

STUDENT DISMISSAL PRECAUTIONSI. General Restriction on Release of Students

The Questar III Board of Education establishes that, except as otherwise provided by this policy, no student may be released from school to any person except the student's parent or guardian, or to child protective services personnel or law enforcement officers pursuant to law, unless the name of the individual seeking release of the student appears on a list of those to whom the student may be released that has been provided by the parent or guardian.

II. Release to Parent; Burden of Proof on Custodial Parent

A student may be released to either parent unless a custodial parent supplies the District Superintendent or the principal with a certified copy of a valid and enforceable court order or court decree to the contrary.

III. Emergency Situations

In the event of an emergency the District Superintendent or the principal may release a student to an individual whose name does not appear on the authorized list in accordance with administrative regulations.

IV. Administrative Regulations

The District Superintendent shall develop administrative regulations necessary to implement this policy. The regulations may include procedures for complying with applicable school district rules regarding release of students for Questar III classrooms located in a school district building.

References

Education Law Sec. 3210(1)(c)

Appeal of Ann Sans a/k/a/ Ann Strout, 29 EDR 62 (1989)

ADOPTED: 11/09/06

STUDENT DISMISSAL PRECAUTIONS REGULATIONSI. Student Dismissal Rules and Procedures

The following rules and procedures shall apply to student dismissals:

A. Identification of Those Authorized to Obtain Release of a Child From School.

Parents or guardians may submit a written list and authorization of individuals who may obtain the release of their child(ren) from school. Such list shall be signed by the parent/guardian.

School principals shall maintain lists of individuals who are authorized to obtain the release of students from school. No student may be released to any individual, other than a parent or guardian of the student, unless the individual's name appears on the list.

A parent or guardian may amend such list and authorization in writing, at any time.

B. Copies of Court Orders Or Decrees. Certified copies of any court orders or divorce decrees provided by the custodial parent, which restrict a parent's ability to seek the release of her/his child, shall be maintained by the building principal.C. Procedure For Person Seeking Release of Student From School. Any individual who wishes to obtain the release from school of any student, including the parent or guardian of said student, shall report to the school office and present identification deemed satisfactory by the principal. The Principal shall check the authorized list provided by the child's parent or guardian, as well as relevant court orders or divorce decrees, before releasing a student from school.D. Administrative Action In An Emergency. In the event of an emergency an Assistant Superintendent, Director or the Principal may release a student to an individual whose name does not appear on the authorized list, but only after the Assistant Superintendent, Director or Principal has contacted the child's parent or guardian and the parent or guardian has approved the release, and the Assistant Superintendent, Director or Principal has determined that an emergency exists.

II. Questar III District-Based Classrooms

Questar III students who are in classrooms within a school district building may be released to parents or guardians and other authorized persons in accordance with the rules of such school district when compliance with the district's rules would facilitate the safe and orderly release of students from the building. Teachers in district-based classrooms should raise any concerns or questions regarding release of such students to their supervising administrator.

QUESTAR III  
PERMISSION TO RELEASE CHILD

Dear Parent/Guardian:

On occasion you may wish to have a family member or friend pick up your child from school. Questar III needs your written permission in order to allow your child(ren) to leave school with someone other than yourselves. If you wish to give permission for others to pick up your child from school, please complete the form below and return it as soon as possible to your child's teacher. You may make changes to this information during the school year by sending a written and signed note to your child's teacher.

I, \_\_\_\_\_ , *provide Questar III permission to*  
(Name of Parent/Guardian)  
*release my child,* \_\_\_\_\_ , *from school to the*  
(Name of Child)  
*following persons:*

<u>Name</u>	<u>Relationship to Child</u>	<u>Telephone No.</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____

Signed: \_\_\_\_\_ Date: \_\_\_\_\_  
(Parent/Guardian)