESS COST AID

1	2011-12 APPROVED OPERATING EXPENSE (AOE)	(2012-13 AOE ENT 53)	68,053,468
2	2011-12 TOTAL AIDABLE PUPIL UNITS (TAPU) FOR EXPENSE	(2012-13 ATT ENT 134)	5,490
3	2011-12 AOE PER TAPU	(ENT 1 / ENT 2)	12,395
4	PUBLIC EXCESS COST AID RATIO	(GREATER OF [1.000 LESS (.510 * CWR) OR .250)	0.694
5	DEDUCTION = 3 * AOE/TAPU	(ENT 3 * 3)	37,185
6	ELIGIBILITY LEVEL	(LESSER OF \$10,000 OR (4 * ENT 3))	10,000
7	AIDABLE HIGH COST	(STAC)	1,484,080
8	HIGH COST APPORTIONMENT	(ENT 7 * ENT 4)	1,029,952

PART II: CALCULATION OF SUPPLEMENTAL PUBLIC EXCESS COST AID

Aid Ratio

Threshold

Communication

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Special Ed Office

- Identify student/program
- Determine cost for program



Business Office

- How much does it cost?
- How are we getting reimbursed?
- When are we getting reimbursed?

Public Placements (District Operated)

17

Items to include:

Direct services to the child that are listed on the I.E.P:

- ▣ Salaries and benefits of special education teachers and aides/assistants
- ▣ Itinerant services
- ▣ Related services
- ▣ Special equipment (in the year of purchase)
 - Braille reader, special chair, etc.

Do not include:

- ▣ Supplies and materials
- ▣ Salary benefits for district staff paid out of a grant
- ▣ Operations and maintenance
- ▣ Evaluation costs
- ▣ Transportation (only include on STACs for summer)

In-District Calculations

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2019-20 In-District Calculations

Include:

Direct services to the child that are listed on the I.E.P

- ▣ Salaries and benefits of special education teachers and aides/assistants
- ▣ Itinerant services
- ▣ Related services
- ▣ Special equipment

Do not include:

- ▣ Supplies and materials
- ▣ Salary and benefits for district staff paid out of a grant
- ▣ Salary and benefits for general education teachers
- ▣ Operations and maintenance
- ▣ Costs for indirect services
- ▣ Evaluation costs
- ▣ Transportation

DCPUB Requirements

19

- **DCPUB**: cost calculation online screen
- Required for:
 - Pre-selected records identified by STAC Unit
 - Districts will be notified via email
 - Filter on **Unverified DCPUB Required** on DVPUB screen
 - BOCES records where verified costs exceed 10-month annualized cost listed on BOCES year-end report
 - Without completion of DCPUB for BOCES students, records will be capped at BOCES report cost

DCPUB Requirements

20

Date 03/16/18
Time 10:46

New York State Education Department
High Cost - Public (3602.19)

Go to

STAC ID	Name		Date of Birth	Mode
B18081	HAMILTON	ALEXANDER	01/11/04	Change
School Year	Record Number	Disability		
1617	01 02	Other Health Impairment		

CSE District 010100010000 ALBANY CITY SD **NEED DCPUB**

District of Residence ALBANY CITY SD

Agency to be Paid ALBANY CITY SD

Education Provider ALBANY CITY SD 010100010000

8000I 10-MONTH HIGH COST 05-21 09/07/16-06/23/17 DAY

Student Enrollment Enrolled Partial Year

Start Date	End Date	FTE	10-Month Annualized Cost	Actual Cost	(SED use only)
09/07/16	06/15/17	.974	80000.00	77920.00	1/2 Placement <input type="checkbox"/> DCPUB Required <input checked="" type="checkbox"/>

Variance ☐

Ent 03/16/18 DIST Upd 03/16/18 DIST User DISTRICT

[Required for Inquiry](#)

1. “Go to DCPUB” button. This is a button that will take you the DCPUB screen to calculate the actual 10-Month Annualized Cost.

2. “**NEED DCPUB**” label. If the record meets one of the criteria where the DCPUB screen must be filled out and submitted, this new label will appear. Once DCPUB has been added, a green “**DCPUB on**” label will be visible.

Communication

21

- Review a printout of the DCPUBs completed
 - ▣ All benefits captured?
 - ▣ No expenditures funded from a grant?
 - ▣ Methodology reasonable?

- Understand age/grade of students for budgeting purposes
 - High cost children status for following year's budget
 - Classes needed going forward

DCPOD Requirements

22

- ❑ Other Public District
 - ❑ Complete DCPOD High Cost Worksheet to provide cost breakdowns for all claims that exceed the district threshold
- ❑ NRT Rate K-6 Full Day SWD
- ❑ NRT Rate 7-12 Full Day SWD
- ❑ Other Educating District Billed Using Actual Costs

Private Placements

Private Placements

24

1

- Identify Student & Placement & Program

2

- File DCERT (10-Month)

3

- File Appropriate STAC

4

- Update & Verify

5

- Receive Aid

Private Placements

25

Definition:

Payable for students with disabilities placed in approved in-state and out-of-state private schools

- Day and Residential
- Rome and Batavia
- Special Act Union Free School Districts
- Out-of-State Placements

Formula:

$(\text{SED Approved Tuition Rate} - \text{Basic Contribution}) \times \text{Aid Ratio} \times \text{FTE}$

Aid Claim Process & Facts:

- Education Rates – set by NYS Education Department's Rate Setting Unit
- Maintenance Rates – set by NYS Office of Children & Family Services
- File DCERT **and** STAC
- Verify students' placement, & enrollment dates (year following students' enrollment)
- Aid is paid the year following students' enrollment
- County Social Services pays provider for 10-month maintenance costs and then bills the school district of residence 56.848% of maintenance costs (*no aid generated on district share*)

Statute of Limitations:

Two years – (One year for 'current year' aid)

i.e. 2019-20 School Year – June 30, 2021 (Current year)

i.e. 2018-19 School Year – June 30, 2021 (PYA)

Private Placements

DCERT Requirements

26

- Required for all 10-month private placements on an annual basis
 - ▣ Day In-State or Day Out-of-State
 - ▣ Residential In-State or Residential Out-of-State

- Required for the following instances:
 - ▣ Student changes placement type, changes district or student goes from preschool to school-age

Private Placements

27

Tuition	75,000.00
-Basic Cont.	<u>7,626.35</u>
Excess	67,373.65
x Aid Ratio	<u>0.910</u>
	61,310.02
X FTE	<u>1.0</u>
PRI EC Aid	61,310.02

PRIVATE EXCESS COST AID OUTPUT REPORT (PRI)

[Glossary](#)

PART I: COMPUTATION OF BASIC CONTRIBUTION AND PRIVATE EXCESS COST AID RATIO

1	2012-13 PROPERTY TAXES PLUS STAR REIMBURSEMENT	(ST-3 SCH A3 [A1001 + A1085] ENTS (1 + 6))	32,917,559
2	2012-13 TOTAL NON-PROPERTY TAXES	(ST-3 SCH A3 [AT1199] ENT 12)	1,401,060
3	TOTAL TAXES FOR SCHOOL PURPOSES	(ENT 1 + ENT 2)	34,318,619
4	FALL 2012 RESIDENT PUBLIC ENROLLMENT INCLUDING CHARTER SCHOOLS	(FALL 2012 BEDS)	4,500
5	SCHOOL DISTRICT BASIC CONTRIBUTION	(ENT 3 / ENT 4)	7,626.35
6	COMBINED WEALTH RATIO	(GEN ENT 52)	0.60100
7	COMBINED WEALTH RATIO * 0.15	(ENT 6 * .15)	0.090
8	PRIVATE EXCESS COST AID RATIO	(1.000 - ENT 7, MIN = .500)	0.910

Basic Contribution

Aid Ratio

PART II: REPORT OF FULL TIME EQUIVALENT (FTE) ENROLLMENT AS VERIFIED TO STAC ON AN AUTOMATED VERIFICATION LISTING (AVL)

9	2012-13 PRIVATE SCHOOL FTE'S	(STAC)	36.47
10	2012-13 ROME AND/OR BATAVIA FTE'S	(STAC)	0.00
11	TOTAL FTES FOR AID	(ENT 9 + ENT 10)	36.47

PART III: REGULAR PRIVATE EXCESS COST AID

12	TOTAL AIDABLE EXCESS COST	(STAC)	1,209,996.53
13	2013-14 REGULAR PRIVATE EXCESS COST AID	(ENT 8 * ENT 12)	1,101,097

DCERT Screen

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Date 05/06/16
Time 11:10

New York State Education Department

Go to
Menu

PRIVATE PLACEMENT CERTIFICATION

STAC ID <input type="text" value="Z12348"/>	Name <input type="text" value="SMITH"/> <input type="text" value="JOHN"/>	Date of Birth <input type="text" value="02/05/94"/>	Mode Inquiry
School Year <input type="text" value="1516"/>	CSE District <input type="text" value="010101010"/>	APPLE CSD	
Placement Type <input type="text" value="Day/In-State"/>	Certification Date	User	

Required for Inquiry

CSE Meeting Date (MM/DD/YY)

(Please Check ALL that apply)

Certification (For all Private Placements):
Upon submission of this form, the school district representative of the Committee on Special Education (CSE) or his/her designee hereby certifies that all of the information on this form is true and accurate. All information is subject to verification by the New York State Education Department.

Certification (For all placements of students in an in-state or out-of-state approved private school):

- ☐ The CSE has provided a current individual evaluation or reevaluation of the student.
- ☐ The student has a current individualized education program (IEP).
- ☐ The student is of school-age and has a disability or combination of disabilities such that appropriate public facilities for instruction are not available.
- ☐ The CSE has documentation of its efforts to place the student in a public facility and the outcomes of those efforts, and/or of CSE findings regarding the lack of suitability of each currently available and geographically accessible public placement.
- ☐ The CSE has documentation of all efforts to enable the student to benefit from instruction in less restrictive settings using support services and supplementary aids and special education services, and/or for those services not used, a statement of reasons why such services were not recommended.
- ☐ The CSE has detailed evidence of the student's lack of progress in previous less restrictive programs and placements or a statement of reasons that such evidence is not available.
- ☐ In the case of a reapplication for reimbursement, the CSE has documentation of the continuing need for placement of the student in a private school.
- ☐ **For NYC only: Initial Year Nickerson Day Placements** - The CSE is not able to make one or more of the above assurances because the student has an IEP recommendation for a public day program and the student was placed in a private school by the parent pursuant to a Nickerson Letter for the first time this school year.

CSE Meeting Date

Must be before or equal to certification date

DCERT Screen

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Additional Certification required for all Residential Placements - (in-state or out-of-state):

The CSE recommends placement of a student in a residential program.

- ☐ Documentation is on record that residential services are necessary to meet the student's educational needs as identified in the student's IEP.
- ☐ Documentation is on record that includes a proposed plan and timetable for enabling the student to return to a less restrictive environment or a statement of reasons why such a plan is not currently appropriate.
- ☐ For **out-of-state** placement recommendations, documentation is on record that demonstrates that there are no appropriate public or private facilities for instruction available within this State.

Additional Certification (For all initial placements in residential care):

- ☐ Documentation is on record that, upon determination that the student was first at risk of residential placement, the district sought parental consent (or consent of the student if age 18 or older) to invite county or State agency representatives to the CSE meeting to make recommendations concerning the appropriateness of residential placement and other programs and placement alternatives. For students in a foster care placement, the local social services district was notified when the student was determined to be at risk of residential placement.
- ☐ Parental (or student) consent was obtained and other agency representative(s) were invited to the CSE meeting.

Invited county or State agency representative attended the CSE meeting.

☒ Choose One ☐ Yes ☐ No

NOTE: In order to obtain a timely determination of approval of State reimbursement, the certification must be received by the Department prior to requesting reimbursement. If the district fails to submit a certification, requests for State reimbursement for ten-month private placements will not be processed.

Date Transferred Into District

Inquire

Add

1:10:11:70 INQUIRY REQUEST

DQCER Screen

30

Date 05/06/16
Time 11:35

New York State Education Department

Go to

School Year
1516

District
010101010 APPLE CSD

Record Count 22

Last Name/First Name	STAC ID	Day/Res	In/Out of State	Certification Date/Time	CSE Meeting Date	User
JONES SARAH	Z12345	DAY	IN-STATE	06/29/15 12:34 PM	05/01/15	ABCDEFGH
SCOTT ALEX	Z12346	DAY	IN-STATE	06/29/15 12:43 PM	05/03/15	ABCDEFGH
SHORE KIM	Z12347	RES	IN-STATE	06/30/15 09:34 AM	05/15/15	ABCDEFGH
SHORE KIM	Z12347	DAY	IN-STATE	06/29/15 12:37 PM	05/15/15	ABCDEFGH

Communication

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Special Ed Office

- Identify student/program
- File DCERT
- Rate Setting = cost
- Additional Services?



Business Office

- How much does it cost?
- How and when are we getting reimbursed?
- DQCER Report



Summer School



Summer Placements

33

1

- Identify Student & Placement & Program

2

- File Appropriate STAC

3

- Verify Education

4

- Verify Transportation Costs

5

- Receive Aid

Summer Placements

34

Definition:

School-age students (public and private) with disabilities educated during July and August

Formula:

Reimbursed at 80% of the approved cost of education, maintenance and transportation costs

- Exception: Chapters 47, 66 and 721 reimbursed at 100% of the approved cost

Aid Claim Process & Facts:

- Education Rates – set by NYS Education Department's Rate Setting Unit
- Maintenance Rates – set by NYS Office of Children & Family Services
- File STAC
- Verify students' placement, enrollment dates & transportation costs (after summer school is complete)
- Current year placements receive a maximum of 56% aid in current State fiscal year (first payment issued in March)

Statute of Limitations:

Three years

Summer Placements

RSO & SDI

35

Definition:

School-age students with disabilities educated during July and August receiving related services and/or specially designed instruction.

Program Key:

- 9015A: Related Services Only (RSO)
- 9015B: Specially Designed Instruction Only (SDI)
- 9015C: Specialized Instruction with Related Services (SIWRS)
- 9015D: Home or Hospital Instruction (HHI)

Formula:

Reimbursed at 80% of the approved cost

Aid Claim Process & Facts:

- Education Rates – set by NYS Education Department's Rate Setting Unit
- File STAC
- Verify students' services, enrollment dates & transportation costs (after summer school is complete)
- Current year placements receive a maximum of 56% aid in current State fiscal year (first payment issued in March)

Statute of Limitations:

Three years

Communication

36

Special Ed Office

- Identify student/program
- Rate Setting = cost
- 1:1 or shared aides
- Transportation – who is providing cost?
- Operating in-district program?
- Attendance Lists



Business Office

- How much does it cost?
- How are we getting reimbursed?
- When are we getting reimbursed?
- DQAPP Report
- ST-3
- SS 10-16



Special Education Office

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- Summer School Reconciliation
 - ▣ Are all STACs complete?
 - ▣ Have we noted in IEP need 1:1 aide for summer?
 - ▣ Do we have all the invoices?
 - ▣ Related services STAC'd?
 - ▣ Transportation match ST-3?
 - Aides on bus?
 - ▣ Verify Supplemental Schedules SS10-SS16 completed?

Business Office

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- Review SS10-SS16 to ST-3 if run in-house programs
- Ensure costs reported reconcile to Special Aid Fund
- Ensure STAC Transportation claimed = Trans. costs reported in F5511 codes of ST-3
- Understand your approved rate
 - ▣ How do actual costs compare to SED approved rate?
 - ▣ Budget Interfund Transfer accordingly
 - ▣ Consider rate review
- Are you billing for other districts' students that are attending?

Homeless Reporting

Homeless Placements

40

Special Education and Business Office Function

1

- Identify Student & Submit STAC 202

2

- Determine Eligibility on STAC

3

- File Appropriate STAC

4

- Update & Verify

5

- Receive Aid

Homeless Placements

41

Definition:

Only non-resident homeless students from another district in New York State who have designated your district as their educating district are eligible for state aid reimbursement through the STAC online system. Applies to regular education students or students with disabilities who are homeless

Formula:

Aid is paid at 100% of approved tuition cost (based on NRT rate or out of district program costs)

Aid Claim Process & Facts:

- File STAC
- Verify students' placement & enrollment dates (year following students' enrollment)
- Aid is paid year following students' enrollment
- Transportation costs are reported on the ST-3 along with other 10-month transportation you are claiming
- District of origin is responsible for the basic contribution which is deducted from state aid
 - Last residence before the student became homeless

Statute of Limitations:

One Year

Communication

42

Registrar

- Identify student/program
- Mail 202 to previous district and SED
- Is there a cost?
- Special/Regular Ed

Business Office

- How much does it cost?
- How are we getting reimbursed?
- When are we getting reimbursed?
- DQHOM Screen
- ST-3



4201 State-Supported Placements

Cleary School for the Deaf

Henry Viscardi School

Lavelle School for the Blind

Lexington School for the Deaf

Mill Neck Manor School for the Deaf

New York Institute for Special Education (NYISE)

New York School for the Deaf (Fanwood)

Rochester School for the Deaf

St. Francis de Sales School for the Deaf

St. Joseph School for the Deaf

St. Mary's School for the Deaf

4201 State-Supported Placements

44

Definition:

Designated for children who are deaf or may have visual impairment, orthopedic impairment or may have multiple disabilities.

Formula:

10-Month: District of residence pays 4201 school; reimbursed tuition less basic contribution

- APR1 – June before end of school year (Sept. – Dec. less basic contribution)
- APR2 – by March 31 of following school year (Full year tuition less basic contribution and APR1)

2-Month: Tuition paid by NYS; chargeback district of current location 20% for education and maintenance; 80% aid for transportation costs.

Aid Claim Process & Facts:

- File STAC
- Verify students' placement & enrollment dates
 - June 1st of current year for 4-month (Sept. – Dec.)
 - December 1st of following year for 10-month (Sept. – June)
 - Transportation costs for ESY only (*after summer school is complete*)

Statute of Limitations:

Verification deadlines above

Communication

45

Special Education

- ❑ Identify student/program
- ❑ Verification: 10-Mo.
 - ▣ Sept.-Dec. opens January, verify 6/1/21
- ❑ Verification: 2-Mo.
 - ▣ Enter and Verify Trans. cost

Business Office

- ❑ How much does it cost?
- ❑ How are we getting reimbursed?
- ❑ When are we getting reimbursed?
- ❑ Accounted for differently
- ❑ 20% Chargebacks



Reports to Monitor

Both special ed and business office function

Reports to Monitor

47

Date 09/17/18 GO TO

	DMNVS	SCHOOL AGE ONLINE AVL PROCESSING MENU
	Choice	Description
<input type="checkbox"/>	DVPUB	PUBLIC HIGH COST VERIFICATION
<input type="checkbox"/>	DVPRV	PRIVATE PLACEMENT VERIFICATION
<input type="checkbox"/>	DVSUM	4408 SUMMER PLACEMENT VERIFICATION
<input type="checkbox"/>	DVSRL	4408 SUMMER RELATED SERVICE VERIFICATION
<input type="checkbox"/>	DVSSY	4201 STATE-SUPPORTED 10-MO VERIFICATION
<input type="checkbox"/>	DVCSM	CHAPTER SUMMER PLACEMENT VERIFICATION
<input type="checkbox"/>	DVHOM	HOMELESS VERIFICATION
<input type="checkbox"/>	DVINC	INCARCERATED YOUTH VERIFICATION
<input type="checkbox"/>	DVSTR	4408 SUMMER PLACEMENT TRANS VERIFICATION
<input type="checkbox"/>	DVST2	4408 SUMMER REL SERV TRANS VERIFICATION
<input type="checkbox"/>	DVST3	4408 SUMMER 4201/SO TRANS VERIFICATION
<input type="checkbox"/>	DVSTC	CHAPTER SUMMER TRANS VERIFICATION
<input type="checkbox"/>	DQSBO	APPROVAL/VERIFICATION SUMMARY (3 YEAR)
<input type="checkbox"/>	DQPAY	SCHOOL AGE PAYMENT REVIEW
<input type="checkbox"/>	DQCDI	10 MONTH DISTRICT CHARGEBACK SCREEN

Description:

DQSBO: 3-year comparison of STACs filed

DQPAY: Displays APR Reports (Students names, dates and amount paid to date)

DQCDI: District Chargeback Listing

DQSBO Report

Date 05/12/15 Time 02:35 New York State Education Department
Special Education Approval Summary Go to Menu

School Year District Code Search District Name Search Get Districts

APPLE CSD 010101010

Service Type Get Summary Data

Choose One ☐ 1 Year selected ☒ Year selected and prior 2 years

Education Data		2012-13	% change	2013-14	% change	2014-15
Approval Data	Number	22	9+	24	4+	25
	FTE	22.000	9+	24.000	4+	25.000
	Educ. Cost	132,882	6+	140,279	2+	143,651
Verified Data	Number	22	9+	24	4+	25
	% Verified	100	0	100	0	100
	FTE	22.000	9+	24.000	4+	25.000
	% Verified	100	0	100	0	100
	Educ. Cost	132,882	6+	141,317	5-	133,574+
	% Verified	100	1+	101	8-	93
Unverified Data + Rate Changes *	Number	0	0	0	0	0
	% Unverified	0	0	0	0	0
	FTE	0	0	0	0	0
	% Unverified	0	0	0	0	0
	Educ. Cost	0	999+	1,038+	871+	10,077+
	% Unverified	0	999+	1+	600+	7+

Maintenance Data		2012-13	% change	2013-14	% change	2014-15
Approval Data	Number	3	33+	4	25-	3
	Maint. Cost	76,191	27+	96,558	19-	78,633
Verified Data	Number	0	0	0	0	0
	Maint. Cost	0	0	0	0	0
	% Verified	0	0	0	0	0
Unverified Data + Rate Changes *	Number	3	33+	4	25-	3
	Maint. Cost	76,191+	27+	96,558+	19-	78,633+
	% Unverified	100+	0	100+	0	100+

Transportation Data		Transportation applies only to 2-mth programs and 10-mth Chapter 721				
Approval Data	Number	19	26+	24	17-	20
	Trans. Cost	50,651	5+	53,168	5+	55,582
Verified Data	Number	19	26+	24	17-	20
	Trans. Cost	50,651	5+	53,168	5+	55,582
	% Verified	100	0	100	0	100
Unverified Data	Number	0	0	0	0	0
	Trans. Cost	0	0	0	0	0
	% Unverified	0	0	0	0	0

* "Unverified Data + Rate Changes" includes rate changes for verified Educ + Maint not yet paid on an APR.
 Note: %change "999+" indicates 1,000 or greater, or an increase from prior year value of 0. All %s are rounded.

DQPAY Report

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Date 01/20/16
Time 09:59

New York State Education Department
School Age APR View

Go to

School Year	District	Fund	PAY Num	Service	Gross Amt	97,602.27+
1415 <input type="button" value="v"/>	010101010	Summer <input type="button" value="v"/>	01 <input type="button" value="v"/>	<input checked="" type="radio"/> Educ <input type="radio"/> Tran	Adjust Amt	
<input type="button" value="Inquire"/> APPLE CSD				APR Issue Date 03/11/15	Net Amt	97,602.27+

STAC ID	Last Name/First Name	Provider	Start Date	End Date	Service	Amt this APR	Total to Date
Z12345 02	JONES SARAH	PARSONS CHILD A	07/07	08/15	EDUC	2550.15	4725.60
Z12346 02	SCOTT ALEX	PARSONS CHILD A	07/07	08/15	EDUC	2550.15	4725.60
Z12347 01	SHORE KIM	ST CATHERINE'S	07/07	08/15	EDUC	2335.50	4152.00
Z12348 01	SMITH JOHN	CENTER FOR DISA	07/07	08/15	EDUC	3185.55	5663.20

DQCDI Report

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Date 05/15/17
Time 02:30

New York State Education Department
10 Month Chargeback Information Page

Go to
Menu

School Year	Chargeback District	Type of Placement	Total Records
1516	010101010		
Inquire	APPLE CSD	ALL - Every 10 month chargeback DSSSS - 4201 commisioners/state supported DSSSY - 10 Month State Supported 4201 DSINC - Incarcerated Youth DSHOM - Homeless DSPRV - Private Excess Cost (CRP) DSOSA - Chapter 563/947 DSOSA - Instate Chapter 947 DSOSA - outstate Chapter 947 DSOSA - Chapter 563 DSCHP - Chapter 47/66/721 DSCHP - Chapter 721 Private DSCHP - Chapter 721 Public DSCHP - Chapter 66 Public DSCHP - Chapter 47 Private DSCHP - Chapter 47 Public	Total FTE 0
Last Name/First Name	ST/ /Nu		FTE

DQSUM Screen

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Date: 09/08/17
Time: 11:18

New York State Education Department

4408 and 4201 District Summary Report (2-mo)

Go to Menu

School Year: 1617 District Code: 111111110000

Inquire ALBANY CITY SD

Based on EFH670
Run on 09/01/17

SUMMARY OF STAC 4408 AND 4201 (TRAN) APPROVAL AND ON-LINE VERIFIED COSTS AND STATE AID PAID

SUMMARY OF COSTS - CSE DISTRICT 010100010000 ALBANY CITY SD	SERV TYPE	STAC APPROVED COST	ON-LINE VERIFIED COST	AID PAID**
	EDUC	1,612,529.00	1,612,529.00	1,289,645.00
	RELS			
	MAIN	75,649.00	75,649.00	60,519.00
	TRAN	219,488.00	219,488.00	175,589.00
	TOTAL \$	1,907,666.00 \$	1,907,666.00 \$	1,525,753.00

ESTIMATED RECEIVABLES

MAXIMUM AID RECEIVABLE = \$ 379.00
= (\$ 1,907,666.00 TOTAL APPROVED COST * 80%) - \$ 1,525,753.00 TOTAL AID PAID

CURRENT AID RECEIVABLE = \$ 379.00
= (\$ 1,907,666.00 TOTAL VERIFIED COST * 80%) - \$ 1,525,753.00 TOTAL AID PAID

NOTE: THE "MAXIMUM AID RECEIVABLE AND CURRENT AID RECEIVABLE" TOTALS INCLUDE TRANSPORTATION (TRAN) COSTS FROM STOPPED STACS. TO GET FULL TRAN AID, YOU NEED TO PROVIDE STAC WITH TRAN COST BACKUP,

Point in Time Report

Cumulative Totals for

- Approved Costs
- Verified Costs
- Aid Paid

Plus

Estimated Aid Receivables

DQAPP Screen – Approval List

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Date 05/31/18
Time 04:33

New York State Education Department
Agency Approvals List

Go to
Menu

School Year DISTRICT
1415 010101010 APPLE CSD
Get Providers All Providers
Placement Type DSUMR 4408 Public/Private Full/Half-Day - 2-Mo.
Record Count 14

Agency Type
(Internal use only)
DISTRICT
☒ All
☐ Verified
☐ Unverified
Get Records

Required for Inquiry

NAME	STAC ID	REC	Provider	ISPEC	PRO GRAM	SERVICE DATES BEGIN END	FTE/ UNITS	Aide 1/1 50% RATE	COST	VER ET DR	STP ET DR	A U D	W D W
JONES SARAH	Z12345	01	QUESTAR III (R-	DSUMR	9000A	070714 081514	1.000 N	3957	3957 YY NN	N			
SCOTT ALEX	Z12346	01	QUESTAR III (R-	DSUMR	9000A	070714 081514	1.000 N	3957	3957 YY NN	N			
SHORE KIM	Z12347	02	DEVEREUX IN NY	DSUMR	9000D	070914 081914	1.000 N	7772	7772 YY NN	N			

Sample Summary Page from EFH 670 Report - Summer 2016 Programs

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SCHOOL YEAR:201617
EFH670
DISTRICT: 161401060000

NEW YORK STATE EDUCATION DEPARTMENT
SUMMARY OF 4408 & 4201 STAC APPROVAL AND ON-LINE VERIFIED COSTS AND STATE AID PAID
DISTRICT SUMMARY REPORT AS OF 08/01/18
CSD

DIST PAGE: 4
SED PAGE: 1124

SUMMARY OF COSTS - CSE DISTRICT
161401060000 CSD

SERV TYPE	STAC APPROVED COSTS	ON-LINE VERIFIED COSTS	AID** PAID
ED	80,213.00	80,213.00	64,170.40
RS	1,110.00	1,110.00	888.00
MA	0.00	0.00	0.00
TR	36,172.87	36,172.87	14,769.06
TOTAL	\$ 117,495.87	\$ 117,495.87	\$ 79,827.46

ESTIMATED RECEIVABLES

MAXIMUM AID RECEIVABLE = (\$ 117,495.87 TOTAL APPROVED COST * 80%) - \$ 79,827.46 TOTAL AID PAID = \$ 14,169.23

CURRENT AID RECEIVABLE = (\$ 117,495.87 TOTAL VERIFIED COST * 80%) - \$ 79,827.46 TOTAL AID PAID = \$ 14,169.23

NOTE: "MAXIMUM AID RECEIVABLE & CURRENT AID RECEIVABLE" TOTALS INCLUDE TR COSTS FROM STOPPED STACS. TO GET FULL TR AID, YOU NEED TO PROVIDE STAC WITH TR COST BACKUP, SO STAC CAN REMOVE YOUR TR STOPS. REFER TO THE DSTPD (DISTRICT STOPPED) SCREEN TO GET A REAL-TIME LIST OF YOUR TRANSPORTATION STOPS.

** AID PAID AMOUNTS ARE BASED ON A MAXIMUM 80% AID RATIO. THE ACTUAL TOTAL OF YOUR DISTRICT PAYMENTS RECEIVED MAY BE LESS THAN THE AMOUNT SHOWN DUE TO NEGATIVE BALANCE ADJUSTMENTS FROM OTHER YEARS.

Key to Service Types:
ED – Educational cost
RS – Related services
MA - Maintenance cost
TR - Transportation cost

If there is a balance due, then you can view the detail.....

Sample of Detail Included with EFH670 Report

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Education Department

SCHOOL YEAR:201516 NEW YORK STATE EDUCATION DEPARTMENT
 EFH670 SUMMARY OF 4408 & 4201 STAC APPROVAL AND ON-LINE VERIFIED COSTS AND STATE AID PAID
 DISTRICT: DISTRICT SUMMARY REPORT AS OF 09/22/16
 EDUCATIONAL PROVIDER:010100115658 ST ANNE INSTITUTE

CHILD ID & NAME	SERV TYPE	STAC APPROVAL DATES	SERVICE COSTS	ON-LINE VERIFIED DATES	INFORMATION FTE/UNITS	COSTS	AID ** PAID	STOP
	ED	07/06-08/14/15	8590.00	07/06-08/14/15	1.000	8590.00	6872.00	H
	TR	07/06-08/14/15	942.42	07/06-08/14/15	1.000	942.42	753.93	H

SUMMARY OF COSTS - EDUCATIONAL PROVIDER	SERV TYPE	STAC APPROVED COSTS	ON-LINE VERIFIED COSTS	AID** PAID
010100115658 ST ANNE INSTITUTE	ED	8,590.00	8,590.00	6,872.00
	TR	942.42	942.42	753.93

EDUCATIONAL PROVIDER:010100996557 PARSONS CHILD AND FAMILY CENTER

CHILD ID & NAME	SERV TYPE	STAC APPROVAL DATES	SERVICE COSTS	ON-LINE VERIFIED DATES	INFORMATION FTE/UNITS	COSTS	AID ** PAID	STOP
		07/06-08/14/15	5907.00	07/06-08/14/15	1.000	5907.00	4725.60	H
		07/06-08/14/15	942.42	07/06-08/14/15	1.000	942.42	753.93	H
		07/06-08/14/15	5907.00	07/06-08/14/15	1.000	5907.00	4725.60	H
		07/06-08/14/15	942.42	07/06-08/14/15	1.000	942.42	753.93	H

Compare approved amounts to accounting records →

SUMMARY OF COSTS - EDUCATIONAL PROVIDER	SERV TYPE	STAC APPROVED COSTS	ON-LINE VERIFIED COSTS	AID** PAID
010100996557 PARSONS CHILD AND FAMILY CENTER	ED	11,814.00	11,814.00	9,451.20
	TR	1,884.84	1,884.84	1,507.86

Calculate outstanding receivable:
 $\$8,184 \times 80\% = \$6,547.20$
 $\$6,547.20 - \$6,411.20 = \$136$

EDUCATIONAL PROVIDER:100308020000 BERKSHIRE UFSD

CHILD ID & NAME	SERV TYPE	STAC APPROVAL DATES	SERVICE COSTS	ON-LINE VERIFIED DATES	INFORMATION FTE/UNITS	COSTS	AID ** PAID	STOP
	ED	07/06-08/14/15	8184.00	07/06-08/14/15	1.000	8184.00	6411.20	H
	TR	07/06-08/14/15	942.42	07/06-08/14/15	1.000	942.42	753.93	H

\$136

** AID PAID AMOUNTS ARE BASED ON A MAXIMUM 80% AID RATIO. THE ACTUAL TOTAL OF YOUR DISTRICT PAYMENTS RECEIVED MAY BE LESS THAN THE AMOUNT SHOWN DUE TO NEGATIVE BALANCE ADJUSTMENTS FROM OTHER YEARS.

Areas to Consider When You Review the EFH670 Report

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- Do the totals, by year and type of service, agree with the amounts reported on the ST-3?
 - ▣ If not, why not?
 - ▣ Children not STAC'd? *Lose Aid*
 - ▣ 1:1 Aides not STAC'd? *Lose Aid*
 - ▣ Transportation STOP flag marked "Y"? *Hold on Aid*
- Determine that the **Approved Rate** agrees with the **Verified Rate**
 - ▣ If verified rate is "0", then student needs to be verified as attended in the system *Hold on Aid*
 - ▣ If Approved Rate is "0" then determine why rate hasn't been set yet
 - **Supplemental Schedules SS10-SS16 prepared?** *Hold on Aid/Loss of Aid*

NYSED's Gold Star Report

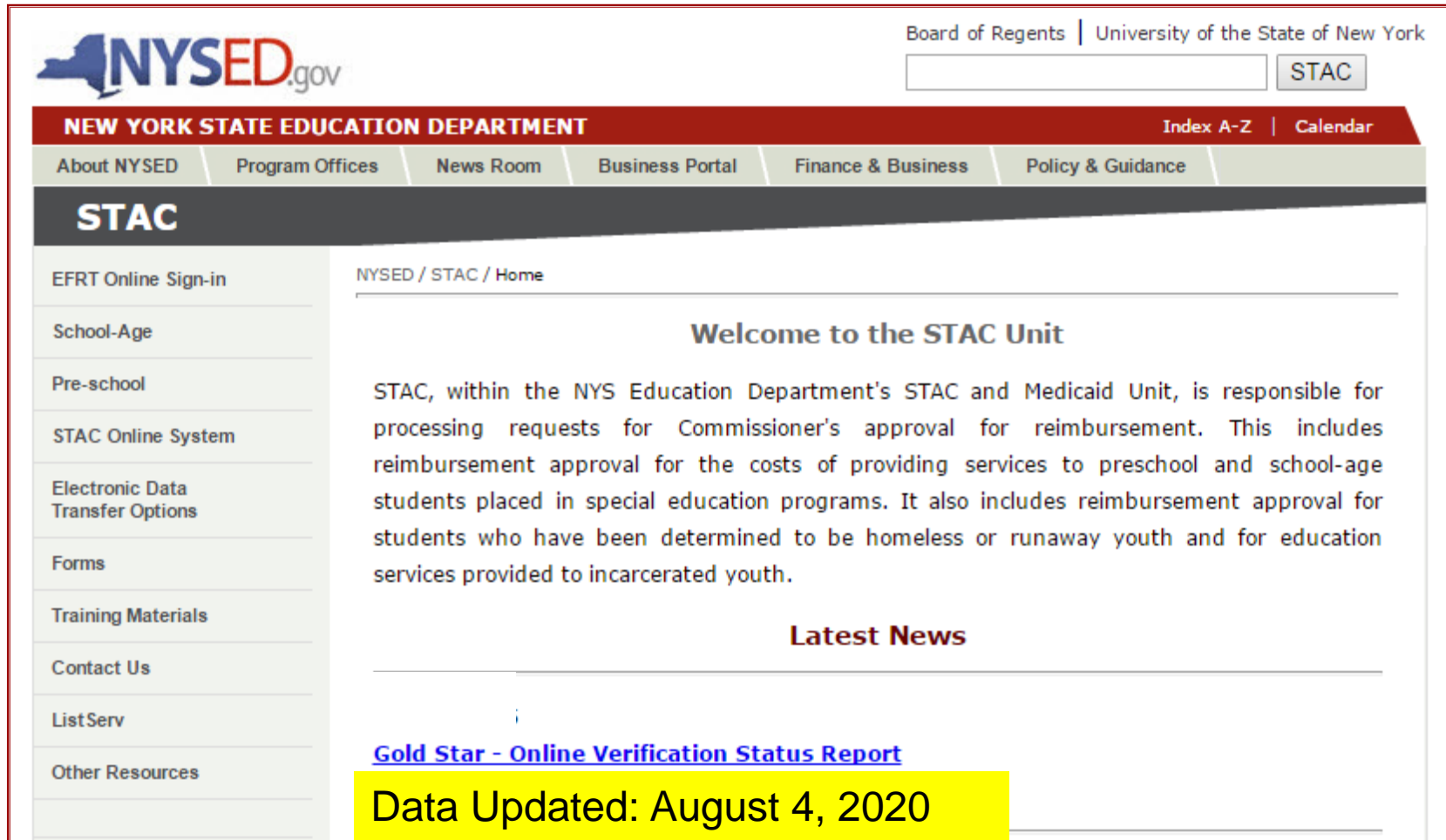
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- Online Report Displaying Verifications
 - ▣ Enrollment Period, Online Verification Reports and Online Verification Instructions
- Updated on a monthly basis
 - ▣ http://www.oms.nysed.gov/stac/schoolage/avl-payment_reports_and_chargebacks/online_verification_status.html
- Changes to an approval may require re-verification
 - ▣ Monitor the Gold Star reports
- **Only displays STACS entered**



Where to find Gold Star Link

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NYSED.gov Board of Regents | University of the State of New York

NEW YORK STATE EDUCATION DEPARTMENT Index A-Z | Calendar

About NYSED | Program Offices | News Room | Business Portal | Finance & Business | Policy & Guidance

STAC

EFRT Online Sign-in

School-Age

Pre-school

STAC Online System

Electronic Data Transfer Options

Forms

Training Materials

Contact Us

ListServ

Other Resources

NYSED / STAC / Home

Welcome to the STAC Unit

STAC, within the NYS Education Department's STAC and Medicaid Unit, is responsible for processing requests for Commissioner's approval for reimbursement. This includes reimbursement approval for the costs of providing services to preschool and school-age students placed in special education programs. It also includes reimbursement approval for students who have been determined to be homeless or runaway youth and for education services provided to incarcerated youth.

Latest News

[Gold Star - Online Verification Status Report](#)

Data Updated: August 4, 2020
Next Update: September 7, 2020

NYSED's Gold Star Report

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Enrollment Period	Online Verification Reports	Online Verification Instructions
9/1/11 - 6/30/12	2011-12 School Year Private Section 4405 Program 38 kb	DVPRV - 10 Month Private Placements
9/1/12 - 6/30/13	2012-13 School Year Private Section 4405 Program 36 kb	
7/1/10 - 8/31/10	2010 Summer Section 4408 Related Services (9015 Program) Educ (DVSRL) 40 kb Trans (DVST2) 25 kb	DVSRL-Summer Related Services DVST2-Summer Related Services Transportation
7/1/11 - 8/31/11	2011 Summer Section 4408 Related Services (9015 Program) Educ (DVSRL) 39 kb Trans (DVST2) 24 kb	
7/1/12 - 8/31/12	2012 Summer Section 4408 Related Services (9015 Program) Educ (DVSRL) 39 kb Trans (DVST2) 23 kb	
7/1/13 - 8/31/13	2013 Summer Section 4408 Related Services (9015 Program) Educ (DVSRL) 32 kb Trans (DVST2) 17 kb	
7/1/10 - 8/31/10	2010 Summer Section 4408 Program Educ & Main (DVSUM) 53 kb Trans (DVSTR) 47 kb	DVSUM-Summer Placements DVSTR-Summer Transportation
7/1/11 - 8/31/11	2011 Summer Section 4408 Program Educ & Main (DVSUM) 52 kb Trans (DVSTR) 46 kb	
7/1/12 - 8/31/12	2012 Summer Section 4408 Program Educ & Main (DVSUM) 53 kb Trans (DVSTR) 46 kb	

7/1/13 - 8/31/13	2013 Summer Section 4408 Program Educ & Main (DVSUM) 42 kb Trans (DVSTR) 35 kb	
7/1/10 - 8/31/10	2010 Summer Chapter 47, 66, and 721 Education 20 kb Trans (DVSTC) 15 kb	DVCSM - Chapter Summer
7/1/11 - 8/31/11	2011 Summer Chapter 47, 66, and 721 Education 20 kb Trans (DVSTC) 15 kb	
7/1/12 - 8/31/12	2012 Summer Chapter 47, 66, and 721 Education 16 kb Trans (DVSTC) 15 kb	
7/1/13 - 8/31/13	2013 Summer Chapter 47, 66, and 721 Education 14 kb Trans (DVSTC) 12 kb	DVSTC - Chapter Summer Transportation
7/1/10 - 8/31/10	2010 Summer Section 4201 Program Transportation (DVST3) 20 kb	
7/1/11 - 8/31/11	2011 Summer Section 4201 Program Transportation (DVST3) 20 kb	
7/1/12 - 8/31/12	2012 Summer Section 4201 Program Transportation (DVST3) 19 kb	DVST3 -Summer 4201 Transportation
7/1/13 - 8/31/13	2013 Summer Section 4201 Program Transportation (DVST3) 18 kb	
9/1/11 - 6/30/12	2011-12 School Year Nonresident Homeless Program 23 kb	DVHOM -Homeless Placements
9/1/12 - 6/30/13	2012-13 School Year Nonresident Homeless Program 23 kb	
7/1/11 - 6/30/12	2011-12 Incarcerated Youth 12-Month Program 16 kb	DVINC -Incarcerated Youth Placements
7/1/12 - 6/30/13	2012-13 Incarcerated Youth 12-Month Program 16 kb	

http://www.oms.nysed.gov/stac/schoolage/avlpayment_reports_and_chargebacks/online_verification_status.html

NYSED's Gold Star Report

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Updated: 5/3/2016		Statewide		
		Total Count	Total Verified	Total Not Verified
	3-May	47,575	46,145	1,430
	1-Apr	47,440	45,950	1,490
	1-Mar	47,034	44,706	2,328
	1-Feb	40,624	19,990	20,634
	5-Jan	25,855	15,286	10,569
Summer 4408 2015-16				
SED Code	School District	Total Count	Total Verified	Total Not Verified
010100010000	ALBANY CITY SD	401	401	*
010201040000	BERNE-KNOX-WESTERLO CSD	29	29	*
010306060000	BETHLEHEM CSD	95	95	*
010402060000	RAVENA-COEYMANS-SELKIRK CSD	51	51	*
010500010000	COHOES CITY SD	49	48	1
010601060000	SOUTH COLONIE CSD	101	101	*
010615020000	MENANDS UFSD	3	0	3
010623060000	NORTH COLONIE CSD	81	81	*
010701030000	GREEN ISLAND UFSD	3	0	3
010802060000	GUILDERLAND CSD	89	49	40
011003060000	VOORHEESVILLE CSD	12	12	*
011200010000	WATERVLIET CITY SD	52	52	*
020702040000	GENESEE VALLEY CSD	9	9	*
020801040000	BELFAST CSD	3	3	*
021601040000	FRIENDSHIP CSD	4	4	*
022001040000	FILLMORE CSD	12	12	*
022302040000	CUBA-RUSHFORD CSD	8	8	*

Tips for Success

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- Be familiar with the STAC on-line system provided by NYSED
- Utilize screens to determine completion of STAC process
- Effective communication between Special Education/CSE and the Business Office is crucial
- Submit STAC information in a timely fashion
- Utilize Calendars
- Record keeping
- Reference output reports



STAC Resources

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- ❑ [STAC Approved Payment Report \(Example\)](#)
- ❑ [2020-21 Excess Cost Aid Calculator for SWD](#)
- ❑ [2019-20 Excess Cost Aid Calculator for SWD](#)
- ❑ [2018-19 Excess Cost Aid Calculator for SWD](#)
- ❑ [2018-19 Annual Tuition Summary Worksheet](#)
- ❑ [2017-18 Annual Tuition Summary Worksheet](#)
- ❑ [Calendar for Filing STACs](#)
- ❑ [STAC Programs with June 30, 2021 Deadlines](#)
- ❑ [DCERT Form](#)
- ❑ [Questar III STAC Service Description](#)
- ❑ [Link to Questar III STAC Service Home Page](#)

“STAC TALK” with SPECIAL EDUCATION AID ASSISTANCE SERVICE

AUGUST 8/26/20 STAC for Beginners Access/File Transfer Manager Placement Types DCERT Verification Process Timelines	SEPTEMBER 9/23/20 Calculating In-District Placements DCPUB Cost Calculation Review 2019-20 Public STACs	OCTOBER 10/21/20 Review of Aid Categories Statute of Limitations
DECEMBER 12/2/20 Homeless Youth	FEBRUARY 2/10/21 Aid Projections NYSED Gold Star Report	MARCH 3/17/21 DVPUB Verifications DCPUB & DCPD Screens
APRIL 4/14/21 Review March Payments Summer Program Applications (New or Amended) Statute of Limitations	MAY 5/19/21 2021-22 Program Dates Reapplications	JUNE 6/2/21 Common STAC Errors – A Walk Through NYSED Gold Star Report Other Timely Information

ALL SESSIONS START AT 9:00 a.m.

<https://questar-org.zoom.us/j/93398299811?pwd=QVJxUUplY2Q9OZS9DZkJKcVBaRVBoZz09>

Meeting ID: 933 9829 9811 • Password: 855311



STAC Unit Contact Information

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STAC ADVISORY: Continuing COVID-19 Impacts

- In response to the COVID-19 public health emergency, the STAC/Medicaid Unit is currently limiting the number of people working from the office at any given time. Individuals in need of assistance are advised **not to call the office**. All communication should be sent to the STAC Unit's main mailbox at OMSSTAC@nysed.gov, or emailed directly to an appropriate staff member.
- For a listing of staff assignments and relevant contact information, please refer to the unit's [functional directory](#).
- Click [here](#) for information about deadline extensions.



Fall SAP Workshop



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9/22 9 a.m. - 11 a.m.

Register for CTLE Credit:

<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=15197&I=3587332>

9/23 2 p.m. - 4 p.m.

Topic: Rate Setting – Maximizing State Aid for §4408 Programs through Supplemental Schedules 10-16

Register for CTLE Credit:

<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=15197&I=3587369>

9/24 2 p.m. - 4 p.m. (Repeat Session)

Register CTLE Credit:

<https://www.mylearningplan.com/WebReg/ActivityProfile.asp?D=15197&I=3587344>

Next Coffee Talk

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- ❑ October 14, 2020
 - ❑ Topic: State Aid Claims Forms (revisions and edits)
 - ❑ Non-Resident Billing
- ❑ Recorded Sessions:

<https://www.questar.org/services/financial/state-aid-financial-planning/webinars/coffee-talk/>



Contact Us

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State Aid and Financial Planning Service

Questar III BOCES

10 Empire State Boulevard

Castleton, NY 12033

518-477-2635

Option 1 (SAP)

Option 2 (STAC)

<http://sap.questar.org>

twitter.com/qiisap - @qiisap