

DISTRICT SUPERINTENDENT

I. Responsibilities of the District Superintendent

The District Superintendent shall act as the executive officer of the Board, possess the powers and discharge the duties defined in Education Law and be responsible for executing all policies, decisions and orders of the Board. As the most visible representative to the public of Questar III and all of its operations, the Board expects the District Superintendent to exhibit integrity and leadership in all matters and to foster recognition for Questar III as a leader among educational organizations in New York.

The District Superintendent shall report to the Board upon the operation of the policies adopted by the Board and may present for consideration such amendments as he or she believes will be desirable or necessary. In the absence of a Board Policy, the District Superintendent may take administrative action in accordance with law.

The District Superintendent shall administer all programs provided by Questar III. He or she shall attend all meetings of the Board, or appoint a designee to so attend, and shall advise the Board on all matters relating to the operation of Questar III.

II. Annual Evaluation

The Board shall evaluate the performance of the District Superintendent on an annual basis, using such procedures as the Board and the District Superintendent mutually determine. Such procedures shall be filed in the office of the Board no later than September 10 of each year.

III. Attendance and Expenses

To the extent that the District Superintendent is an employee of Questar III, his or her allotments for vacation, personal, sick and any other leave time shall be governed by Questar III's employment contract with the District Superintendent. The Board directs that leave requests and attendance records of the District Superintendent be provided periodically to the President of the Board for his or her review. The President of the Board, in his or her discretion, may bring any matters to the Board in executive session.

Claims for business expenses incurred by the District Superintendent will be reviewed by the internal claims auditor in the regular course of business. The Board directs the internal claims auditor to bring to the attention of the Board's Audit Committee any questions or concerns relating to the payment of such claims.